



MIS Software

905 0024

User Manual

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INSTALLATION

The Installation Package contains the software you need to run the complete system. If you are installing the system on multiple PCs, install the appropriate software for each PC:

- **Server Application:** All functions of NVR systems including Record Server, Playback, Remote Live Viewer, and Backup tool.
- **Remote Desktop Tool:** The tool to access Record Server and setup configuration remotely.
- **Client:** Client application in device.

The following section describes the installation of each element of the MIS Software.

Step 1: Select **Setuptools.exe** to start installation.

Step 2: There is a welcome dialogue showing you the MIS Software version for your installation. Click **Next** to continue.

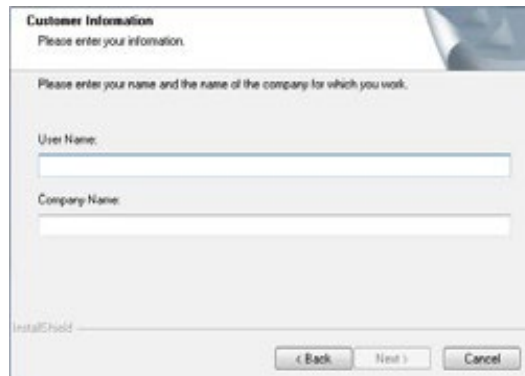
Step 3: Select the language you would like to install, and then click Next to continue.

Step 4: Select to install in Standard mode or Express mode, and then click Next to continue.

Step 5: Check the option **I accept the terms of the license agreement**, select **Next** to continue.



Step 6: Enter the appropriate information, select **Next** to continue.



Step 7: Choose **Complete** or **Custom** setup type.



COMPLETE SETUP TYPE

Installs all program features into the default directory.

Check **Complete**, and then select **Next**. All program features will be installed. [COMPLETE SETUP requires the most disk space.]

CUSTOM SETUP TYPE

Allows you to install the system to a preferred directory and select whichever program feature(s) to install.
[Recommended for advanced users]

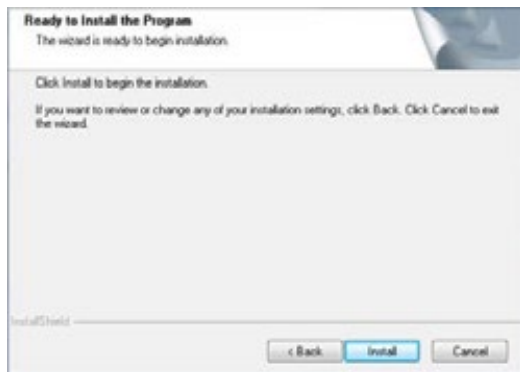
Check **Custom**, and then select **Next**.

Select **Change** if you wish to modify the installation directory.

Select the feature(s) for setup to install, select **Next**.



Step 7: Select **Install** to start the installation.



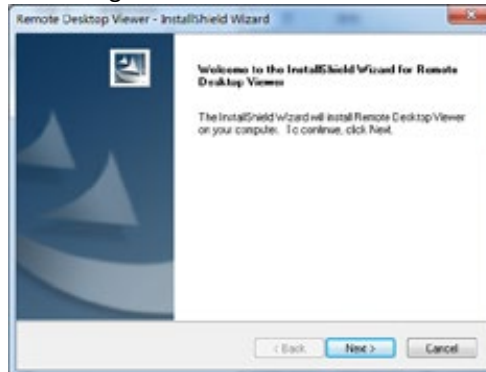
Step 8: Select **Finish**, installation complete.

Remote Desktop Tool

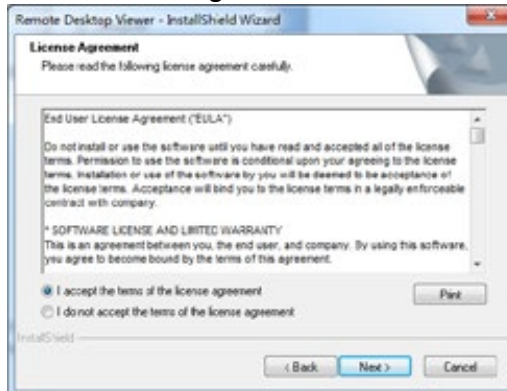
Remote Desktop Tool allow user remote to access Record Server System and setup configuration.

Step 1: Run **Setup.exe** from Remote Desktop Viewer to start the installation.

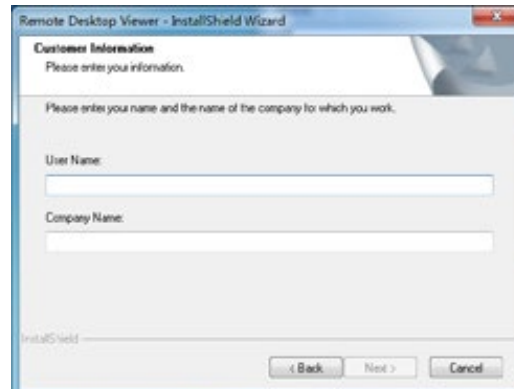
Step 2: Select **Next** in the Install Shield Wizard dialog box.



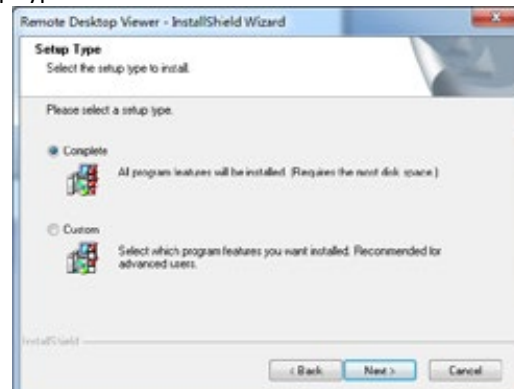
Step 3: Check the option **I accept the terms of the license agreement**. Select **Next**.



Step 4: Enter your information, select **Next**.



Step 6: Select **Complete** or **Custom** setup type.



COMPLETE SETUP TYPE

Install all program features into the default directory.

Check **Complete**, and then select **Next**. All program features will be installed. [Requires the most disk space.]

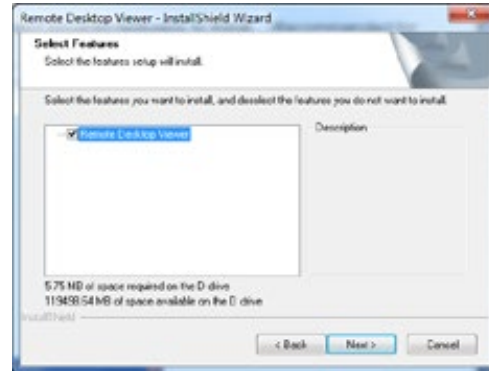
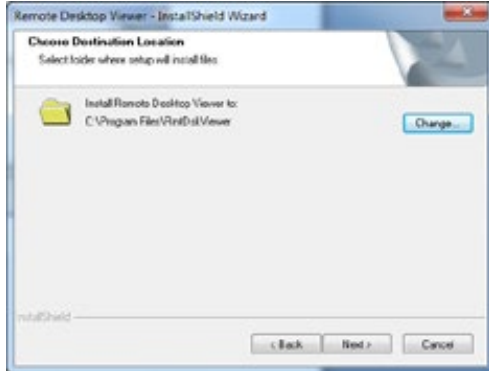
CUSTOM SETUP TYPE

Install the system to a preferred directory. Select program feature(s) to install. [Recommended for advanced users]

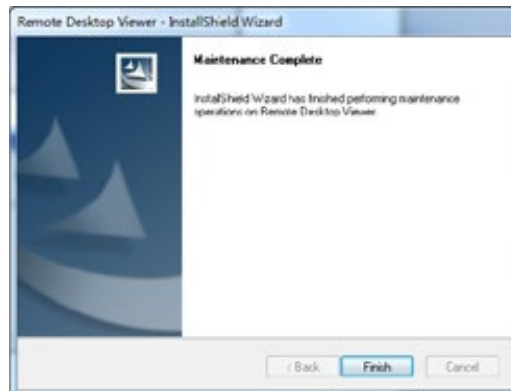
Check the option **Custom**, select **Next**.

Select **Change** to select folder setup will install files.

Select the features setup will install.



Step 7: Select **Install** to start the installation.



Step 8: Select **Finish** after installing the system completely.

Quick Start

Execute Record Server

Step 1: Go to **Start > All Programs > MIS Software > Record Server** to execute Record Server.

Step 2: Enter your own password into the edit box, enter it again for double confirm and then click on **OK**. Please take note of the configured password, it will be encrypted on the system.



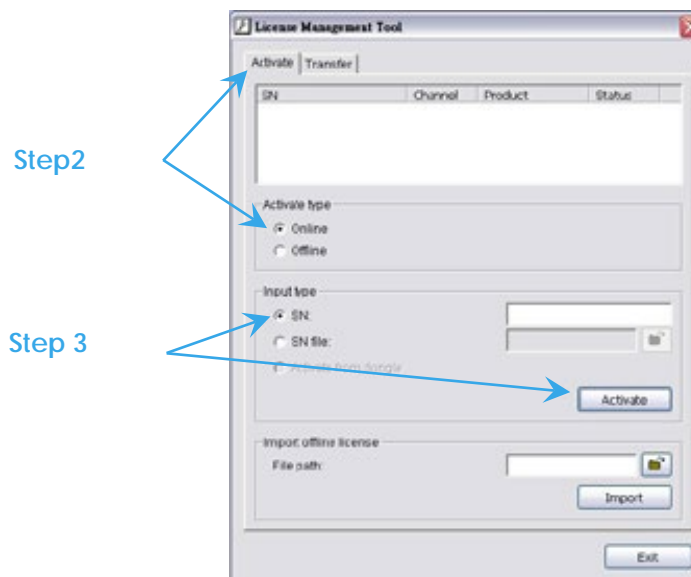
Activate IP Camera License(s)

Step 1: When enter Record Server first time, you can use the system in trial mode for 30 days or Activate your license.

Step 2: Insert the SN to activate license.

Step 3: After software license is activated successfully, please restart Record Server.

Note: Please refer to [Activate Tool](#) for advanced settings.



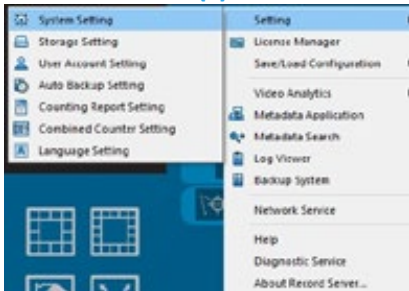
Install IP camera(s)

Step 1: Setup the IP camera(s) by referring to the user manual provided by the IP camera manufacturer.

Step 2: Make sure you can access this camera through IE browser.

Step 3: Add the IP camera(s) to the system by following the steps below.

Add IP camera(s)



Step 1: Execute Record Server.

Step 2: Type in user name and password and log in to the system.

Step 3: In Record Server, go to **General Setting** and select **Setting**, then **System Setting** to enter the Setting page.

Step 4: Click **Camera** tab.



Note: If the IP camera supports UPnP, follow step 5. Otherwise, follow step

Step 5: Click on **Search** to detect IP cameras under this local area network (LAN).

Note: The Search function is available only when the IP cameras support **UPnP**.

Step 6: Select one of the IP cameras that are available and enter the username and password.

Step 7: Click **OK** to add the camera.

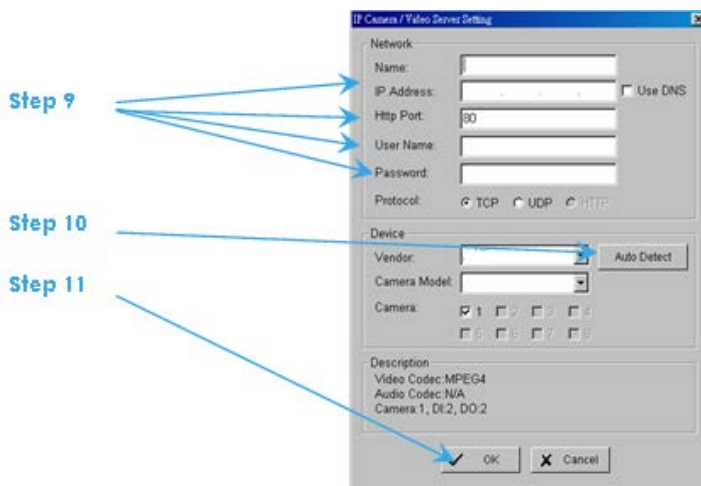
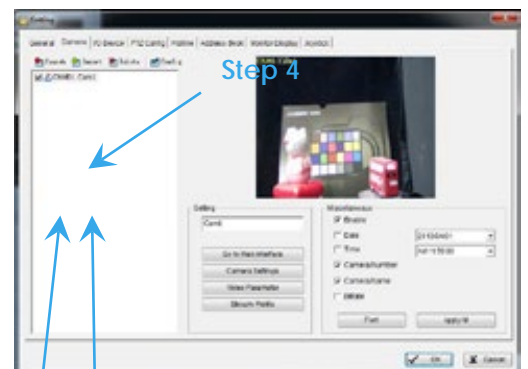
Step 8: Click **Insert** to insert the IP cameras.

Step 9: Enter the IP address or domain name (check the **Use DNS** option), Http Port, Username, and Password.

Step 10: Select **Auto Detect**.

Step 11: Select **OK** to add the camera.

Step 12: Select **OK** to exit.



Step 5

Step 8

Step 12

Set Schedule

Step 1: Execute Record Server.

Step 2: Type in user name and password.

Step 3: Select **Schedule Configuration**.

Step 4: The default schedule is "always record" when a camera is newly inserted.

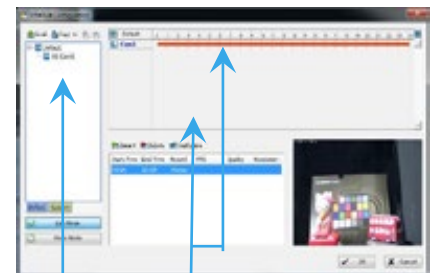
Step 5: Choose a camera and then select **Configure** or just double click on the schedule bar to modify the recording mode.

Step 6: Click **OK** to apply the recording schedule.

Step 7: Click **OK** to go back to Record Server.



Step 3



Step 4 Step 5



Set Smart Guard

Step 1: Execute Record Server.

Step 2: Type in user name and password and log in the system.

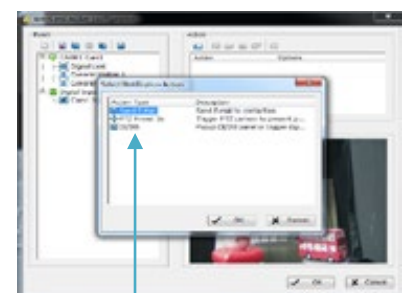
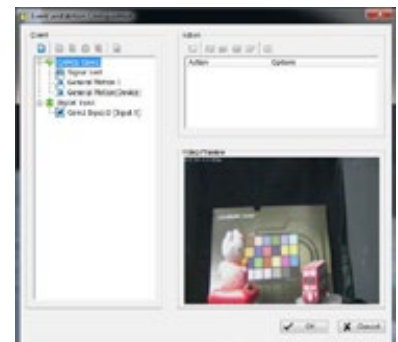
Step 3: Click **Smart Guard Configuration**.

Step 4: Select a camera and then click **Insert Event**.

Step 5: Take "General Motion" for example, select **General Motion** as the event type and then click on **OK**.

Step 6: In **Alarm Event Configuration** panel, define your own detection zone, sensitivity and interval. After that, click on OK to save the configuration.

Step 7: Click **OK** to go back to Record Server.



Step 4

Start Recording & Smart Guard

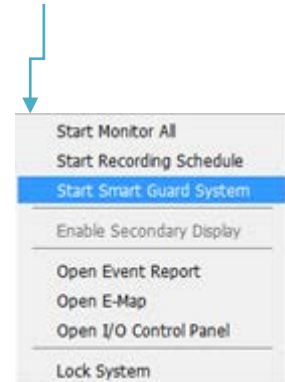
Step 1: Execute Record Server.

Step 2: Type in user name and password and log in the system.

Step 3: Click **Start**.

Step 4: Click on **Start Recoding Schedule** and **Start Smart Guard System** to enable the two functions.

Step 4



Playback

Step 1: Execute Record Server.

Step 2: Type in user name and password and log in the system.

Step 3: Click on **Execute Playback System**.

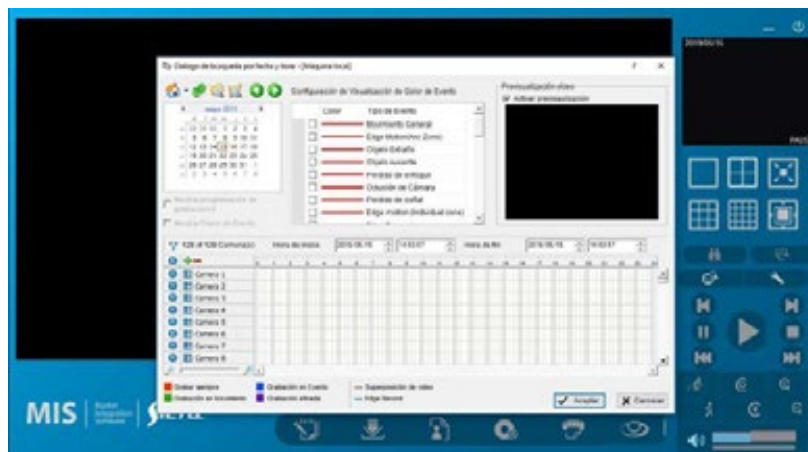
Step 4: In Playback, click on **Date Time Search Dialog**.

Step 5: Select a specific day from the calendar and click on **Show Recording Schedule** to make sure the video is available, left click on mouse and drag to select a video clip to replay; user can also select multiple channels to replay at the same time.

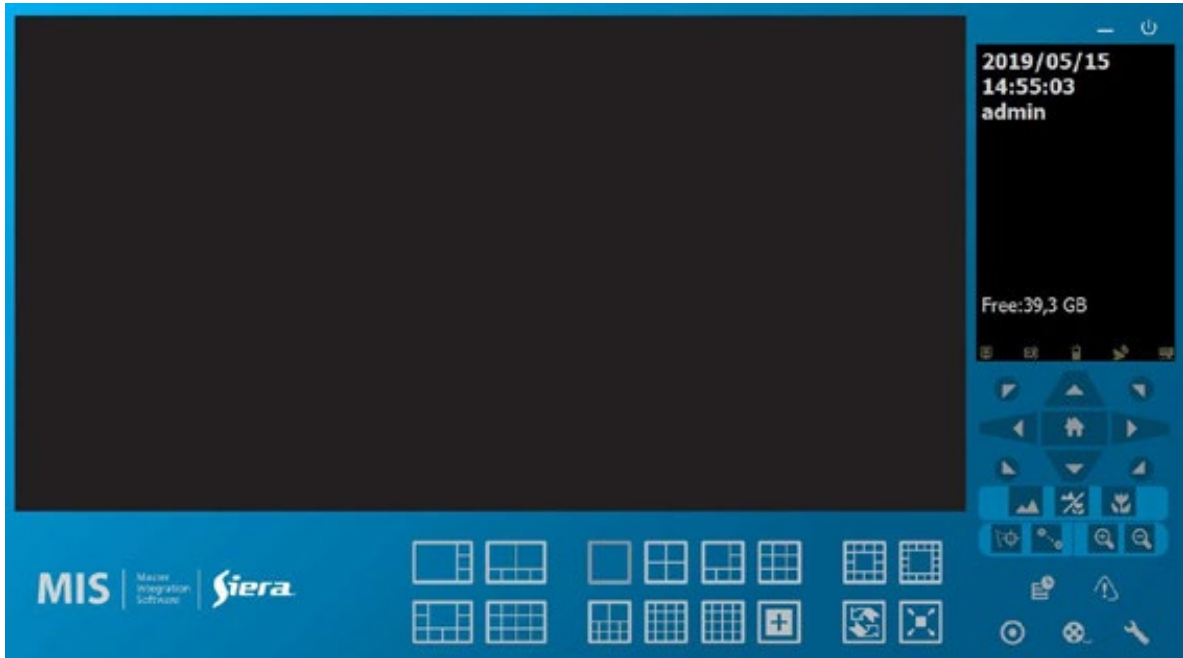
Step 6: The recorded files are now ready to view.



Step 3

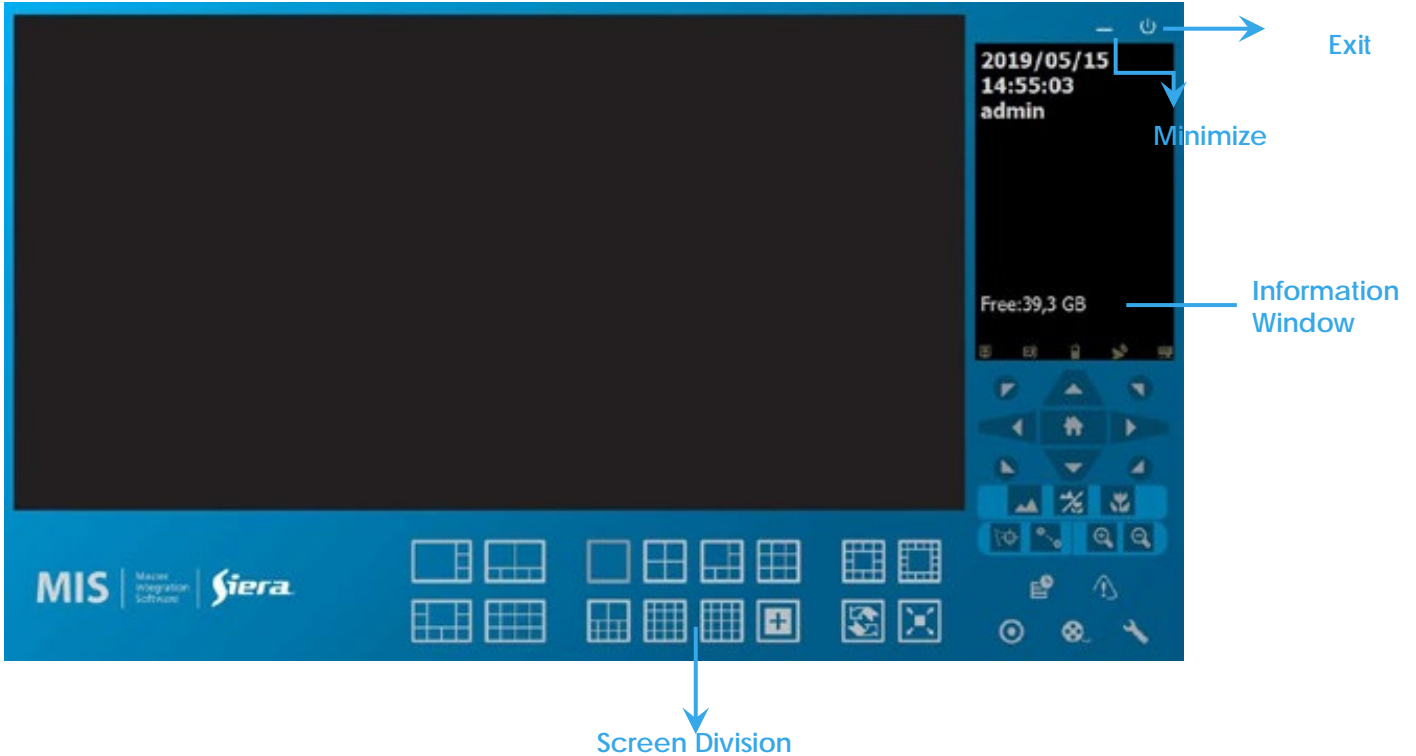


1. Record Server



This is the main operating system - to activate schedule recording, setup smart guard and configure system setting.

1.1 User Interface Overview



Exit:

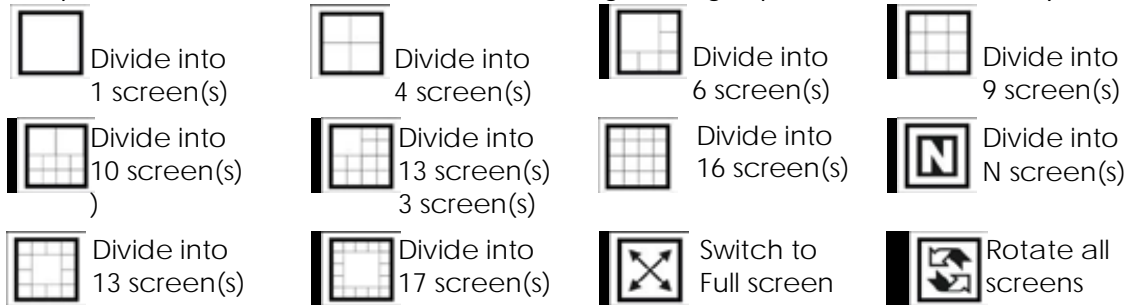
Shut down the Surveillance System or log out current user.

Minimize:

Minimize the Record Server window.

Screen Division:

Allocate the sub-screen display by clicking on the desired layout icon. To switch to single camera display, double click on a particular sub-screen. Double click on the screen again to regain previous screen division layout.



Only available under wide screen resolution (1440x900, 1680x1050, 1920x1080, 1920x1200):



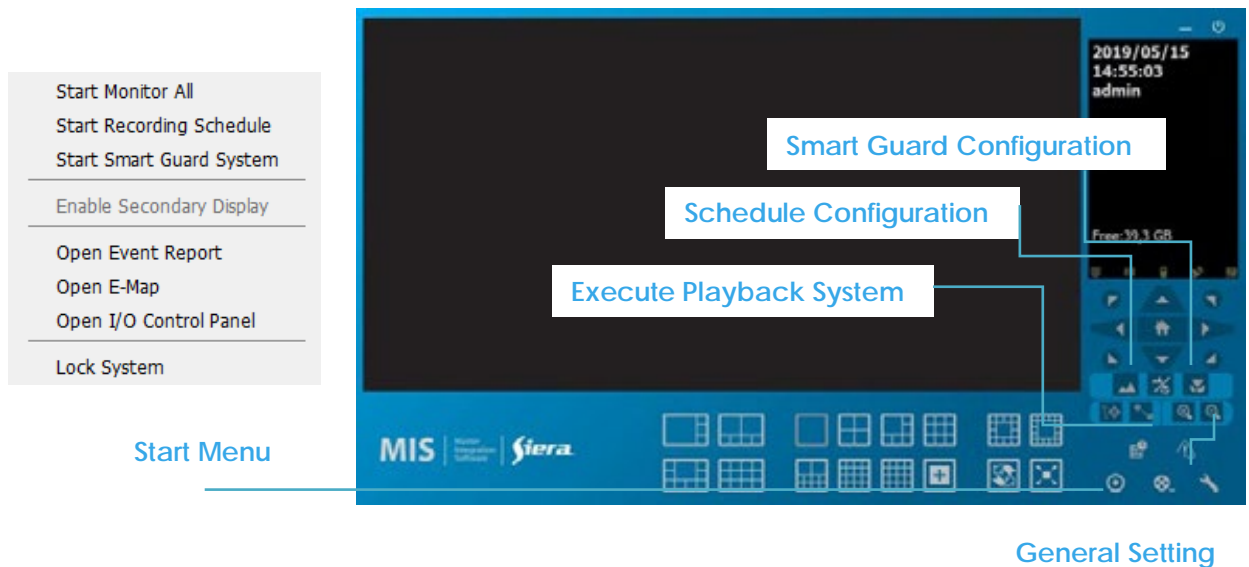
Information Window

Display date, time, free Disk space, IP Camera Bit rate customized text and Further information like Temperature, Fan speed, System Resource and Network Utilization.

3 network service icons indicate which services are switched on/off.

	LiveView	Playback	Desktop
Start			
Stop			

Note: To customize Information about window's setting, go to General Setting - Setting – System Setting - General - Status Display.



Start Menu:

Click on the **Start Menu** icon and select from the drop-down menu to activate/ deactivate: (a) Recording Schedule System and (b) Smart Guard System.

The Start menu also includes the option to Enable Secondary Display, and open monitor tools, such as open event report to monitor smart guard event; open E-map window to monitor all devices with map indicator; open IO Control panel to monitor the DI/DO status and manual triggering the DO devices; or lock the system here. See [Monitor Display](#) for more details about secondary display.

Note:

1. When activating any of the monitor functions of Smart Guard, system would consider the current screen status as normal. Therefore, if you want to, for example, detect Motion, be sure the object needed to be protected is in its position at the moment you click Start button.
2. To automatically activate the Recording Schedule System and Smart Guard System, at the Record Server go to General Setting – Setting – System Setting – General - Startup to setup the auto-startup functions.
3. As for Secondary Display, open event report, open E-map window and open IO controls panel, Record Server will keep the behaviors as the latest status when exiting the system.

Execute Playback System:

Click on the icon to get Playback Console. You can watch recorded video, search recorded video, adjust image of the stored data, save video/ pictures, print images, check log information and event records, and set up recording function configuration. See [Playback](#) for details.

Schedule Configuration:

Organize recording time schedule and setup recorder configuration. See [Schedule Configuration](#) for details.

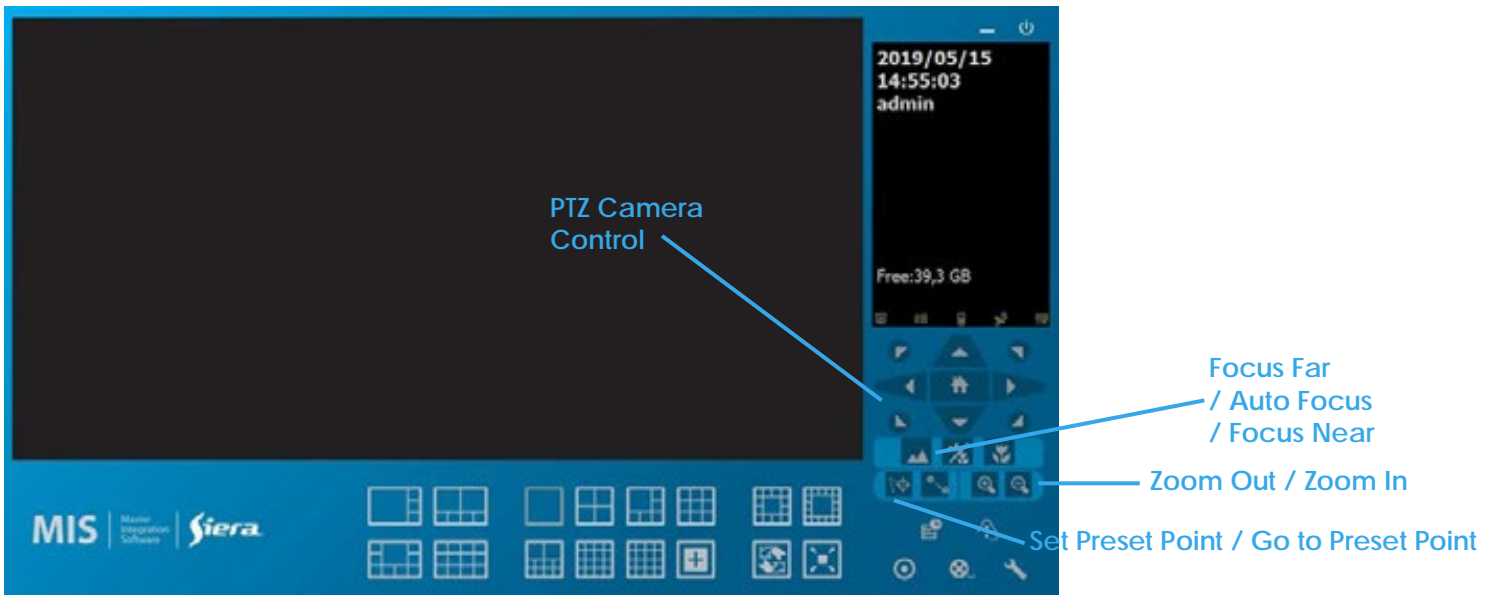
Smart Guard Configuration:

Add/edit type(s) of events that you want to detect; setup action(s) responding to events. See [Smart Guard Configuration](#) for details.

General Setting:

Select from the drop down menu to modify the general settings, user account settings, save/ load configuration settings, open License Manager, access log viewer and backup files, or setup network services. See [General Setting](#) for details.

Note: User account and License manager could only be enabled for users with administrator privilege.



1.2 PTZ Camera Control

Control the movement of PTZ cameras. With cameras that support PTZ control, you can move, zoom, patrol, adjust the focus, and set preset points of the cameras.

1.2.1 Set Preset Point / Go to Preset Point

Adjust the camera view until you are satisfied. Click on the Set icon and set up the view as the preset point 01. Adjust the camera view again and set up the preset point 02. Repeat the process until finish setting up all preset points. You can enter any names you want instead of the preset point 01, preset point 02, preset point 03..., click on the Go icon and view the result of your setting.


Note: For the speed settings of PTZ camera, go to General Setting – Setting – System Setting - PTZ Config to setup the advanced settings.

1.2.2 Zoom

Click on the + and – signs to zoom in and zoom out the view.

1.2.3 Focus

You can select to have the camera focused near or far. Click on **Focus Near**  to focus on objects closer to the camera.

Click on **Focus Far**  to focus on objects further away from the camera. Click on **Auto Focus** if you want the system to decide the focus point for you.

1.2.4 Patrol

Go to Set Preset Point - Set Patrol to obtain the Patrol Setup dialog. From the left window, select the cameras that you would like to have in the patrol group. Align the cameras in order in the right window and adjust the time. Rename the group name if required. After completing the setup, check the Active option, and then click OK.

Note: You can define up to four groups of auto patrol. To start or stop, click on Go to Preset Point in the Record Server, and select Start Patrol or Stop Patrol.



1.3 On Screen Menu

Right click on the camera screen and get the On Screen Menu, from which you can quickly adjust the setting of camera.

1.3.1 Enable Move

With cameras that support PT function, click the Enable Move function to adjust the current camera's view by clicking on the display screen. To cancel this function, right click on the screen and select Disable Move.

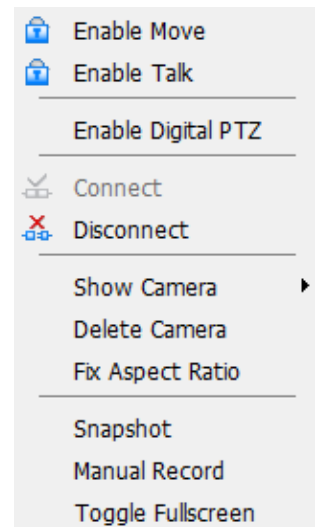
1.3.2 Enable Talk

With cameras that support two-way audio, select enable talk to utilize the function.

1.3.3 Enable Digital PTZ

To enable the PTZ functions of the camera, select the Enable digital PTZ option. Use mouse wheel or click on the + and – signs to zoom in and zoom out on the camera, or drag a rectangle to enlarge the area.

The square flashing on the video grid indicate the correspondent view ratio of the camera.



1.3.4 Connect/ Disconnect

Right click on the display screen and select Connect/ Disconnect to modify the connecting status of the camera.

1.3.5 Show Camera

Select the camera from the Show Camera Menu to display video on selected screen.

Note:

1. The camera list of show camera menu shows as the one in the right column of monitor display panel.
2. The change of displayed screen is only applied to the current display divisions.

1.3.6 Duplicate Camera

Select the camera from the Duplicate Camera Menu to duplicate camera video to selected screen.

Note:

1. The duplicated camera would add to the camera list of duplicate camera menu shows as the one in the right column of monitor display panel.
2. The change of display list will apply to all divisions and also the right column of monitor display.

1.3.7 Delete Camera

Click on Delete Camera to remove a camera from the display screen of the display screen.

Note:

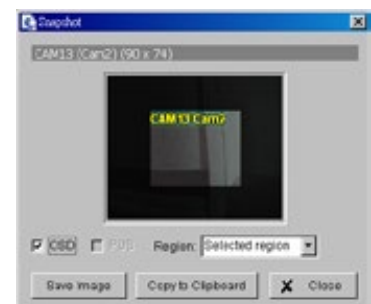
1. The camera list of delete camera menu shows as the one in the right column of monitor display panel.
2. The settings will apply to all divisions and also the right column of monitor display.

1.3.8 Fix Aspect Ratio

For some special camera resolution, user can enable Fix Aspect Ratio to view original ratio video, or disable this option to stretch 3:4 to fit window.

1.3.9 Snapshot

Select the snapshot function to capture a specific video image frame immediately. You have the options to copy the image to clipboard or to save it. For further settings, select OSD option to export the image with date/time, camera number/name. If the digital PTZ function is enabled in display view, you can also decide Full Size or Selected Region as your snapshot region.



1.3.10 Manual Record

Start recording video by selecting manual record.

1.3.11 Toggle Full screen







Select to view a specific channel with full screen. Press “ESC” to go back to original window.

1.4 Live Display

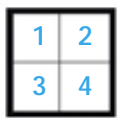
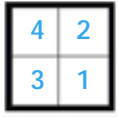
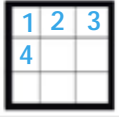
Live display is flexible; you may change channels and screen divisions. Each screen division shares the same display list but has an independent display sequence.

For example, when using Show/Duplicate/Delete Camera functions to edit your camera list, the same list will be available to all different screen divisions.

Note: This camera list is also available at the monitor display tab from the General Setting/Setting/System Setting window. Two monitors can have two independent lists.

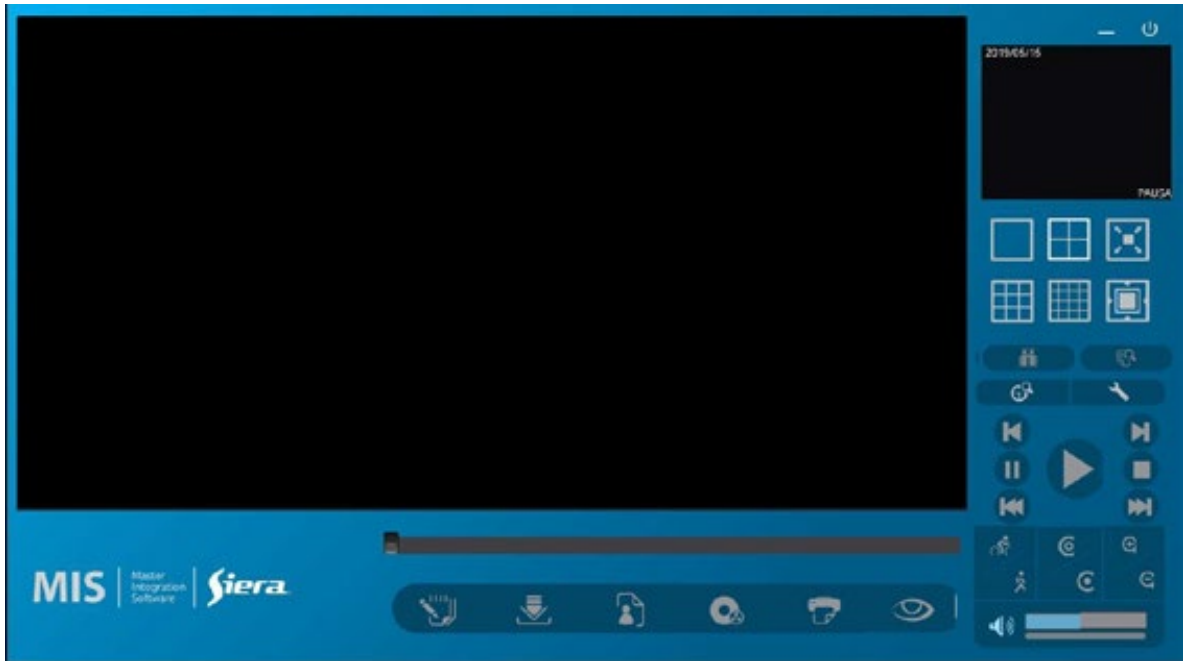
Action	Current division	Other division
Show camera (add cam 1)		 add to first free channel
Duplicate camera (duplicate cam 2)		 add to first free channel
Delete camera (delete cam 2)		 remove cam 2 and keep channel free

When using a mouse to drag and drop camera channels, the sequence change will only apply to the current division.

Original	Action	Current division	Other divisions
	Drag cam 1 to cam 4		 Note change of sequence

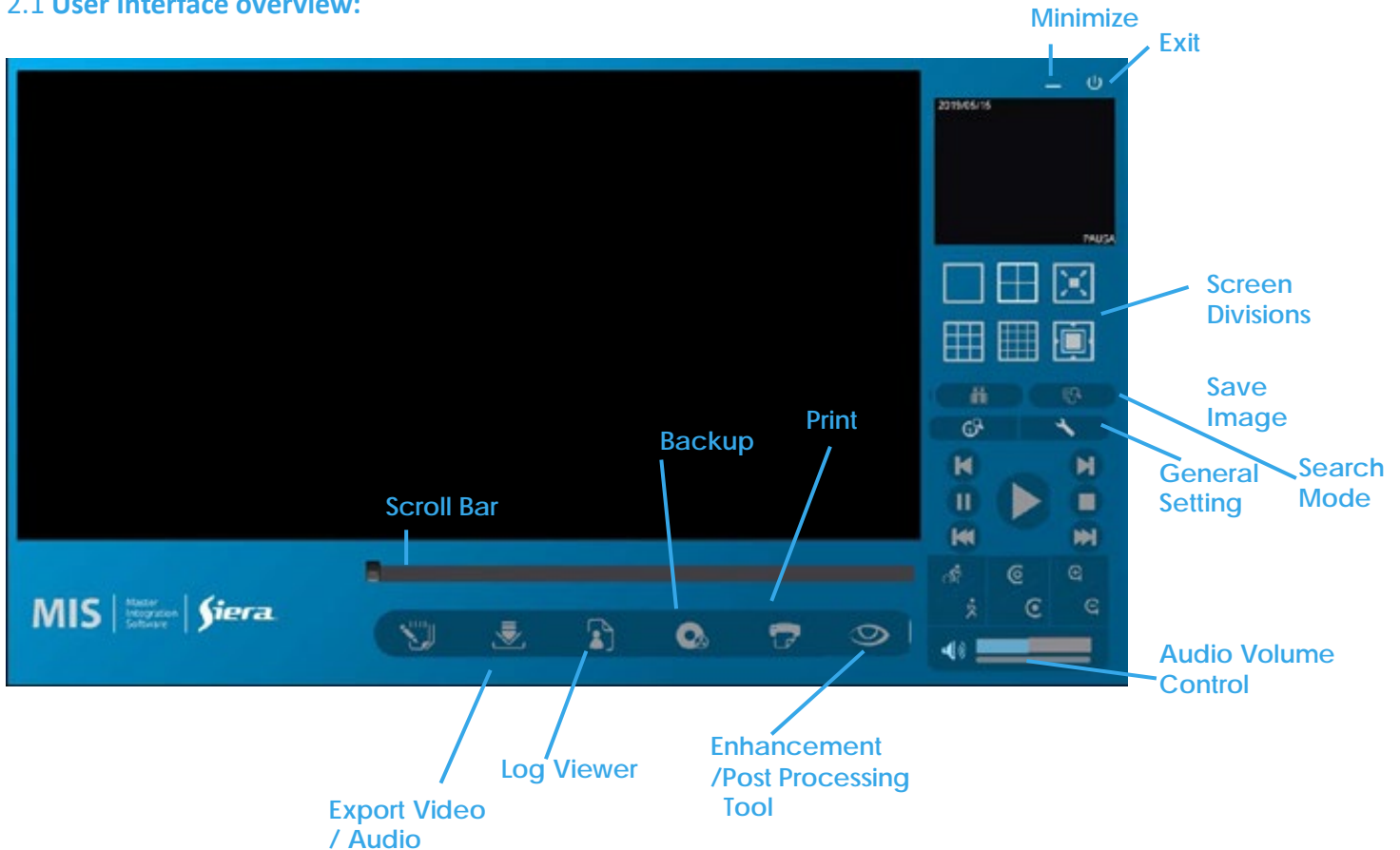
Right click on the camera screen for the on screen menu. Here you will be able to quickly adjust settings of your camera.

2. Playback



Watch the recorded video, view and/or search for unusual events and recorded system information.

2.1 User Interface overview:



Minimize: Minimize the Playback console.

Exit: Shut down the Playback console.

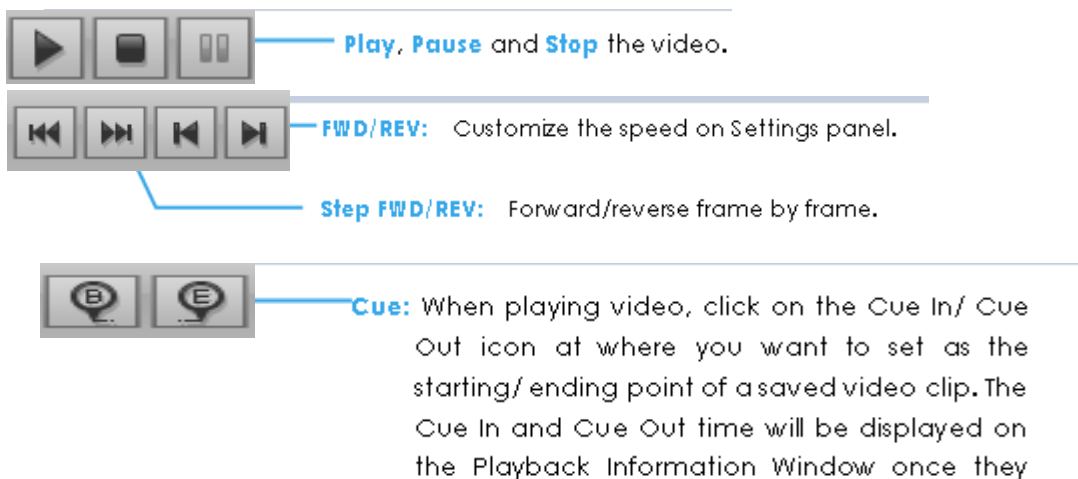
Scroll bar: Indicates the status of the playing video; drag it to where you want to review.

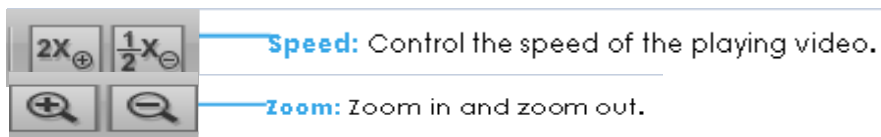
Information Window: Display time and date, video status, cue in/ out time points and video playback speed.

Audio Volume Control: Adjust the audio volume.

Screen Division: Allocate the sub-screen display by clicking on the desired layout icon. To switch to single camera display, double click on a particular sub-screen. Double click on the screen again to go to previous screen division layout. To view in the full screen mode, right click on the screen for the Toggle Full Screen function.

Control:

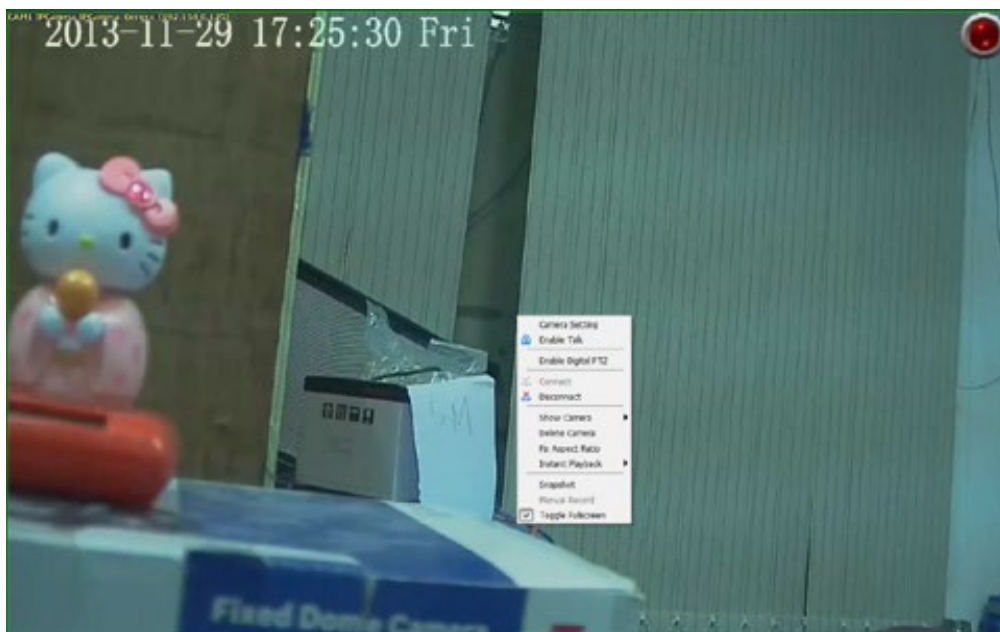





On Screen Menu:

Toggle Full screen: Select to view cameras under full screen. Press "Esc" or right click to go back to original view.

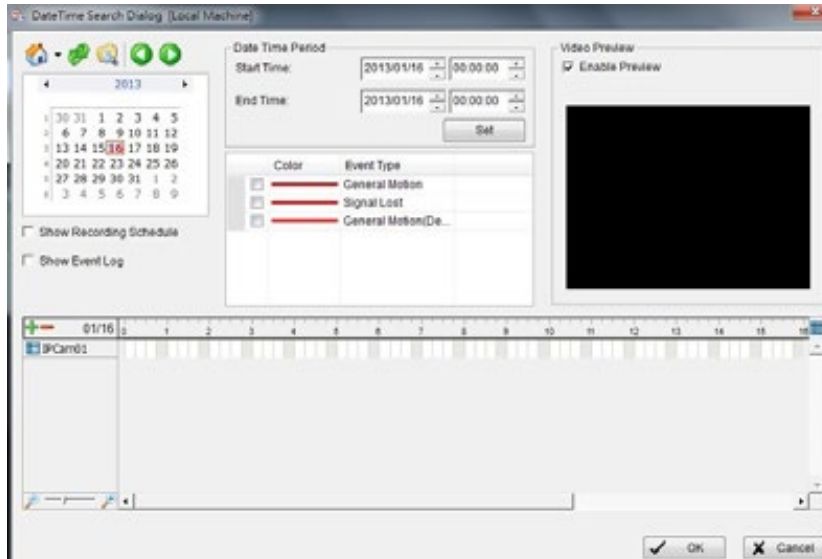
Fix Aspect Ratio: For some special camera resolution, user can enable Fix Aspect Ratio to view original ratio video, or disable this option to stretch 3:4 to fit window.



2.2 Open Record / Date Time Search Dialog


Click **Date Time Search Dialog** button  to access the Date-Time Panel and withdraw the video record that you want to review.

2.2.1 Date Time Panel





2.2.2 Record Display Window

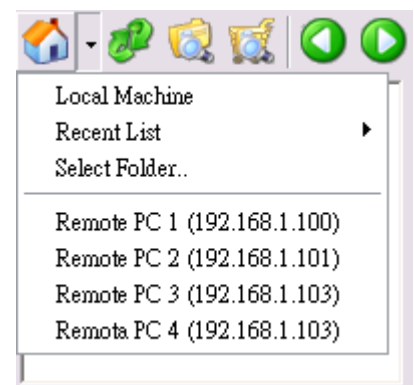
The record display window shows the information of the available video clips. It may show in calendar or list control view. For further details about how to modify the record display window view, see page 30.

-  Remote Server Site: Open Remote Playback Site Management to access local machine or set up remote playback server. Select Folder option to directly access recorded data folder or use Recent List to access previously recorded folders.

Note: the Select Folder option requires password of Record Server.

-  Refresh: refresh display window  Log Viewer: Accesses Log Viewer Tool

 Previous Days: Show recording of previous date  Next Days: To show recorded of next recording date



2.2.3 Date Time Period

Select the start and end time points that indicate the time period you would like to view.




2.2.4 Video Preview

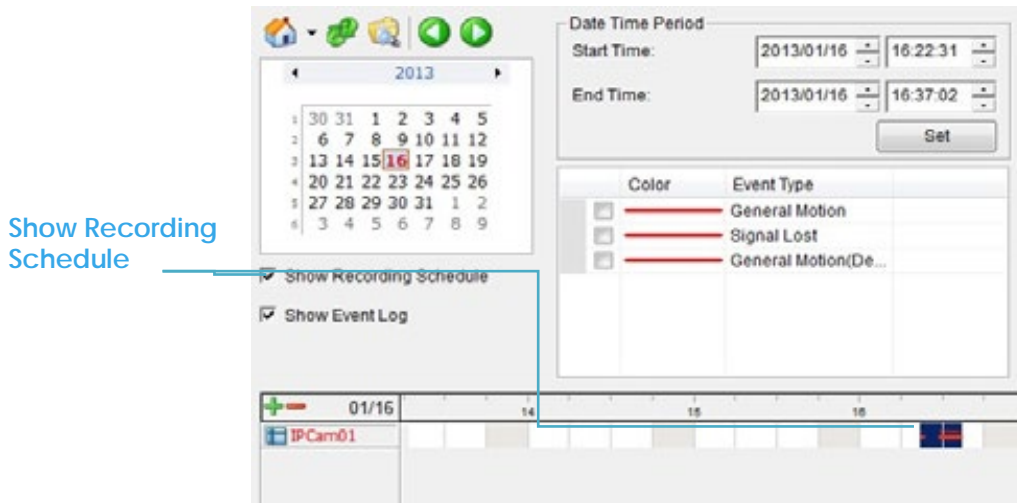
Check the enable preview option to view the selected video.

2.2.5 Event Type

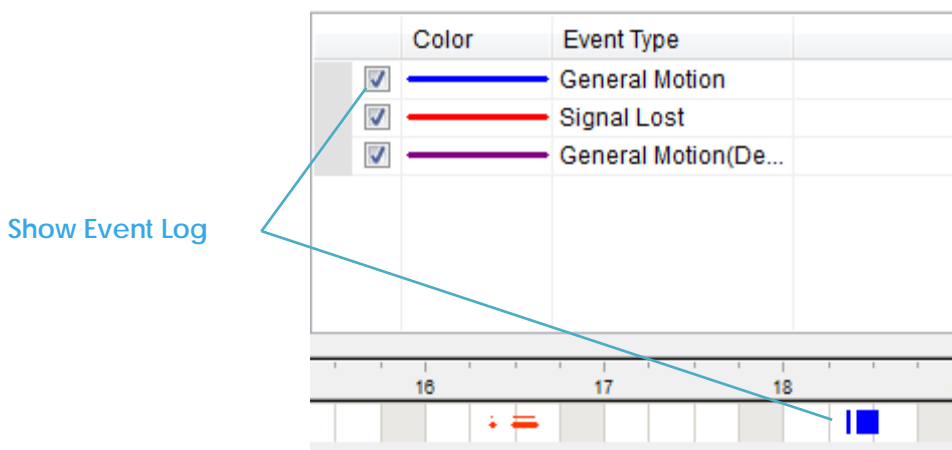
There are 2 event types; see Chapter 4 - Guard for details. You may set up different colors for different event types to help you select events.

2.2.6 Time Table

- Utilize the  icon to select all channels; also utilize the  icon to deselect all channels. Finally, utilize the scale bar  to modify the scale of the time table.
- Selecting “Show Records” makes Time Table show the period of recording data as below:



- Selecting Show Event Log makes Time Table show the time of event detection like below:



2.2.7 Withdraw the Record

- Step 1:** From the record display window, top left of the Date Time Panel, select the date you want to withdraw the record from. The red/green/blue lines shown on the time table indicate available recorded video records.
Note: The record display window can be shown in (a) calendar view or (b) list control view. To modify the setting of the record display window, click on the Setting button at the right of the Playback Console.
- Step 2:** Use color bars to differentiate event types from each other. This will help you select video clips.
- Step 3:** Highlight the video clip you want to review by left-clicking and dragging the time period. You may also utilize the Start Time and End Time in Date Time Period Section. In addition, modify the scale of the time table with the + and – signs on the bottom left.
- Step 4:** Check the **Enable Preview** option to get the preview of the video you select.

Step 5: Click the camera name to increase or decrease cameras you want to playback.

Step 6: Click **OK** when setting is complete.

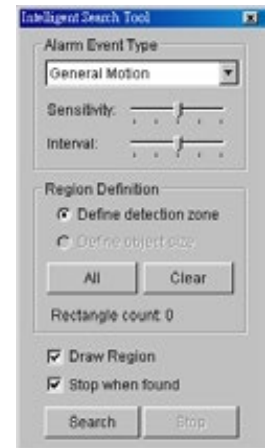
2.3 Search Mode

Click on the **Search Mode** icon  to obtain the Intelligent Search Tool panel.


- **Intelligent Search Tool Panel:** Click on the **Search Mode** icon to open the Intelligent Search Tool. Set up unusual event (General Motion) here to detect abnormality that occurred during the recorded period.

2.3.1 Unusual Event-General Motion

- **General Motion:** Detect all movements in the defined area.
- **Define Detection Zone:** Left click and drag to draw a detection zone. You may define more than one zone on the screen by repeating the process.
- **Sensitivity:** Modify the sensitivity setting with the slider. Sliding rightwards will increase the sensitivity level, meaning the slightest movement will trigger the alarm; in contrast, sliding leftwards will reduce the sensitivity for movement detection.
Note: Configuring an appropriate sensitivity level reduces the possibility of a false alarm. For instance, you can lower the sensitivity level to avoid the alarm being triggered by a swinging tree in the breeze.
- **Interval:** Move the slider control to the right to increase time interval so that the alarm will only be triggered when the movement lasts longer. Move to the left to reduce the time interval.
- **Stop When Found:** Check the option to have the video stop where motion was detected. Uncheck to have video continuously run to detect all events available. Results will show in a search result box. Click on the listed event in the box to jump to the point in the video where motion was detected.



2.4 Enhancement / Post Processing Tool

Click on Enhancement / Post Processing Tool  to configure settings.

2.4.1 General Setting

Check the option and chose whether you want to apply the setting to all the channels or only to those currently shown on the screen.

2.4.2 Filter Setting

- **Visibility:** adjust the gamma value of the image to enhance the image and make it cleaner.
- **Sharpen:** activate the function. Move the slider control to the right to sharpen the image, to the left to soften it.
- **Brightness:** activate the function. Move the slider control to the right to make the image brighter.
- **Contrast:** activate the function. Move the slider control to the right to increase contrast.
- **Grey Scale:** show the record in grey scale mode so the image displays in black and white.




2.5 Save Video

Step 1: Click on the display screen to choose the camera display that you want to save as a video clip.

Step 2: Set up the **cue in** and **cue out** points; the cue in and cue out time will show on the information window.



Step 3: Click on the **Save Video** button , choose the folder where you want to save the file at, enter the file name and click **SAVE**.

Step 4: Set the Export Format (ASF recommend) and set the Use Profile.

- ASF – more efficient than AVI format. [Recommended format]
- AVI (Microsoft Video 1) – Supports Windows Media Player with Vista & XP, quality may be poorer than recorded video by transcode process.
- AVI (Original Format) - Faster export process with high quality video, but the export files can only be viewed using VLC Player to play. (For Windows Media Player, please install additional FFDSHOW codec).

Note:

- The restrictions of AVI format:
 - The maximum size of an AVI file is limited to 4 GB.
 - Variation of frame rate will cause the resulting video to play slower or faster.
- If the selected video sequence uses multiple image resolutions (CIF, 2CIF, 4CIF, etc.) or multiple video format (MPEG-4, M-JPEG, H.264), the exported video sequence will create separate export files every time the resolution changes.




Step 5: Select to export (i.e. save) the recorded video with Audio and OSD or export video only.

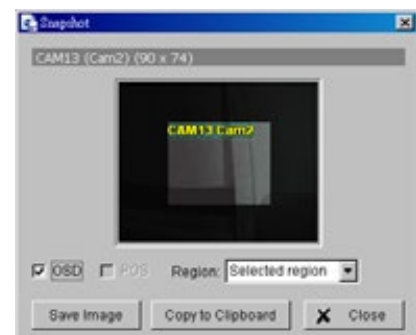
Step 6: Click **OK** to save the video.

2.6 Save Image

Step 1: Click on the display screen to choose the camera display from which you want to save pictures.

Step 2: Click on the **Save Image** button  when the image you want is shown on the screen. You may click Pause to freeze the video, use Step Forward/ Step Backward function to find the picture(s) that you want to save.


Step 3: Select OSD option to export the image with date/time, camera number/name. If the digital PTZ function is enabled in display view, you can also decide either Full size or Selected Region as your image region.



Step 4: You have the options to copy the image to clipboard or to save it. To save image just choose the folder and the format of image (BMP or JPEG) you prefer and then click save.

Note: You may skip step 3 by pre-setting a folder and format that you want to save the images (refer the section automatically save the image file at page 31.)

2.7 Print

Click on the **Print** button  to print the current image of the video you choose.

Print Content:

Print the image from the current selected channel or all the channels shown on the screen. Select to print original view or selected region on camera.

Page Setting:


Set to print the image with original size or fit to page. Set Align image to Top, Center, or Bottom.



2.8 Backup

Compared to the Save Video function, Backup saves everything from the Playback panel, including video and log information.

You can start a full function Playback Console and load the backup files into it on any PC with Windows operating system. This means you may monitor the real time video and work on the backup files on separate computers simultaneously.

Step 1: Press the **Open Record** to select data and press **Backup** .

Step 2: You can adjust the **Start Time** and **End Time** you want to backup.

Step 3: You can adjust the Cameras you want to backup.

Step 4: You can calculate the size of the backup data.

Step 5: Select the directory you want to save the backup data including CDROM, DVD or Hard Disk.

Step 6: Check the log you want to backup.

Step 7: Press **Backup** to start.

Step 3

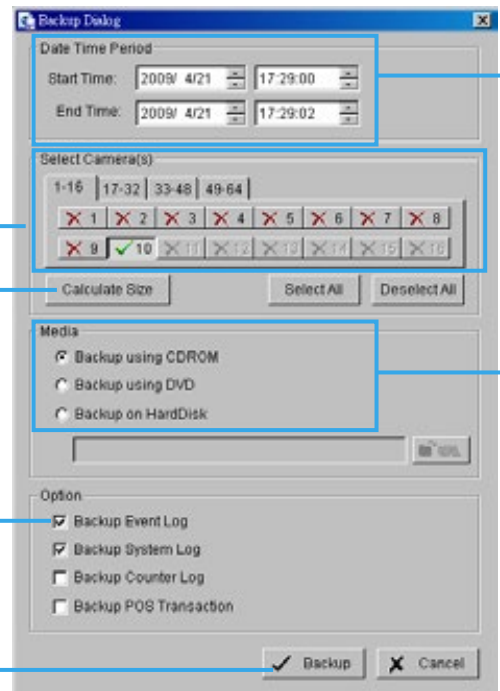
Step 4

Step 6

Step 7

Step 2

Step 5

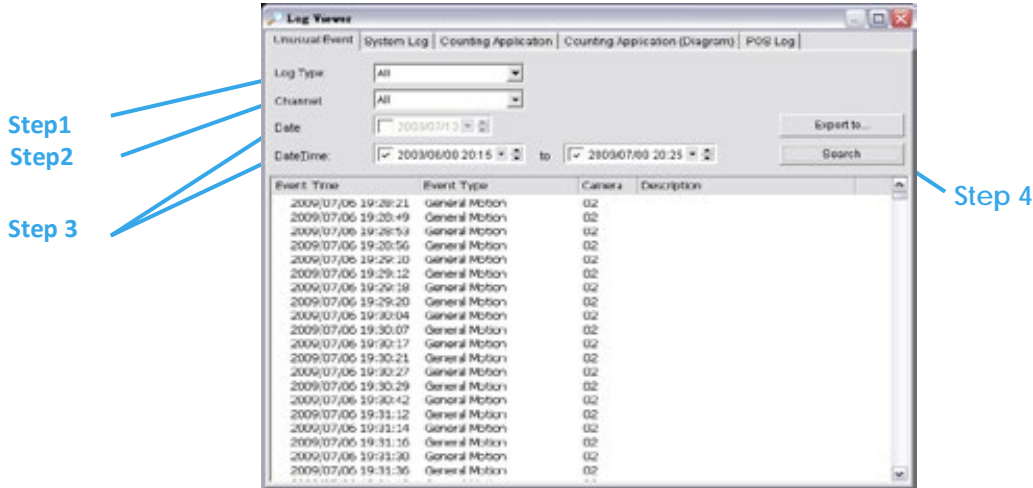


2.9 Log Viewer

Click on the **Log Viewer** button  to activate the Log Viewer dialog.

2.9.1 Unusual Event

View the unusual event history that had been detected by the Smart Guard System.




Step 1: Choose the type of events you wish to view or select "All" from the drop-down menu to view all types of events. The types of Unusual Event include General Motion, Foreign Object, Missing Object, Focus Lost, Camera Occlusion, Signal Lost, Disk Space Exhausted, System Health Unusual and Digital Input Triggered.

Step 2: Choose the camera channel you wish to view or select **All** for all channels available.

Step 3: View the events that happened on a particular date or during a given time period by selecting search period.
 For a particular date: check the **Date** box right and indicate the date.
 For a period: check the **DateTime** and enter the specific date and time.

Step 4: Click **Search**.

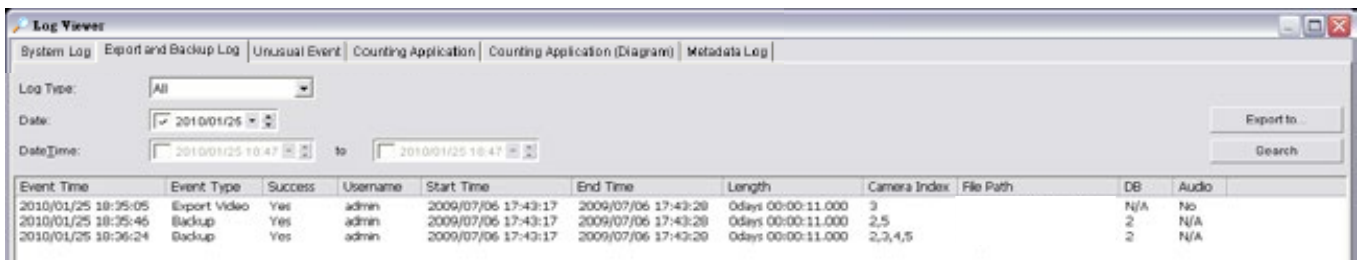
Note: When working with a video record,

1. Log Viewer will search for Unusual Event in the video record in Date & Time mode, starting from the beginning to the end of the record, which is the default setting of the system.
2. A link () will appear next to each event time where video is available. By clicking on the link, the video will jump to the point where the unusual event takes place.

2.9.2 Export and Backup Log

View the *Export and Backup Log* history that had been operated by local or remote user.

Step 1: Choose the type of event you want to check or select **All** from the drop-down menu for all types of events.



Step 2: View the events that happened on a particular date or during a given time period by selecting search period.
For a particular date: check the **Date** box right and indicate the date.
For a period: check the **Date Time** and then enter the date and time.

Step 3: Click **Search**

2.9.3 System Log



Select Log Type from the drop-down menu. There are in total 31 types of log types, including:

- ✓ Record Server Startup
- ✓ Record Server Shutdown
- ✓ User Login
- ✓ User Login Failed
- ✓ Start Schedule
- ✓ Stop Schedule
- ✓ Execute Recycle
- ✓ Enable Channel
- ✓ Disable Channel
- ✓ Start Smart Guard
- ✓ Stop Smart Guard
- ✓ Modify Smart Guard
- ✓ Modify Schedule
- ✓ Modify Configuration
- ✓ Start Live Streaming Server
- ✓ Stop Live Streaming Server
- ✓ Modify Live Streaming Server
- ✓ Start Remote Playback Server
- ✓ Stop Remote Playback Server
- ✓ Modify Remote Playback Server
- ✓ IP Camera Connection Lost
- ✓ Restart Windows
- ✓ Modify E-Map
- ✓ Start Remote Desktop
- ✓ Stop Remote Desktop
- ✓ Modify Remote Desktop
- ✓ IP Camera Connection Regained
- ✓ IP Camera Parameter Changed

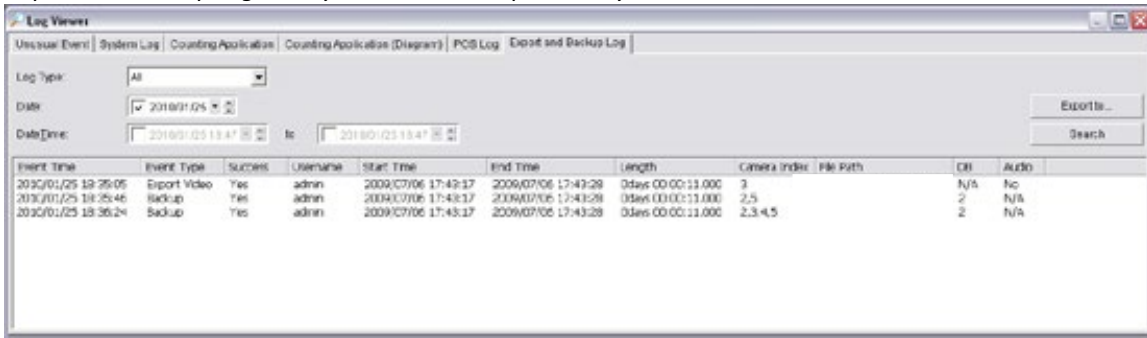
Step1: Choose the type of event you want to check or select "All" from the drop-down menu for all types of events.

Step 2: View the events that happened on a particular date or during a given time period by selecting search period.
For a particular date: check the **Date** box and indicate the date.
For a period: check the **Date Time** and then enter specific date and time.

Step 3: Click **Search**.

2.9.4 Export and Backup Log

View the Export and Backup Log history that had been operated by local or remote user.



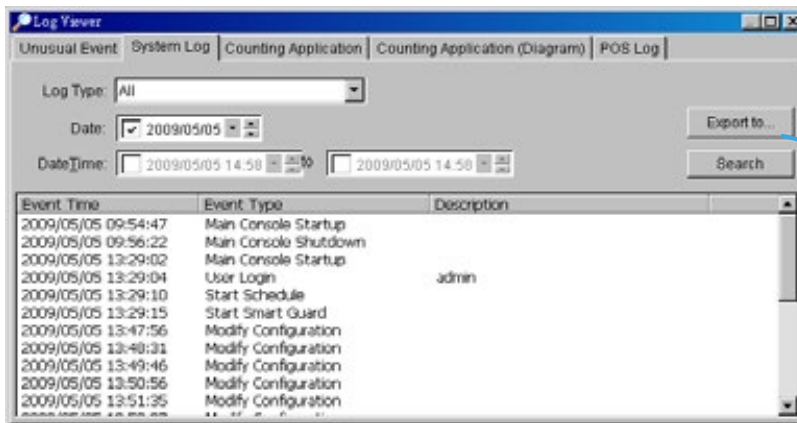
Step1: Choose the type of event you want to check or select **All** from the drop-down menu for all types of events.

Step 2: View the events that happened on a particular date or during a given time period by selecting search period.
 For a particular data: check the **Date** box right and indicate the date.
 For a period: check the **Date Time** and then enter the date and time.

Step 3: Click **Search**

2.9.5 Export

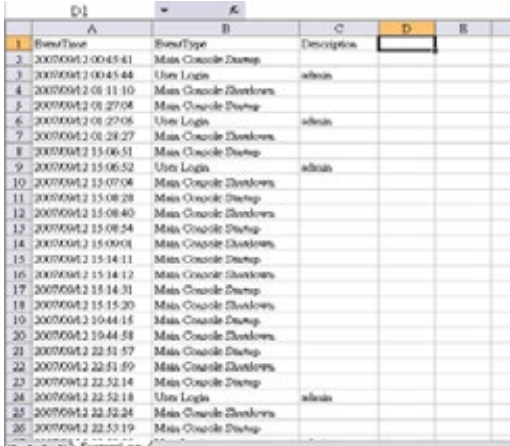
You may export the file to .xls or .txt file



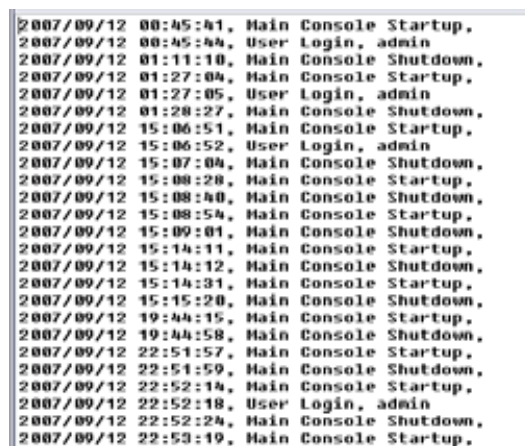
Step 1

Step1: Select **Export to**.

Step2: Type the file name and choose the file format, .xls or .txt.



.xls



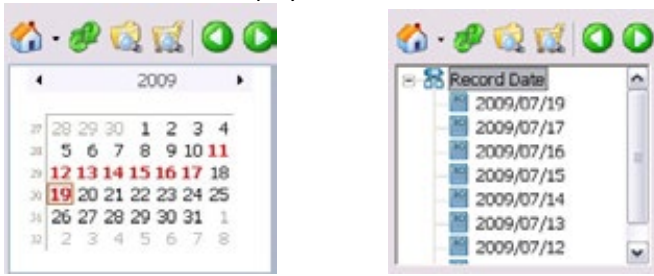
.txt

2.10 Setting

Click on the **General Setting** button  and go to Setting for system configurations.

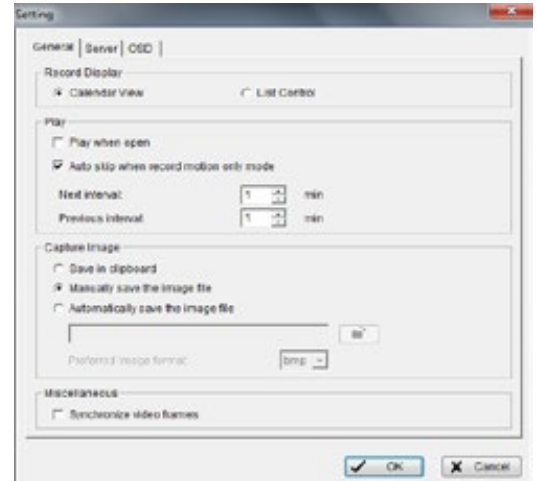
Record Display setting:

- **Calendar View:** Choose to display records under calendar view.
- **List Control:** Choose to display records under checklist.



Play setting:

- **Play when open:** Check the option and set the system to start playing the video clip every time a record is withdrawn.
- **Auto skip when record motion only mode:** Check the option to set up the system to automatically skip to the points where there were motions recorded.
- **Next interval:** Set the interval with which the video goes forward when you click on the “Next” icon on the control panel.
- **Previous interval:** Set the interval with which the video goes backward when you click on the “Previous” icon on the control panel.



Capture Image setting:

 Sets how you want to save the image.

- **Save in clipboard:** The image will be saved in the clipboard; image will be available to paste elsewhere.
- **Manually save the image file:** You can manually select where you want to save the image. Name the saved file, and choose the file format you want to save as.
- **Automatically save the image file:** By pre-setting a path/URL and the image format, the system will automatically save the image accordingly when you click the Save button in the control panel.

Miscellaneous

- **Synchronize video frames:** Select this option to avoid display problems that may occur under high CPU loading.

Server Setting


Remote playback site management.

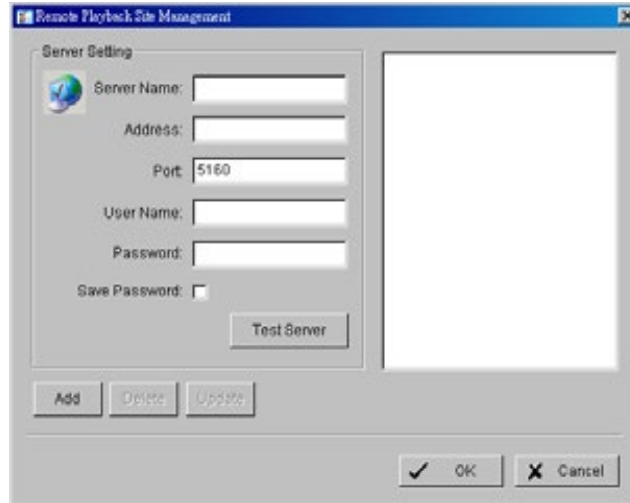
OSD Setting

Enable Camera OSD to display video information on recorded video. Information includes camera name, camera number, date and time. User can also set up OSD font; include the font, size, font color and any font effects desired.

2.11 Remote Server

2.11.1 Add Remote Playback Site

Press the Remote Server Icon  or go to setting – server to config remote playback site management to add and setup remote playback sites.




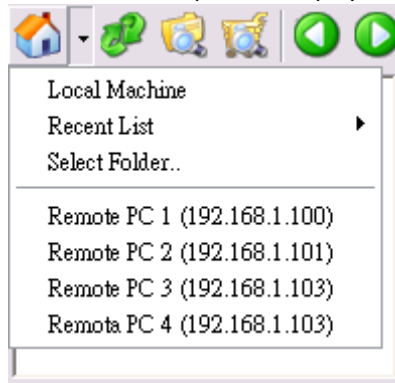
Step 1: Enter the IP address or DNS, Port, Username, and Password.

Step 2: Click **Add** to add the server.

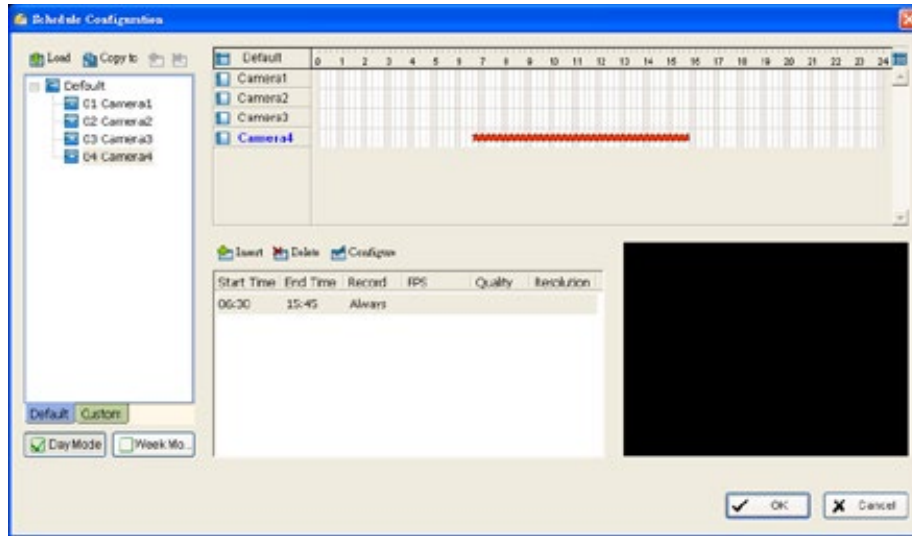
Step 3: Click **OK** to exit the “Settings” panel.

2.11.2 Access Remote Playback Site

Go to Date Time Panel and click on the  icon ON the top of the display window to access the Remote Playback Site

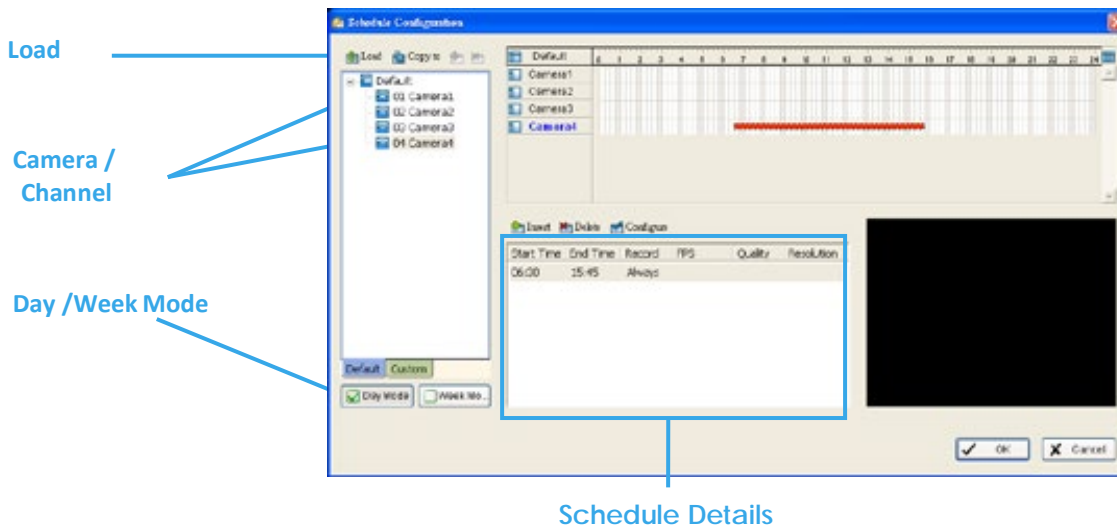


3. Schedule



Click on the Schedule icon on the Record Server and set up the time duration for video recording on the schedule configuration panel.

3.1 Day / week Mode



Day Mode: Schedule the cameras to turn the recorder on and off at the same time every day according to your setting.
Week Mode: Allows you to schedule each camera for a different day of the week, additionally, you may assign extra holidays in the “Week” mode

Schedule Details: It’s the outline of start time, end time, record mode, frame rate, quality and resolution. Please note these values refer to configured settings. Actual performance may vary according to camera and hardware settings.

To setup the time schedule for each camera, you may

1. “Load” the preset modes or
2. “Insert” a new schedule manually or
3. “Copy to” other cameras after manual setup.

3.1.1 Load Preset Modes

The system provides six modes to quickly setup recording schedule. Simply click on the  Load for the drop-down menu.

Refer to the below tables for the definitions of each mode in each series.

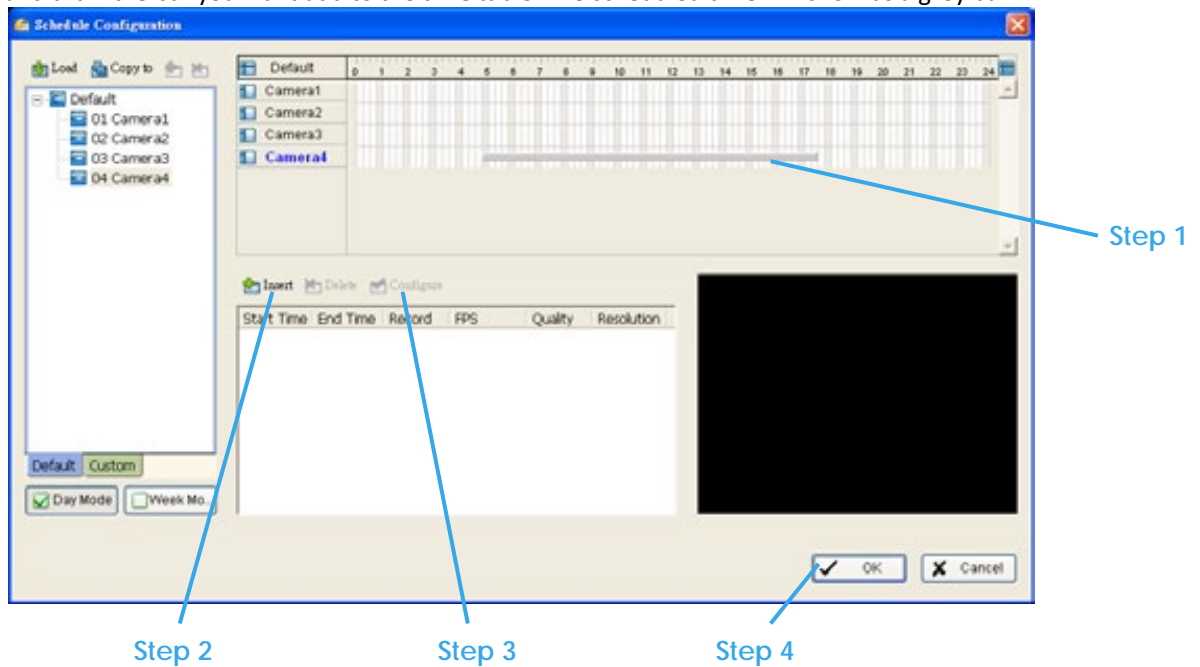
IP+ series (IP camera)

Mode	Format	Time	Record	FPS	Quality	Resolution
Regular	M-JPEG	0:00-24:00	Always	Max	Max	Max
	MPEG-4			Max		
Office	M-JPEG	8:00-20:00	Always	Max	Max	Max
	MPEG-4			Max		
Shop	M-JPEG	10:00-22:00	Always	Max	Max	Max
	MPEG-4			Max		
Highly Secure	M-JPEG	0:00-24:00	Always	Max	Max	Max
	MPEG-4			Max		
Disk Saving	M-JPEG	0:00-24:00	Motion	10	Max	Max
	MPEG-4			i-frame		
Minor	M-JPEG	0:00-24:00	Motion	5	Max	Max
	MPEG-4			i-frame		

The Max indicates settings are same as camera settings in the General Setting>setting>camera>camera parameter panel.

3.1.2 Insert a New Schedule Manually

Step 1: Left-click and draw the bar you want add to the time table. The scheduled time will show as a grey bar.



Step 2: Click the **Insert** icon and add a new schedule in the Regular Mode, i.e. to record video during the time period you set with 30 FPS, normal video quality, and normal resolution.

Step 3: Change the setting by clicking on the **Configure** icon (See page 37 for detail) or double click the **Schedule Information**.

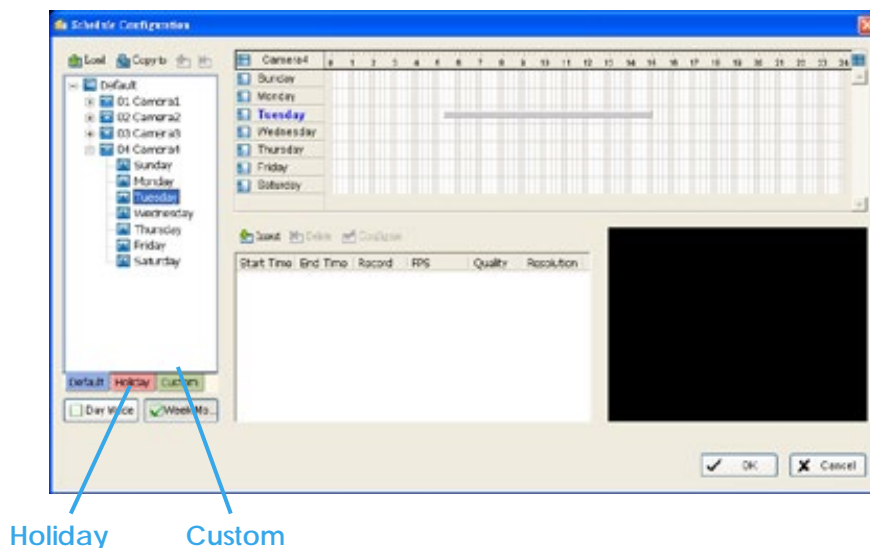
Step 4: Click **OK**.

3.1.3 Copy Schedule


You may set up the schedule for each channel/camera by repeating the process above, or by simply applying the setting of a single camera to all the others by clicking the **Copy To** icon at the top of the display window.

3.1.4 Holiday and Custom setting

Allows you to schedule each camera for a different day of the week, additionally, you may assign extra holidays in the “Week” mode



Holiday: You may assign holidays where the system will work according to the setting for Sunday.

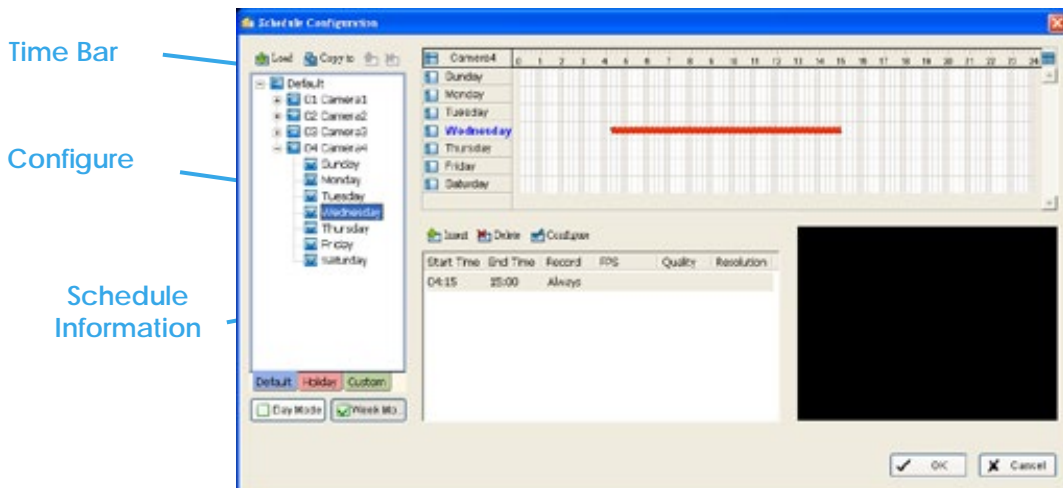
Note: The default Holiday setting will apply Sunday's settings. For the Middle East region where Friday is a holiday, please adjust setting by right clicking on  **Holiday** and select "Apply Holiday Schedule From...".

Custom: You can assign a particular date(s) on which the system will work according to a special schedule(s) different from the others.

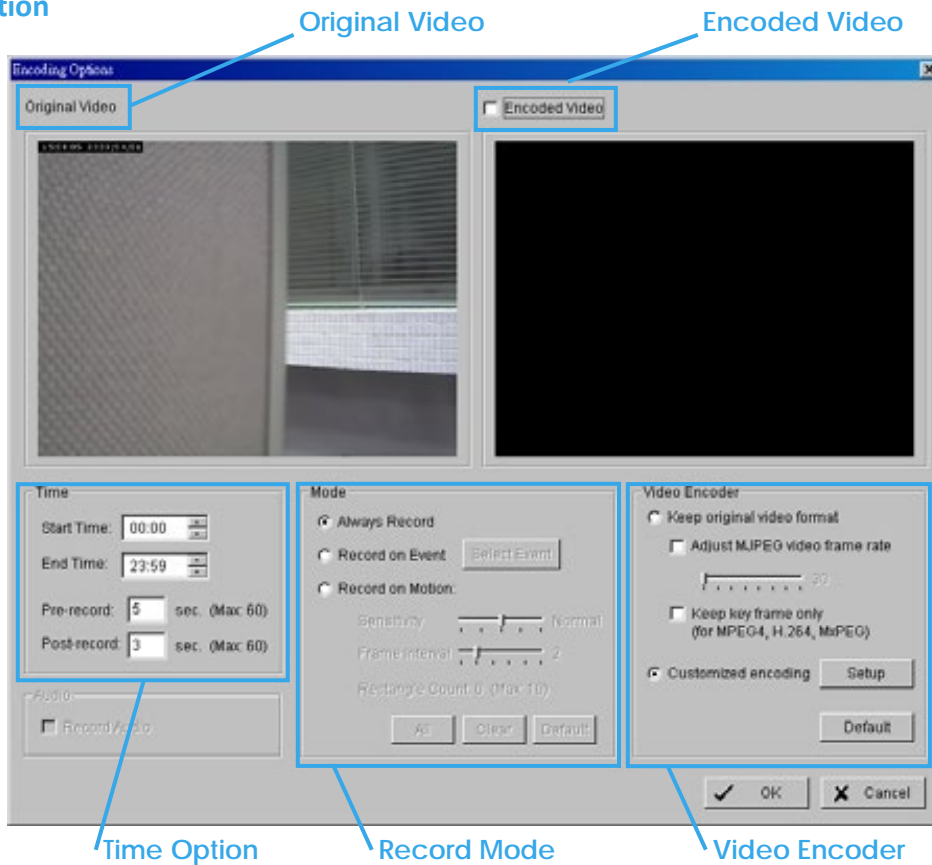
3.2 Adjust the Scheduled Setting:

You can manually change the setting at any time after you insert or load a schedule.

- **Option 1:** Move the cursor to the "Time Bar" and change the length or move the bar sideways to change the start and end points.
- **Option 2:** Click on the **Configure** icon or double click on "Schedule Information" from the list to obtain the "Encoding Option" panel (next page) and select the desired setting.



3.3 Encoding Option



3.3.1 Pre-record/ Post-record Time

The pre-record/ post-record function saves the recording data accordingly. For instance, to set up a 5 second pre-record time means the system will start saving the recording data 5 seconds before the event happens.

Note: The maximum of pre-record/post record period is 60 seconds.

3.3.2 Record Mode

There are four recording modes to choose from. Choose the one that suits your scenario best.

Always Record:

Select this option to record the video continuously.

Record on Event:

Select this option to start recording at any predefined event, including Smart Guard events and digital input events from devices.

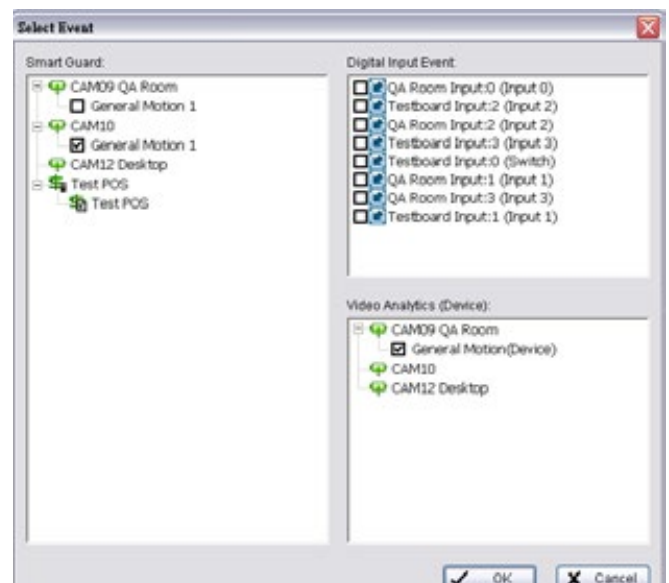
Select this option to obtain the “Select Event” panel. From the Smart Guard list, check the camera events or digital inputs to trigger the recorded action. Click **OK**.

Note: Please note it is required to enable “Smart Guard” from the Record Server panel before configuring “record on event” to trigger recording.

Record on Motion:

Select this option to start recording when motion is detected. Adjust sensitivity, the frame interval and zone to setup motion detection. To setup a single detection zone, left-click and drag the mouse to draw a rectangle. To setup more than one detection zone, simply repeat the same process or click “All” to select the entire screen.

Note: The maximum number of rectangle detection zones is 10.



3.3.3 Encoded Options

This option sets up the quality of the recorded video. The “Original Video” window is the original stream from the camera. The “Encoded Video” is preview of the recorded video corresponding with the encode settings below.

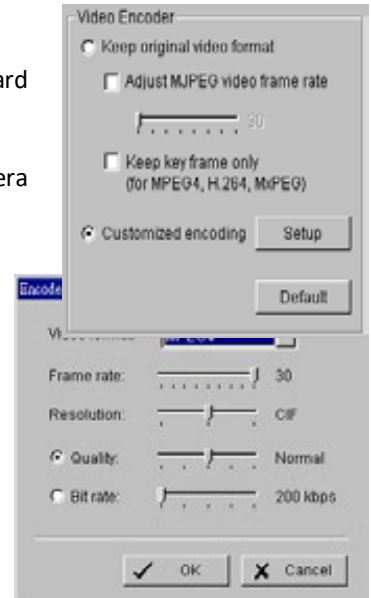
For IP cameras

The Encode Video function will reduce frames or re-encode original streaming from IP cameras. To save Hard Disk usage, adjust frame rate with original video format or re-encode to smaller file size by adjusting frame rate, resolution and Quality/Bit rate.

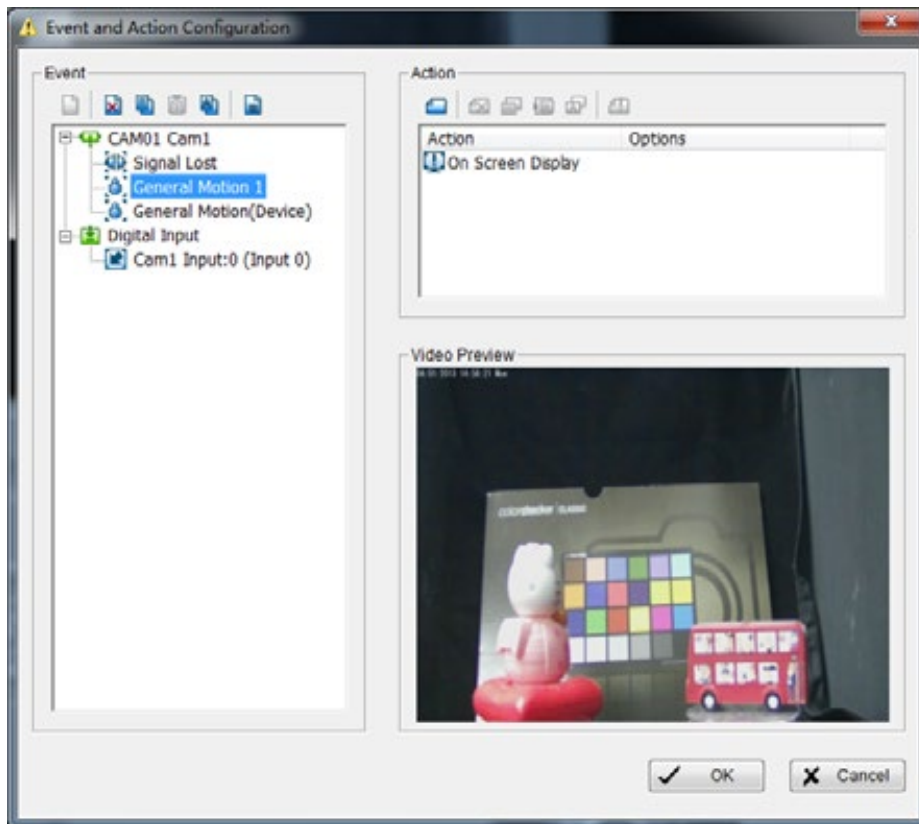
Keep Original Video format:

Select this option to reduce frame rate only but not to re-encode video streams to save Hard Disk usage.

- Adjust MJPEG video frame rate: Move slider to left to reduce frame rate.
Note: The maximum FPS will correspond to original video streams set up on camera configuration.
- Keep key-frame only: System will only record key frames of video streaming.
Note: The key frame interval is controlled by each camera manufacturer and cannot be adjusted.

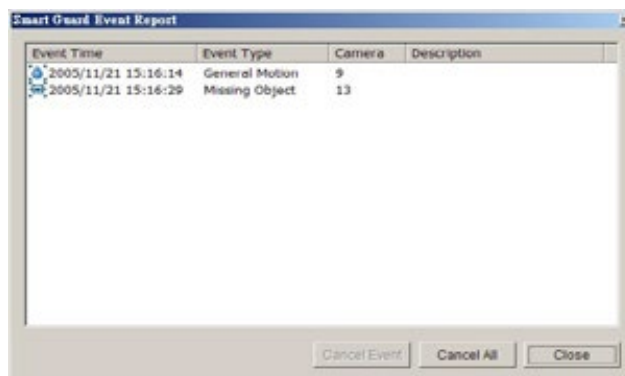


4. Smart Guard Configuration

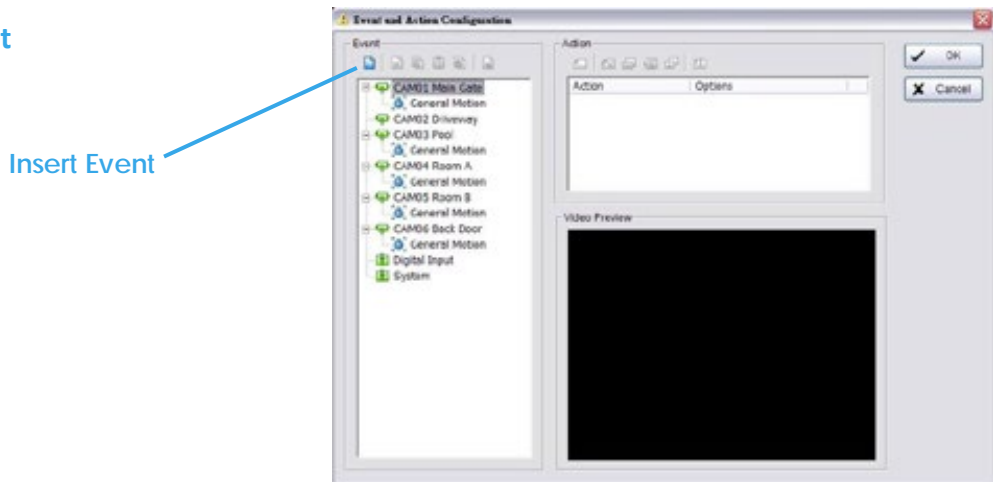


Click on the **Smart Guard Configuration** button on the Record Server to start the “Event and Action Configuration” panel. You will need to specify an event to be detected as well as set the appropriate action for the system when the event occurs.

Event Report: When the crystal ball is red, you can click it to obtain the Smart Guard Event Report and cancel the event(s).




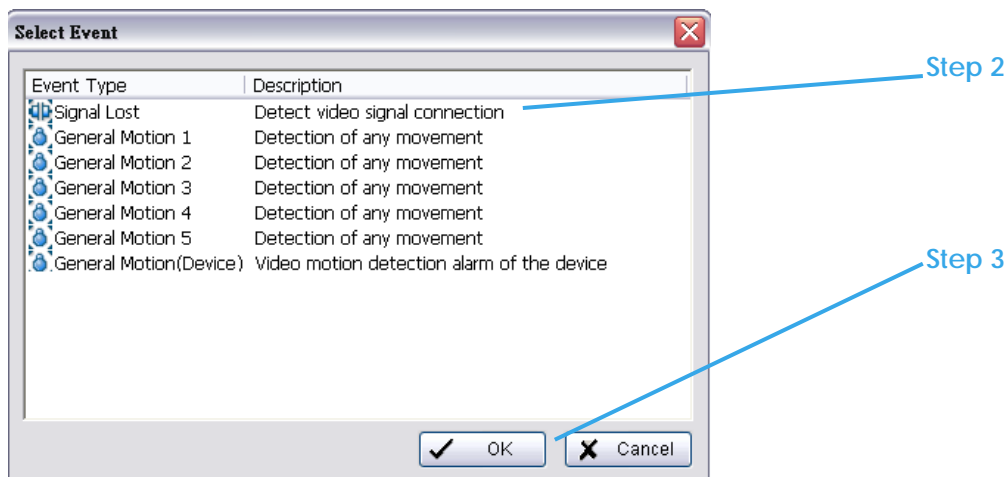
4.1 Event



There are 2 sources of events: Camera (video image), and Digital Input (device connected to your camera). You can assign multiple events by following the instructions below.

4.1.1 Camera Event - Assign a Camera Event

Step 1: Select a camera and click "Insert Event" icon. .



Step 2: There are two types of events: Signal Lost and General Motion. Select the event you want on the Event Type list, and then click OK.

Step 3: Configure the Event Type. See the following instructions.

4.1.2 Camera Event – Basic Setting

[Signal Lost and General Motion]

Enable Event: Check the box to activate the event.

Life Cycle:

- **Automatically cancel event when event disappears:** the alarm/action will be cancelled once the abnormality is fixed or ends.
- **Manually cancel event or event continues triggered:** The alarm/action will continue until being canceled from the Record Server. The user currently not at the seat watching the screen will be notified by the alarm.

Note: To cancel the event:

Function 1: Start Menu > Open Event Report > Cancel All Events

Function 2 : Click the red crystal ball to obtain the Smart Guard Event Report than cancel the event(s).

- **Cancel event after timeout xx seconds:** Enable checkbox and set the timeout seconds to cancel the event after a specific time whether the event disappears or not.

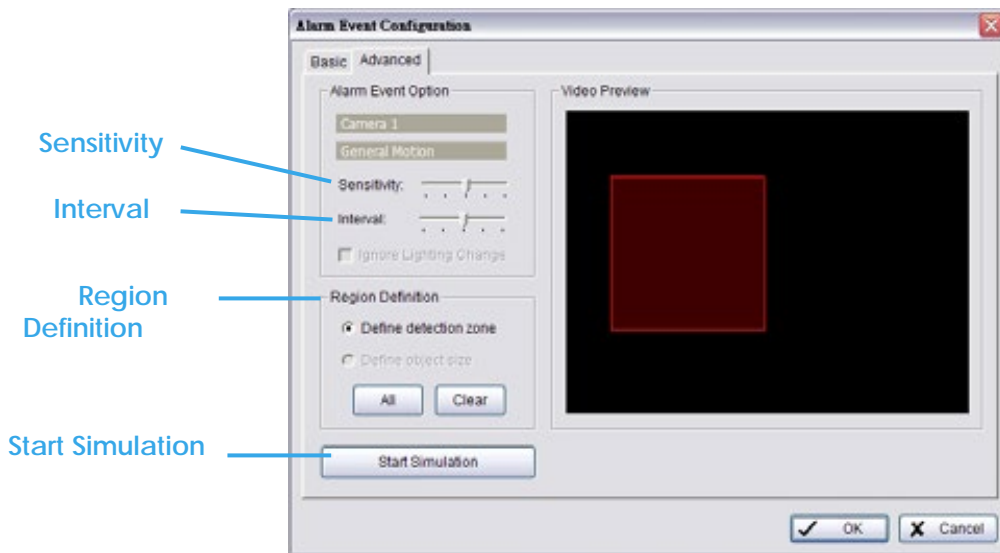


4.1.3 Camera Event - Signal Lost

Detect the loss of video signal from camera.

4.1.4 Camera Event - General Motion

- Detect any movement in the defined detection zone.



Alarm Event Option:

- **Sensitivity:** Click and move the slider control to the right to increase sensitivity so that minimal movement will trigger the alarm. Move the bar to the left to reduce the sensitivity. Setting up an appropriate sensitivity value will minimize false alarms. For example, you can lower the sensitivity to avoid the alarm being triggered by a swinging tree in the breeze.
- **Interval:** Click and move the slider control to the right to increase interval time so that the alarm will only be triggered when the movement lasts longer. Move to the left to reduce the interval

Region Definition:

- **Define detection zone:** To detect General Motion, you have to define a detection zone. Left-click and drag the mouse to draw a detection zone. You may define more than one zone on the screen by repeating the same process. User can also click on "All" button to select the entire detection zone.

Start Simulation: Click the Start Simulation button and test the function on the preview screen.

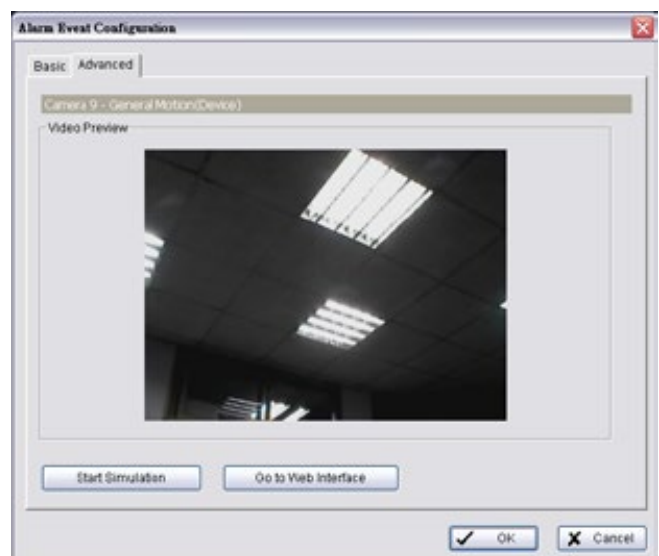
4.1.5 Camera Event - General Motion (Device)

Detect movement with motion detectors of devices (IP cameras or video servers).

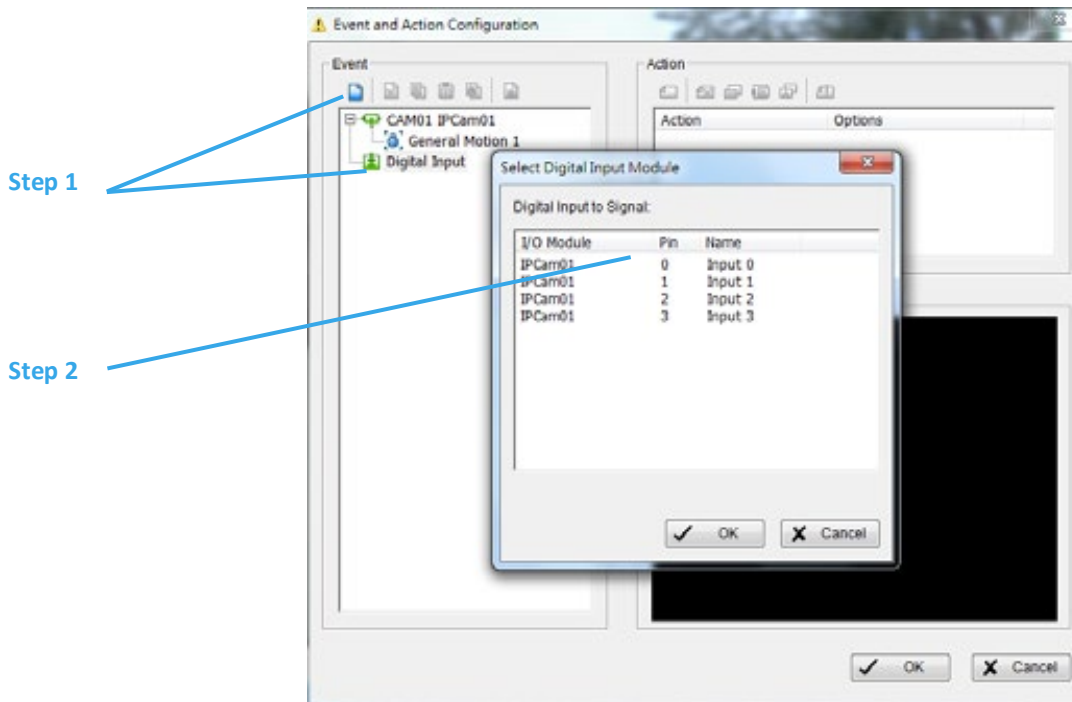
* Note: This function is only available on devices with built-in motion detection.


Please refer to the user manual of your device to set up motion detection.

- **Start Simulation**
Click to test if motion detection is set up correctly.
- **Go to Web Interface**
Click to go directly to device web page for configurations.



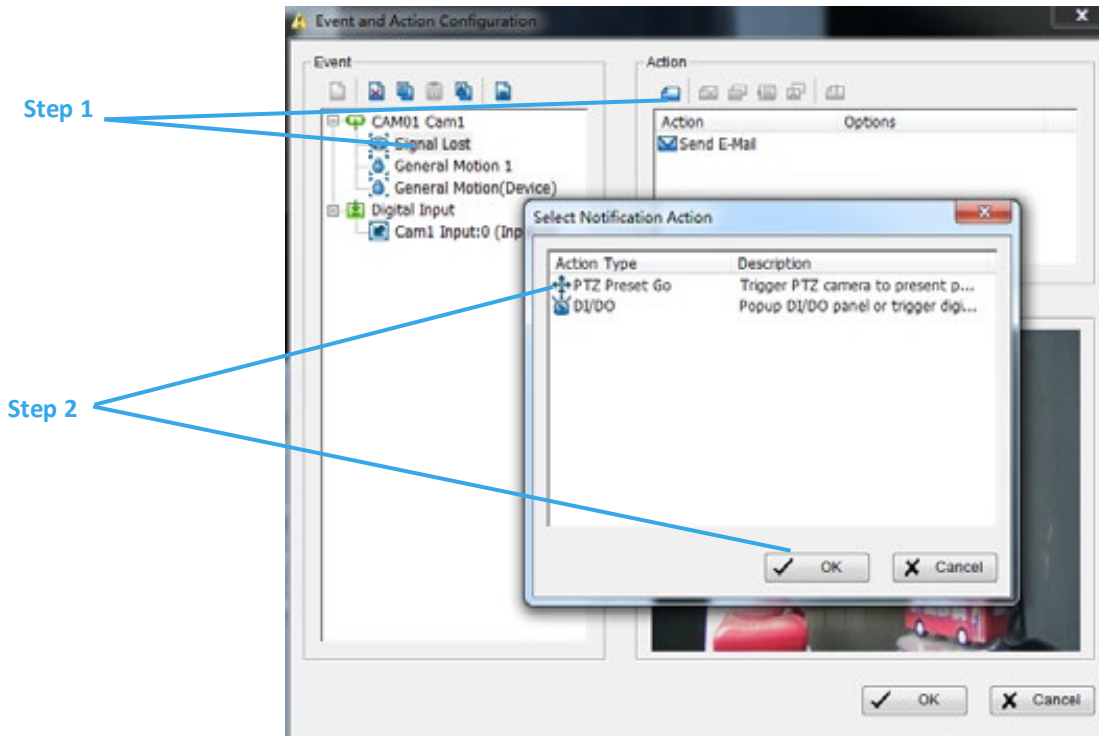
4.1.6 Digital Input Event - Digital Input Event




Step 1: Click and highlight Digital Input on the event type list, and then click the  Insert Event icon.
Step 2: Select the device that is connected to your system.

4.2 Action

4.2.1 Action - Assign an action type



To insert a new action:

Step 1: Choose an event and click the insert action icon .

Step 2: There are 4 types of actions, select the actions you want and then click OK.

1. On Screen Display
2. Send E-mail
3. DI/DO
4. PTZ Preset Go

Step 3: Configure the setting of the Action Type if needed.

4.2.2 Action Type - On Screen display

A red warning will be flashing on the screen of Record Server, indicating which type of unusual event is detected.

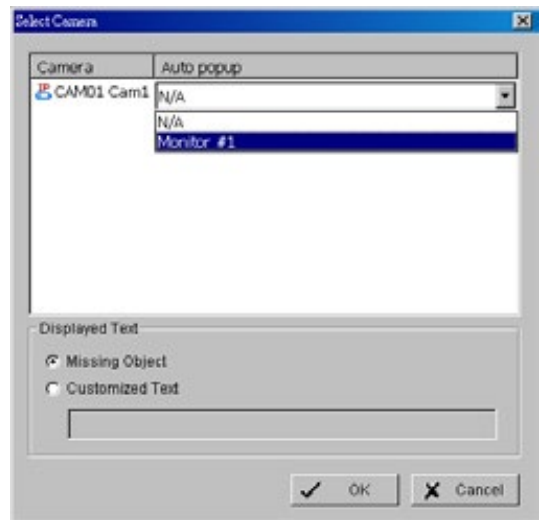
Step 1: Select the “On Screen display” action and then click OK.

Step 2: The responding window will popup to Selected Camera. Click the “On Screen display” indicator to modify the setting.

Camera: Display the camera applied to this action.

Auto popup: Click the Auto popup column and select the expected monitor for popping up the event.

Displayed text: You can follow the default setting to show the event type, or enable “Customized Text” to define the text as your preference.



4.2.3 Action Type - Send E-mail

The system will send an E-mail immediately to given accounts indicating the type of event, the time, and attaching a picture taken while the event is detected.

Step 1: Select the “Send E-mail” action and then click OK.

Step 2: The responding window will popup to Select Contact, type the message to append. (You can choose more than one contact).

Edit Address Book: Insert the contact information here.

Note:

- To give the system the E-mail accounts, go to General Setting > Setup > Hotline. See Configurations on page 54 for details.
- For Digital Input Events, this warning action will send the snapshot of the associated camera. Please refer to I/O settings for details.



4.2.4 Action Type - PTZ Preset Go

The PTZ (pan/tilt/zoom) camera will go to a preset point or auto patrol when an unusual event is detected.

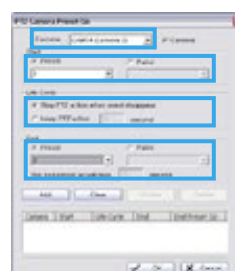
Step 1: Select the “PTZ Preset Go” action and then click OK.

Step 2: The responding window will pop up to PTZ Camera Preset Go. Click the “PTZ Preset Go” indicator to modify the setting.

Step 3: Set the action of cameras which you want to trigger by events.

For example: Please follow below steps to setup this function.

- Set the action of camera 1:**
 - Choose camera 1.
 - Set the start, end preset points.
 - Select the Life Cycle.
 - Click on Add.
- Set the action of camera 2:**
 - Choose camera 2.
 - Set the start patrol and end patrol.
 - Select the Life cycle
 - Click on Add.

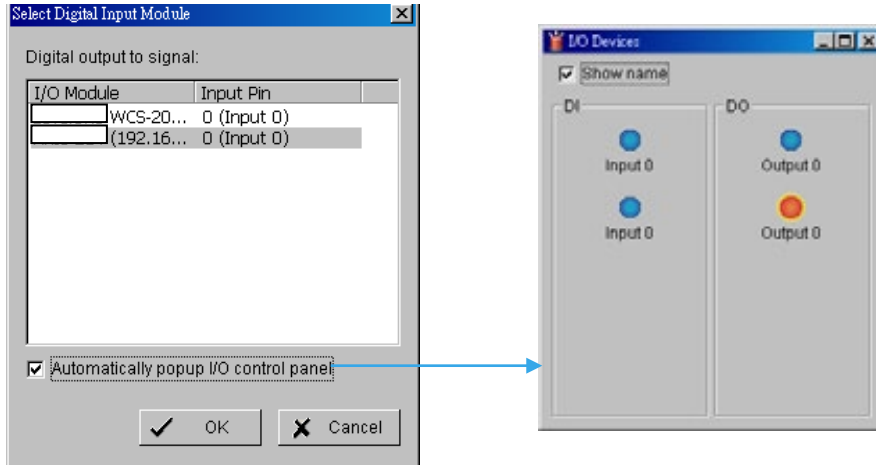


9. Finally click on Ok to save all setting of cameras.

Note: Configure your PTZ camera before using this function. See Config on page 52 for PTZ camera configuration.

4.2.5 Action Type – DI/DO


To trigger Digital input/output devices connected to the system, such as alarm lights and sirens.



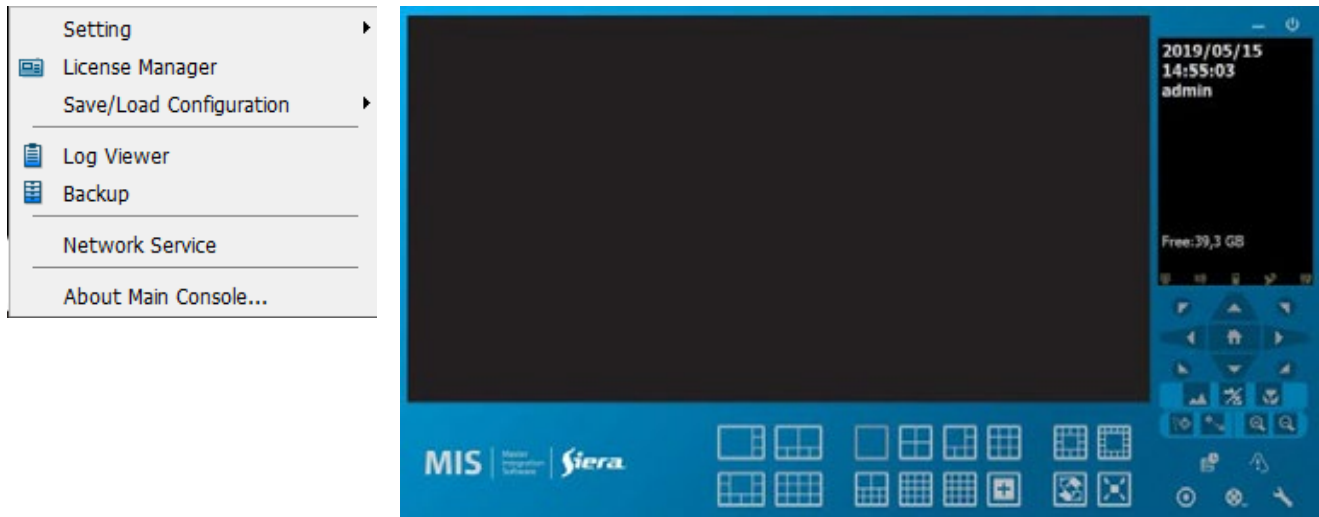
Step 1: Select the “DI/DO” action and then click OK.

Step 2: The responding window will prompt user to Select Digital Input Module. Click the “DI/DO” indicator to modify the setting.

Step 3: Select the device that is connected to your system, that is, the PC you are working with. You can enable the Automatically Popup I/O Control Panel check box to obtain the correspondent panel to monitor the I/O status.

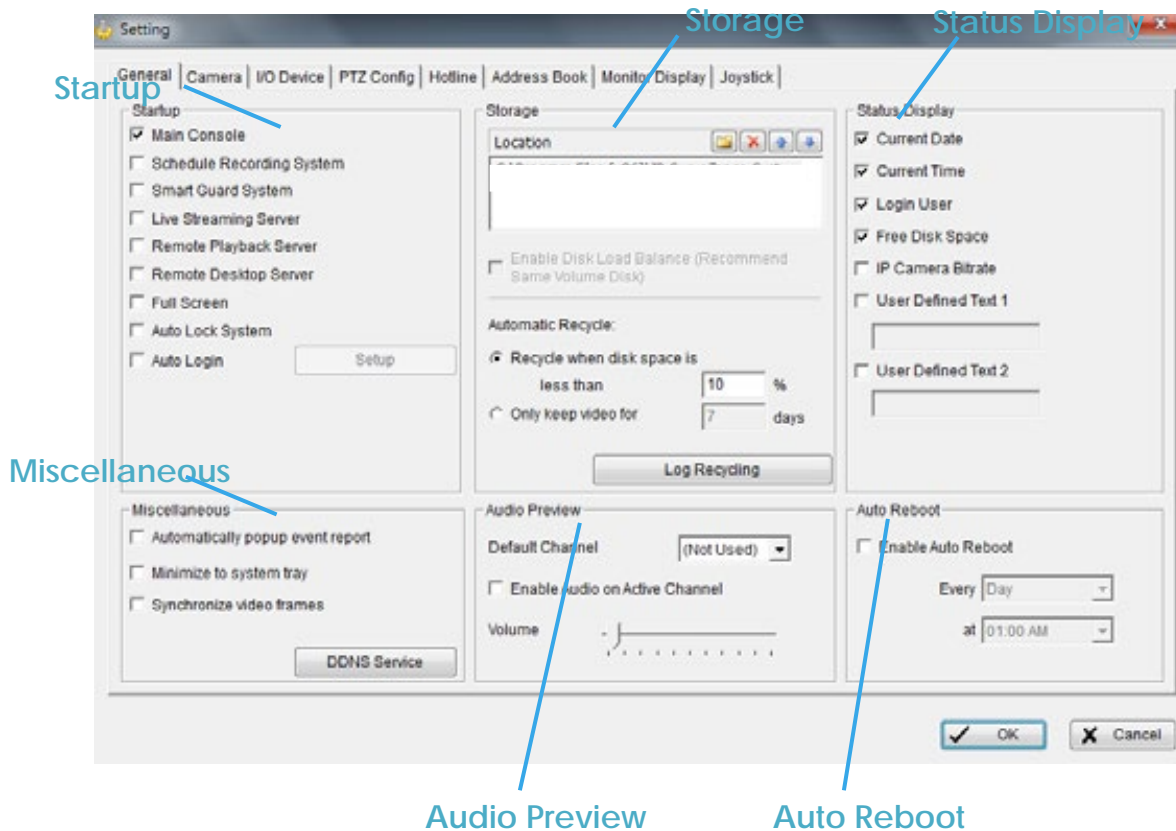
Note: You should adjust the setting of I/O device in General Setting>Setting>I/O Device first, the I/O control panel will display the device status based on it. You can also adjust the size of the panel by dragging a mouse or click the  on the right top of the display window.

5. General Setting



Click on the General Setting icon, select from the drop-down menu and open the Configuration panel. Modify the setting and access License Manager, Log viewer, Backup, Network Services. Select Save/Load Configuration to save/load all the settings.

5.1 Setting – General



5.1.1 Startup

Check the Record Server box to execute Record Server system when windows startup.

Check the following 3 main functions and 5 network services to auto activate functions when Record Server system is executing, including Schedule Recording System, Smart Guard System, Live Streaming Server, Remote Desktop Server, and Remote Desktop Server. Checking other options can setup the startup status as Full screen or allow system to auto login with the preset account.

Setup Auto login: Enable “Auto login” and click the Setup button to obtain the Auto Login Setup panel, insert the User Account and Password to login automatically when the system starts. Enable the Minimize after login to minimize the Record Server window after login.

5.1.2 Storage

Location: Assign the default folder (you can setup several directories for storage) for the system to store all data files. Recommend not to save in system HD (C :\) to avoid PC efficiency drop when free storage is low.

If you have more than one drive available for recording, you may check “Enable Disk Load Balance” to evenly distribute recording to multiple drives. This will increase efficiency of the system.

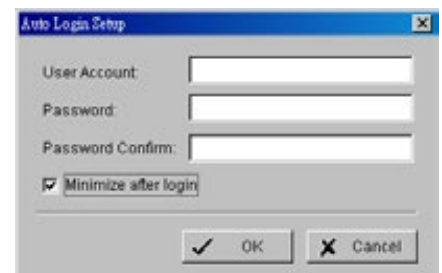
Automatic Recycle: The system will automatically delete out-dated data to save storage space.

- **Recycle when disk space is:** Set the standard limit to let the system recycle automatically.

Less than _%: The system will start to recycle if the disk _% is less than the indicated percentage (default is 10%).

Note:

1. The system will detect the storage space of default location firstly, if the



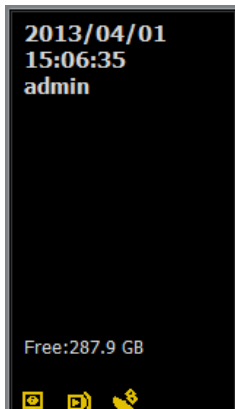
default storage space is exhausted, the video will be stored to the next directory.

2. If all the status of locations exceeds the storage rule, the system will start recycling in an hour progress.

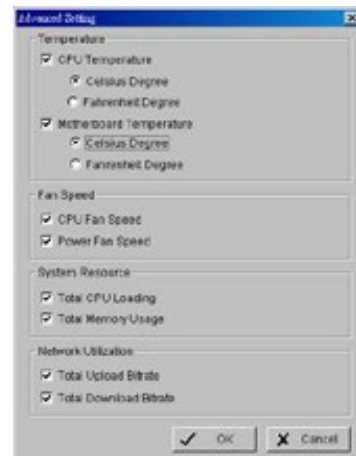
- **Only keep video for:** Delete the video records that are older than the number of days set.
- **Note:** If the default storage spaces exhausted (disc space is less than 3%), the system will start to recycle by hourly period.
- **Log Recycling:** Click the button to obtain the Advanced Recycle Setting panel. Set the days that you want to keep the event or Keep all event logs within interval of video files.
- **Event Log:** Delete the event log data that is older than the number of days set.
- **System Log:** Delete the system log data that is older than the number of days set.

5.1.3 Status Display

Check the boxes of the information that you wish to see in the information display window in the Record Server.



- **Status Display:** Select the information such as Current Date, Current Time, Login User, Free Disk Space, IP Camera Bit rate and User Defined Text.
- **Advanced Setting:** Click the button to obtain the Advanced Setting Panel to select Temperature, Fan Speed, System Resource and Network Utilization information you wish to display.



5.1.4 Miscellaneous

Automatically Popup Event Report: Event report dialog to automatically popup when events are detected. Make sure to stop Smart Guard System before you modify the setting, otherwise the modification will not take effect.

Minimize to system tray: Enable the Option to minimize the Record Server to be an icon in notification area of windows task bar when pressing the minimize button.



Note: Insert the username and password of Record Server again when clicking the minimized Record Server icon in notification area of windows task bar to start monitoring.

Synchronize video frames: Select to avoid image tearing problems that may occur while CPU loading is increased.

- **DDNS Service:** Dynamic Domain Name Server (DDNS) function allows you to use Live View or Web View to connect to the Record Server through Internet event if you have a dynamic IP address.



Click on the DDNS button to obtain the Dynamic DNS Setup panel. Set up the DDNS function by selecting the provider type, filling with user name, password and hostname, and adjust the ute period.

5.1.5 Audio Preview

Default Channel: Select the audio channel that you wish to hear from in “Default Channel”.

Enable Audio on Active Channel: Select the “Enable Audio on Active Channel” option to hear the audio from the selected video channel (selected by mouse) on each video grid of Record Server. The default channel will play if no specific video channel is selected.

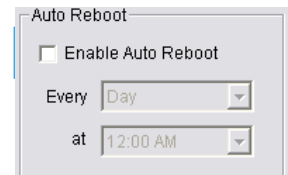
Volume: Adjust the volume with the “volume bar.”

5.1.6 Auto Reboot

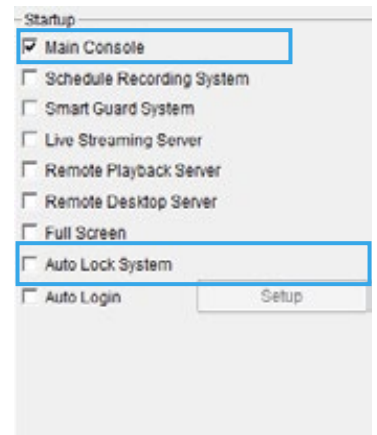
Check the option of “Enable Auto Reboot” so that you can reboot the system on the time you select.

Step 1: Check the option of “Enable Auto Reboot.”

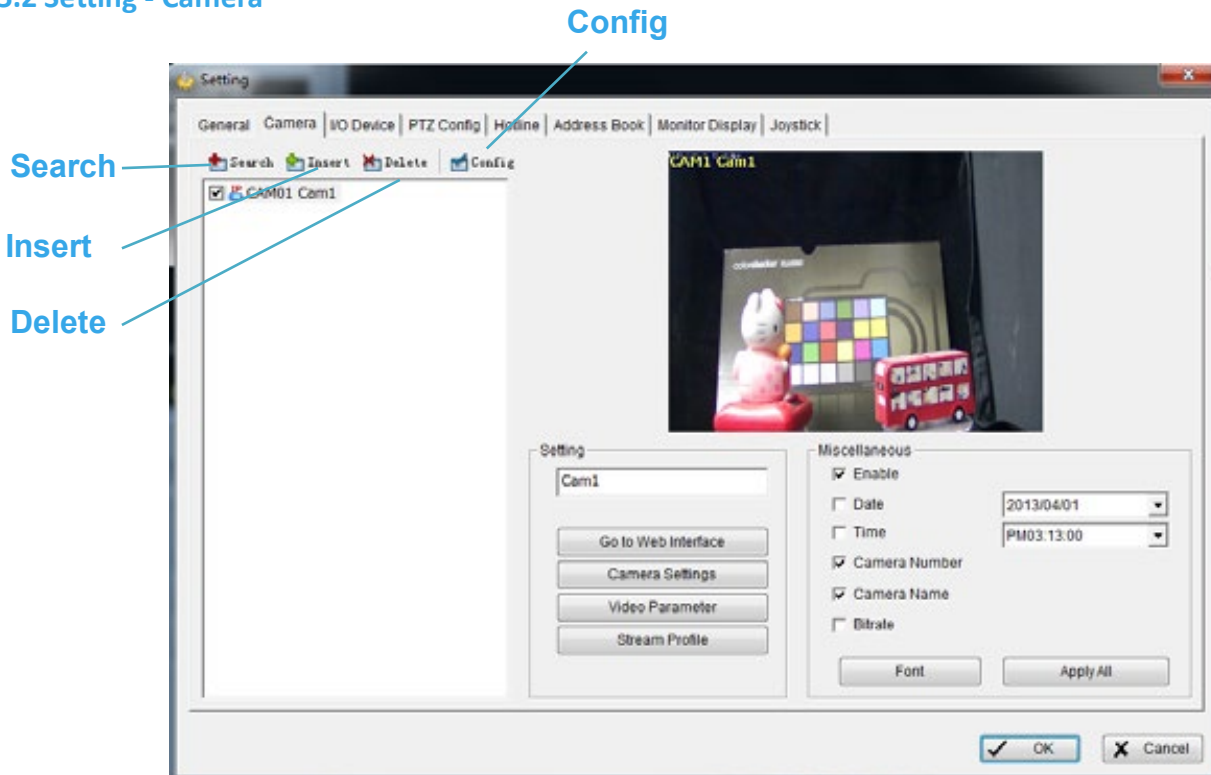
Step 2: Select the time you want to reboot.



Note: Enable “Record Server”, “Auto Login”, “Setup login account” and check other status in Startup section so when PC reboots the system will run normally.



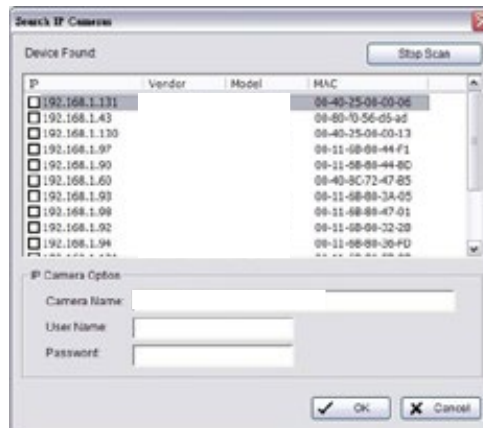
5.2 Setting - Camera



5.2.1 Add Camera

Four function buttons are included in the Setting/Camera panel if you have our MIS Software license for IP camera.

Search: Click on the Search icon for the Search IP Camera panel. The system will start scanning automatically; click on the Stop Scan button to stop scanning any time.



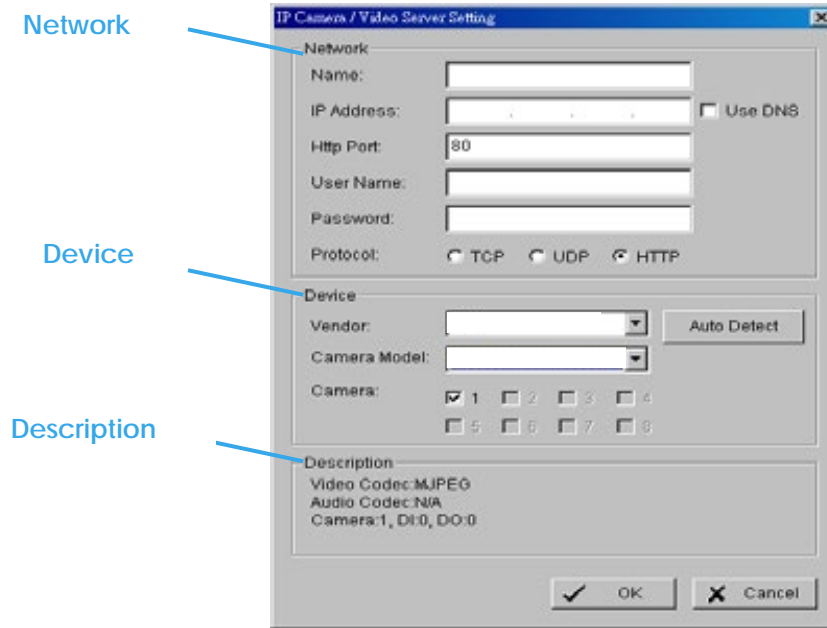
Fill in the user name and password for each IP camera found and click OK to add it to the camera list.

Insert: Click on the Insert icon for the IP/Video Server Setting panel and add IP cameras to the list. See following part (IP Camera/Video Server Setting panel) for detail.

Delete: Click on the Delete button to remove the selected IP camera(s) from the system. Click OK to finalize the modification.

General Setting: Click on the General Setting button for the IP/Video Server Setting panel. You can modify the IP camera settings with the Setting panel. See following part (IP Camera / Video Server Setting panel) for detail.

5.2.2 IP Camera / Video Server Setting panel



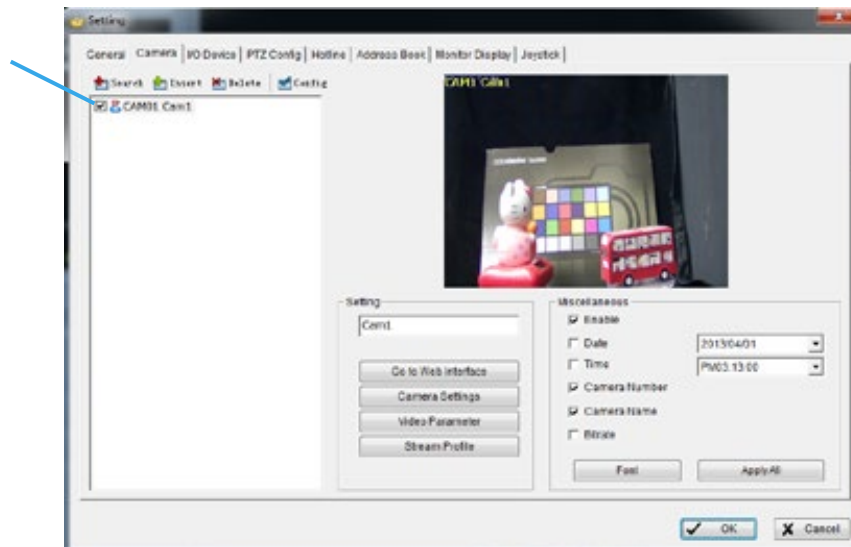
Network: Fill in required info of the Network field (including Name, IP Address, Http Port, User Name, Password and Protocol) referring to the instruction provided by the camera manufacturer. Check “Use DNS” to use domain name instead of IP address.

Device: Choose the IP camera manufacturer from the drop-down menu. Alternatively click on “Auto Detect” and the detected vendor /model name will show in the box.

Description: Shows information for the IP camera.

5.2.3 Camera Parameter

Camera List



Camera List: The camera(s) connected to the system will show on the panel, click the name of the camera to adjust the setting.

Camera Parameter:

Camera Name: Name the camera.

Go to Web Interface: Go to vendor’s website interface to configure the camera setting (optional).

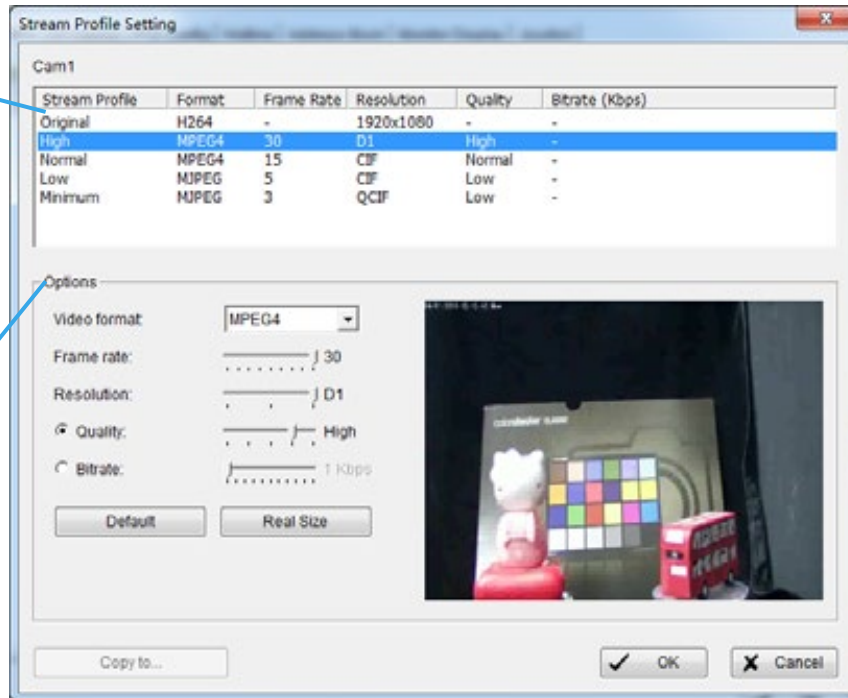
Camera Settings: Set the camera parameter offered by camera vendor.

Video Parameter: Adjusts the video’s brightness, contrast, saturation, and color hue values.

Stream Profile: Stream profiles are pre-defined to preferred settings which will respond from the query of the remote live view function. Each profile has different Format, Frame, Resolution, Quality and Bit rate (Kbps) settings.

Stream Profile

Options



Note:

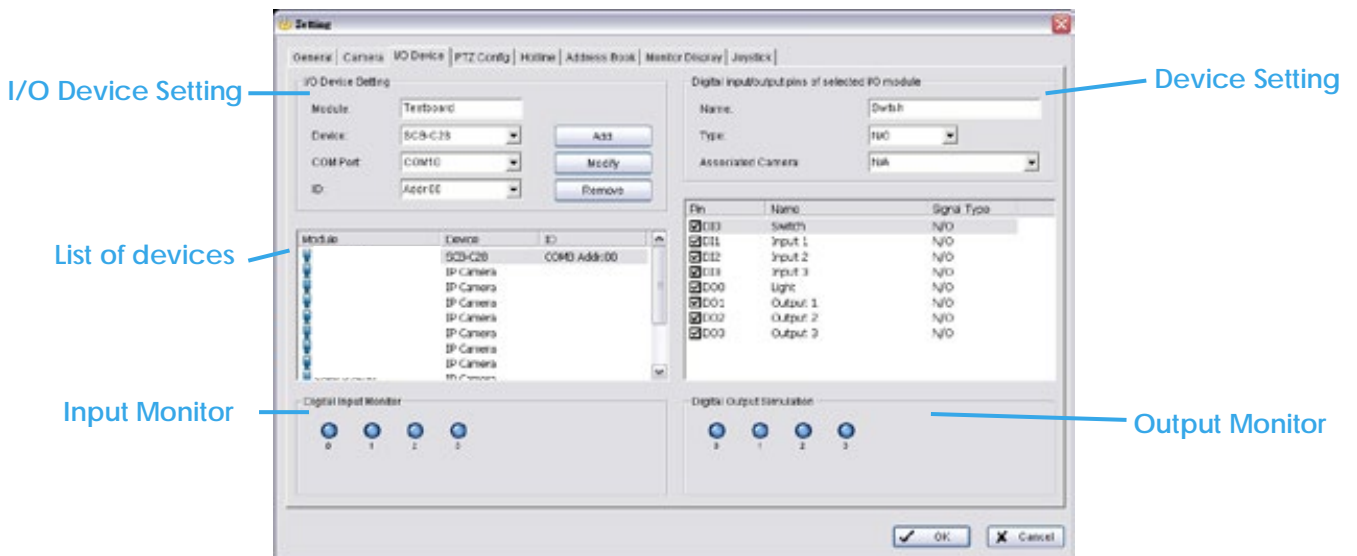
1. The types of stream profiles and options will differ among stream sources.
2. Use "Copy to..." option to apply settings of a single camera to others.
3. To choose stream profile of remote live view, see [Remote Live viewer](#) for details.

5.2.4 OSD Setting

Select the information that you wish to see in the on-screen display, or the sub-screen of the camera. Click the Font button to setup the font style.



5.3 Setting - I/O Device



I/O Device Setting:

- **Module Setting:** Name the module device and ID that has been connected to the digital input/output device(s) to your system.
- **Device:** This column displays the device(s) already installed to the system.
- **ID:** Select the number of the I/O port to which you plug the ribbon cable.

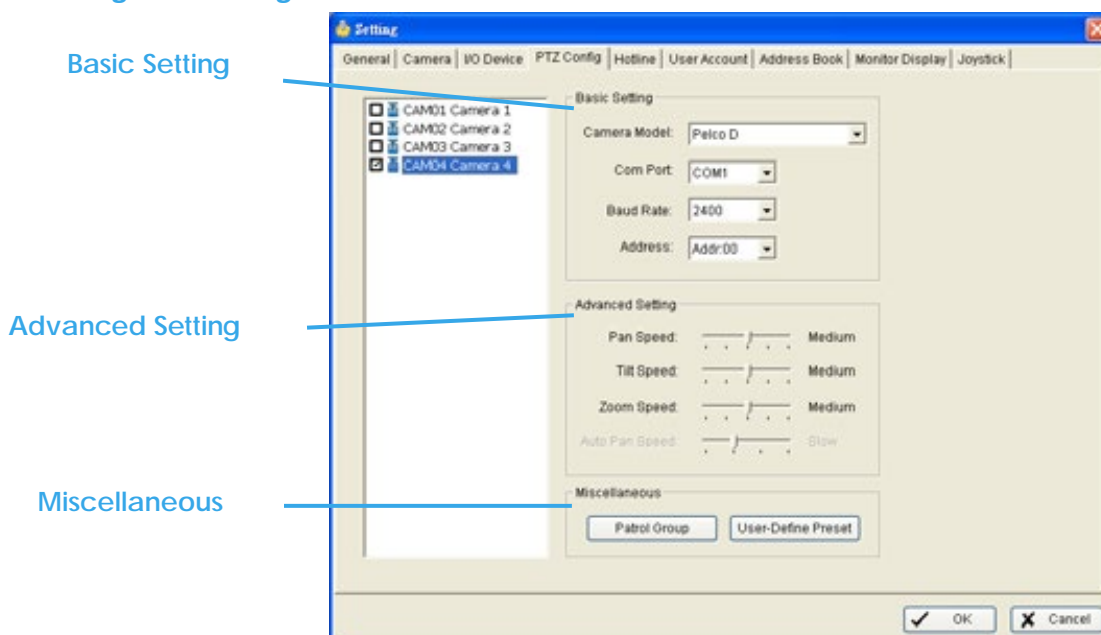
Input Monitor: The device(s) is turned on if the dot is red. By triggering the digital input device, the related icon will light up. This is used to check that the device is correctly connected.

Output Monitor: The device(s) is turned on if the dot is red. By clicking on the icon, you may trigger the digital device connected to the system. This can be used to test if the output device is correctly connected.

Device Setting

- **Name:** Insert the name of the device (input and output).
- **Type:** Select the device type from the drop-down menu.
 1. N/O: Normal Open.
 2. N/C: Normal Close.
- **Associated Camera:** You may assign one camera to each digital input device. Smart Guard will collect snapshots from these cameras upon certain triggered events. For details please refer to 4.2 - Action. DI's included with IP cameras will keep its own camera as default associated camera.

5.4 Setting - PTZ Config



Install PTZ cameras and follow the instructions of the camera manufacturer. A PTZ camera is usually connected to the PC with RS-485/RS-422.

Check the box on the camera list to activate the PTZ control function of a PTZ camera.

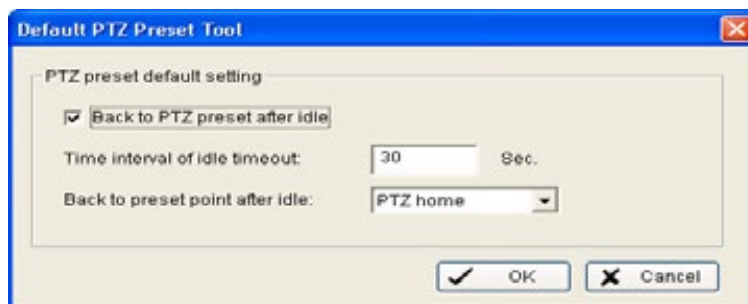
Basic Setting: Select the camera model, com port, baud rate, and address according to your PTZ camera.

Note: If the camera model is an IP PTZ camera, you can work PTZ function directly without the com port, baud rate, and address settings.

Advanced Setting: You may setup the pan speed, tilt speed, zoom speed and auto pan speed. Adjust the settings by dragging the bars.

Miscellaneous:

- **Patrol Group:** You can setup the Patrol Group, please see page 17 for detail.
- **Default PTZ Preset:** By enabling this function, the PTZ camera will automatically go back to a default preset point when no PTZ commands are under action. To enable this option, check “Back to PTZ preset after idle” and define idle periods and a default preset point.



5.5 Setting – Hotline

The screenshot shows the 'Setting' dialog box with the following sections:

- General:** Camera, I/O Device, PTZ Config, **Hotline**, Address Book, Monitor Display, Joystick
- E-Mail:**
 - *SMTP Server: [] *Port: 25
 - *E-Mail Sender: []
 - E-Mail Subject: <No Subject>
 - Body Content: []
 - SMTP server needs authentication SSL
 - User Account: [] Password: [] **Send Test Mail**
- FTP:**
 - *Server: [] *Port: 0
 - *Login ID: []
 - *Password: []
 - Upload directory: [] **Upload Test File**
- Telephone:**
 - Modem: []
 - Wave File: [] **...**
 - Automatic hangup after: 30 sec
 - Make test phone call to: [] **Dial** **Hang Up**
- GSM modem:**
 - Port: None
 - Baud Rate: 115200
 - PIN Code: []
 - Interval: 1 minutes
 - Send a test message to: [] **Test**

Buttons: **OK** **Cancel**

Configure E-mail settings which will be triggered upon event detection.

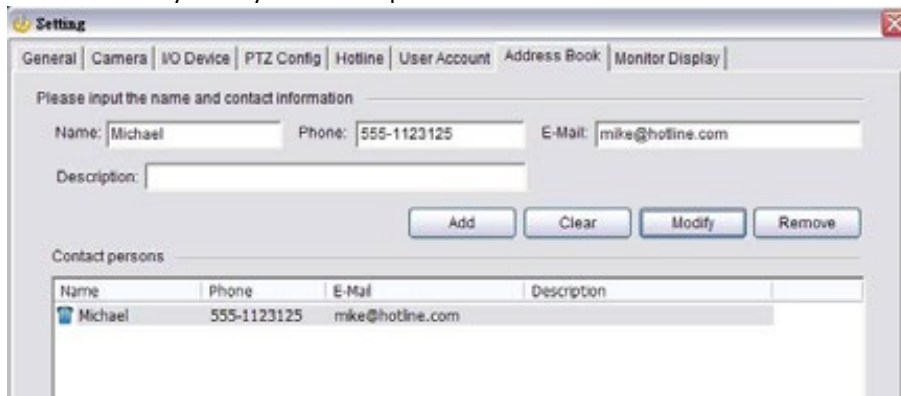
E-mail: Input the following information: Server, Port, and Sender’s E-mail address, E-mail’s subject title, Body content and SSL option for encrypted transmission. Click on the Send Test Mail button to test the settings.

Note:

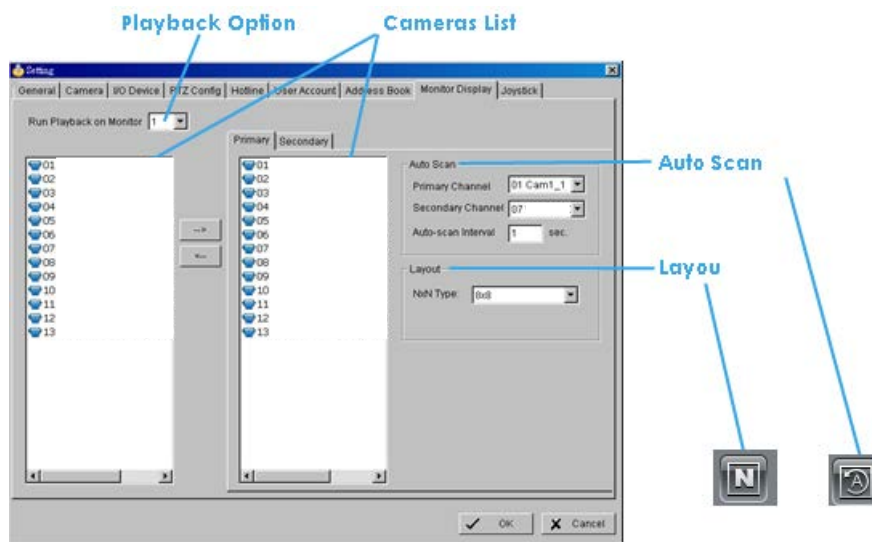
1. * indicates mandatory fields
2. FTP, Telephone and GSM modem are not supported in bundle version.

5.6 Setting - Address Book

Manage the address book from which you may send out a phone call or an E-mail when an unusual event is detected.



5.7 Setting – Monitor Display



Playback Option: Execute Playback on the secondary monitor by checking the box. Make sure to adjust the display setting of your computer in advance to avoid system error.

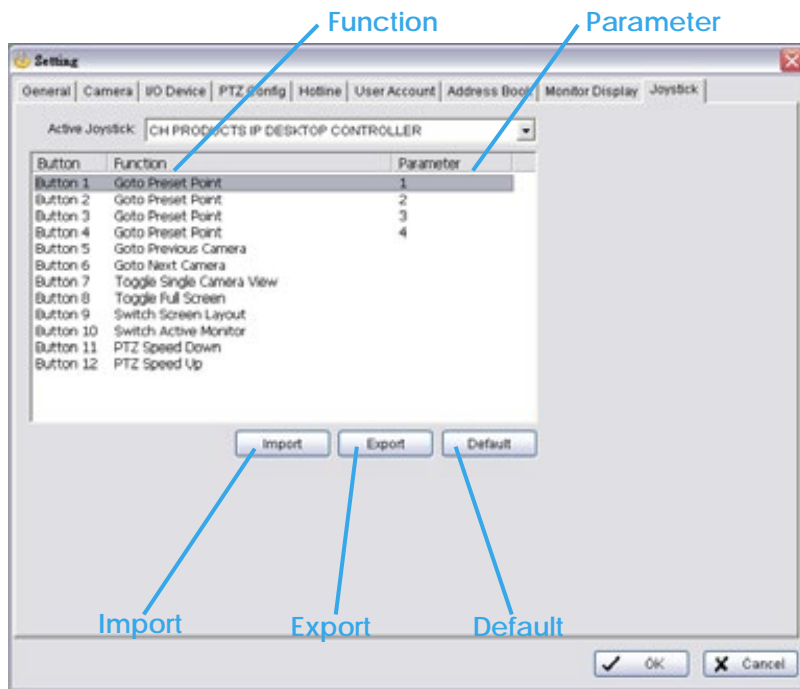
Cameras List: The left side displays a list of all cameras; modify the cameras shown on primary/ secondary monitor in the right window.

Auto Scan: Activate auto scan to rotate the channels/ cameras on the display screen.

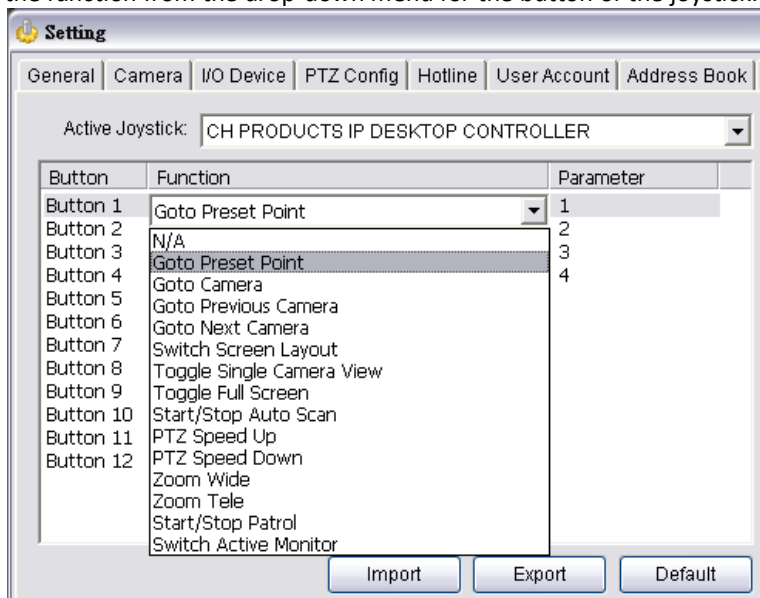
For instance, you may select to show only 4 sub-screens on the Record Server while having 16 channels connected to the system. With auto scan function, you will be able to see all 16 channels by turns. You can set up a primary channel that will always be on the screen and a secondary channel that has secondary priority.

Layout: Choose the number of divisions for NxN division on the Record Server screen.

5.8 Setting – Joystick



Function: You can choose the function from the drop-down menu for the button of the joystick.



Note: Following is a complete list of all log types:

1. N/A
2. Goto Preset Point
3. Goto Camera
4. Goto Previous Camera
5. Goto Next Camera
6. Switch Screen Layout
7. Toggle Single Camera View
8. Toggle Full Screen
9. Start/Stop Auto Scan
10. PTZ Speed Up
11. PTZ Speed Down
12. Zoom Wide
13. Zoom Tele
14. Start/Stop Patrol
15. Switch Active Monitor

Parameter: You can choose the parameter of the function from the drop-down menu.

Default: You can set the default setting for the joystick.

Export: You can export the setting of the joystick.

Import: You can import the setting of the joystick.

5.9 User Account Setting

Configure all user accounts under this settings page. You can find the configuration page in General Setting – Setting – User Account Setting.

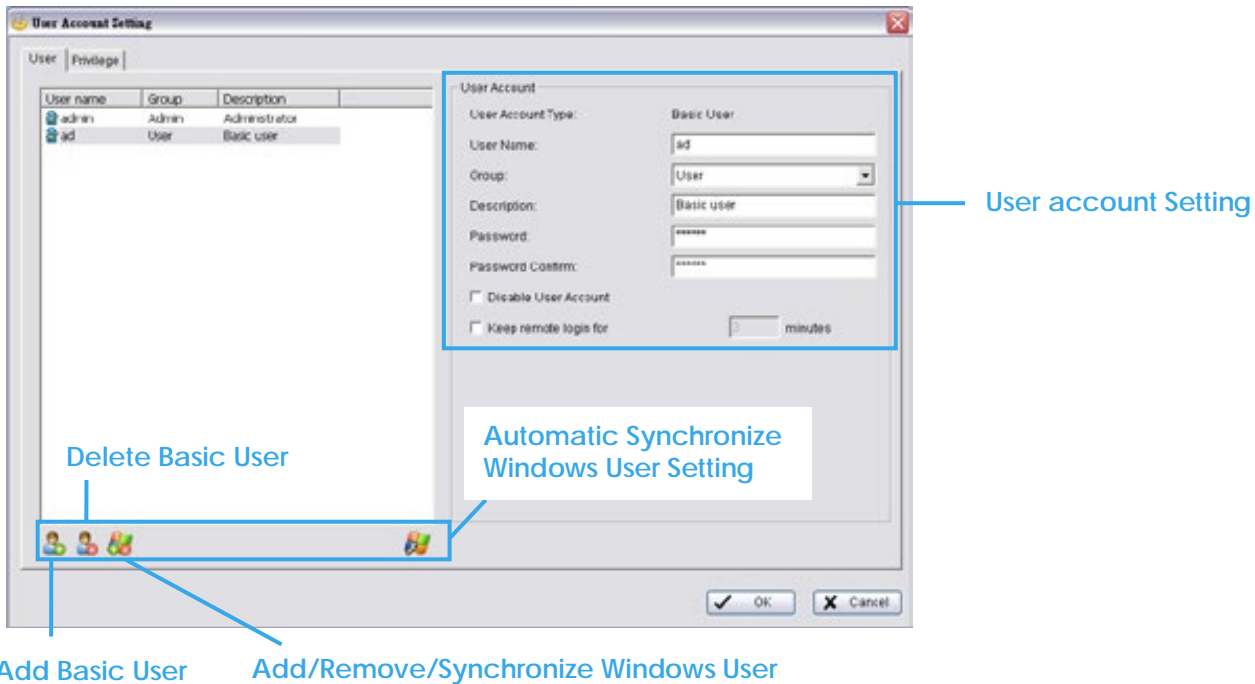
Note: This page is only accessible by the default admin account.

User

Add new users and modify or remove existing users.

You may choose to add **Basic Users** directly in the system or import users from MS Active Directory (MSAD) as **Windows Users**.

***Note:** Please remember to add your Windows login AD user account to the local PC's administrators user group. Record Server can be launched by administrators only.



Basic Users

Click on to add a new Basic User. Click on to delete an existing Basic User.

Create and modify the content of each user account under **User Account** Setting:

- **Name:** Insert the user name.
- **Group:** Assign the group for each user.
There are 3 default privilege profiles of account groups:
 - Admin:** Have privileges of all system functions and devices, except adding/deleting/modifying privileges of other users.
 - Power User:** Have limited privileges of system functions and complete privileges of assigned devices.
 - User:** All the privileges of system functions are forbidden. Users can only manage assigned devices.

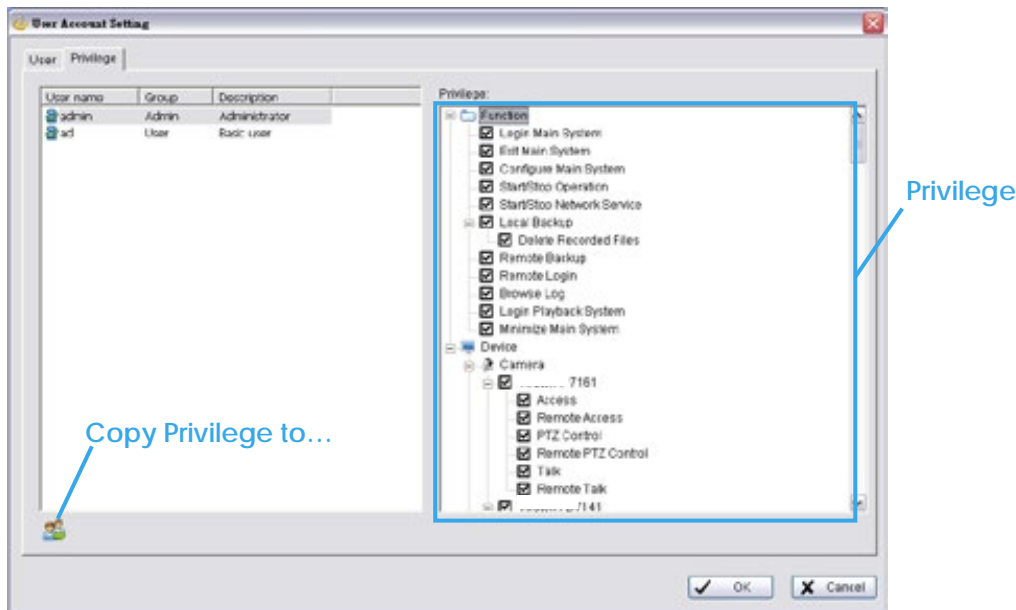
- **Description:** Insert the description related to each user.
- **Password:** Insert the password assigned to each user.
- **Password confirm:** Insert again to confirm the password.
- **Disable User Account:** By checking this option, the account's access to the system will be blocked.

Disabled accounts will be marked with a cross on the icon .

Note: Only the default admin account cannot be disabled.

- **Keep remote login for ___ minutes:** Insert the duration to auto kick out account after logging in from Remote Live Viewer or Remote Playback server.

Privilege: Define detailed privilege of functions and devices for each user account.



- **Function:** Configure settings, operation related, system configuration, and privilege of remote access.*
 - **Device:** Configure device privileges of camera and digital output in Record Server and client applications.
- Copy Privilege to...:** Click on this button to copy privilege settings of any account to another.

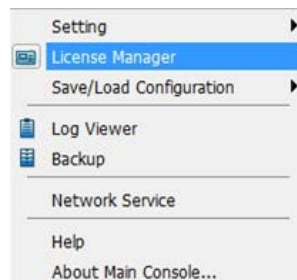
Note: The privilege of default admin account is not configurable.

5.10 License Manager

The license of the software should be registered first before operating the former version of Intelligent Surveillance System.

Execute the Activate Tool in General Setting > License Manager to activate the license from dongle or serial number allocated with the software package, or de-activate the license then bring it to another PC to activate it again.

Note: Please refer to [Activate Tool](#) for the details.



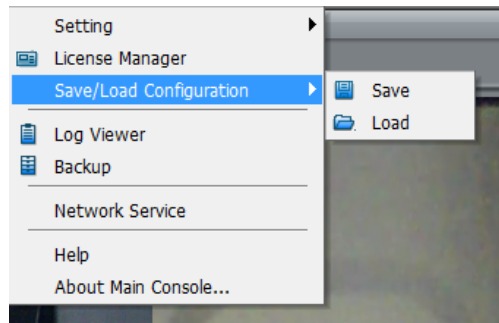
5.11 Save/ Load Configuration

The Save/ Load Configuration function allows system users to save any specific setting as a CFG (config) file. You may save several different CFG files at a time.

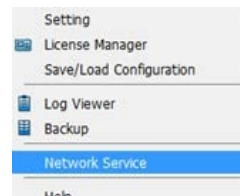
Save Configuration: To save a specific setting, go to General Setting - Save/Load Configuration - Save. In the popup window, type in the file name and then save it as a CFG file.

Load Configuration: To load a specific setting, go to General Setting - Save/ Load Configuration - Load. In the popup window, go to the directory that you saved the CFG files at, select any one of them and then click OK to load the file.

Note: Record Server will be automatically shut down after loading a new configuration. Restart Record Server manually.



5.12 Network Service



There are 3 types of network services:

Live streaming server, Remote playback server, and Remote Desktop Service. From the Record Server, go to General Setting - Network Service to obtain the Network Service panel.

An icon shows for each network service in the information window of Record Server when started. See [User Interface Overview](#) for details.

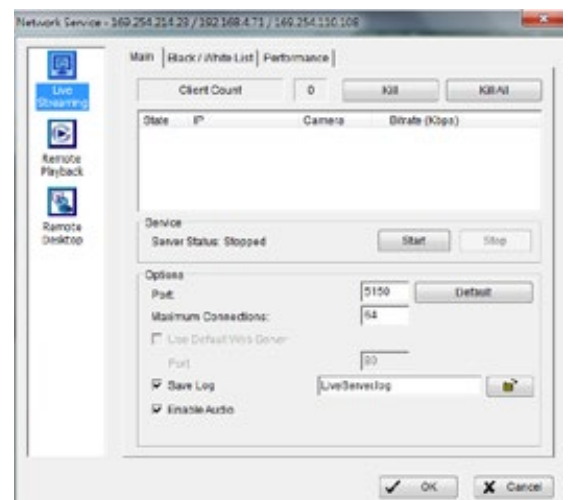
	LiveView	Playback	Desktop
Start			
Stop			

5.12.1 Live Streaming Server

When starting the live streaming function of computer, the system allows remote users to log in to the specific computer and view cameras that are connected to it. As system administrator, user could be able to monitor these accounts in order to maintain the system efficiency.

Main

On Live Streaming Server panel, administrator can see all the clients who are currently logging in to the computer and watching the live video from the remote side.



Client list:

- **Client Count:** Show the amount of channels that are connecting to system.
- **Kill Client:** Highlight an IP address and click on the “Kill Client” button to block the client from your client list.
- **Kill All Clients:** Click on this button and all clients are blocked from logging into your system.

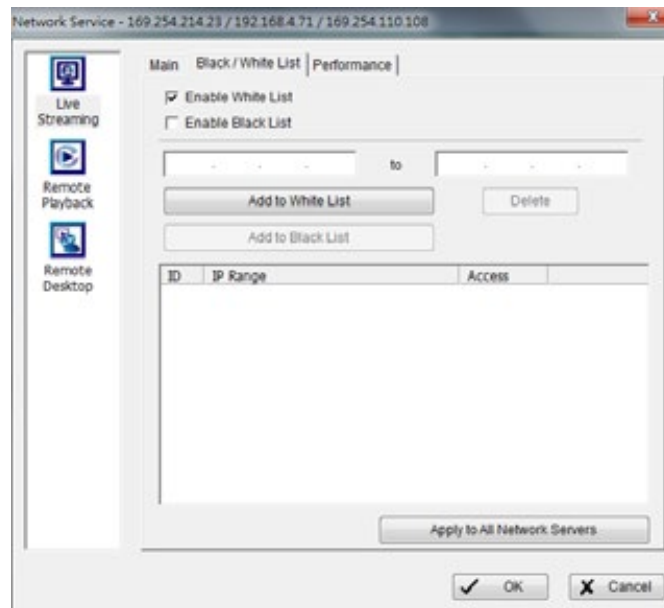
Service:

- **Server Status:** Click on Start/Stop to turn on/off this option.

Options: Adjust the setting only when the server is stopped.

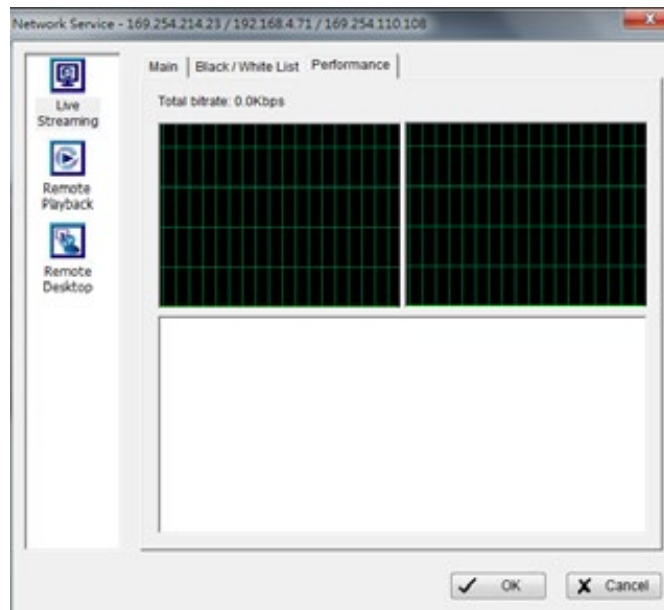
- **Port:** Assign a port for the clients to connect to your system via Remote Live Viewer. Default port is 5150.
- **Maximum Connections:** Number of connections that are allowed to connect to the system. Default is 16 channels and maximum is 128, one camera video counts as one connection.
- **Use Default Web Server:** Activate the Web server by checking the box; clients will be able to watch live video via Internet Explorer. The port for live streaming server is set to 80 by default.
Note: This must be checked in order to access system via IE*.
- **Save Log:** Save the log information at appointed folder.
- **Enable Audio:** Select this option to enable the audio transmission along with video stream.

Black / White List



- **White List:** Check the "Enable White List" box to activate the white list filter. Only IP from the white list is allowed to log in.
- **Black List:** Check the "Enable Black List" box to activate the black list filter. IP from the black list will be blocked.
- **IP Address:** Enter an IP address into the IP address field on the left. To add an IP address range to the system, enter 2 sets of IP address to indicate a series of IP(s).
- **Add/Delete:** Add the IP(s) onto the list or remove it from the list.
- **Apply to All Network Servers:** Apply the settings to both the live streaming server and the remote playback server.

Performance

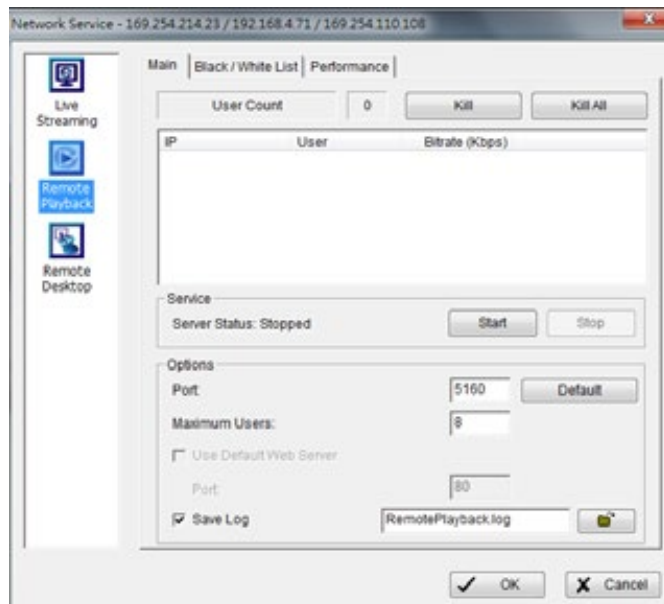


5.12.2 Remote Playback Server

When starting the remote playback function, the system allows remote users to log in to the specific computer and withdraw data files that are stored on it. As system administrator, user could be able to monitor the accounts logging in to maintain the system efficiency.

Main

On Remote Playback Server panel, administrator can see all the clients who are currently logging in to the computer and watching the playback video from the remote side.



Client list:

- **User Count:** Show the number of users that are connecting to system.
- **Kill Client:** Highlight an IP address and click on the “Kill Client” button to block the client from your client list.
- **Kill All Clients:** Click on this button and then block all the clients logging to your system.

Service:

- **Server Status:** Click on Start/Stop to turn on/off this option.

Options:

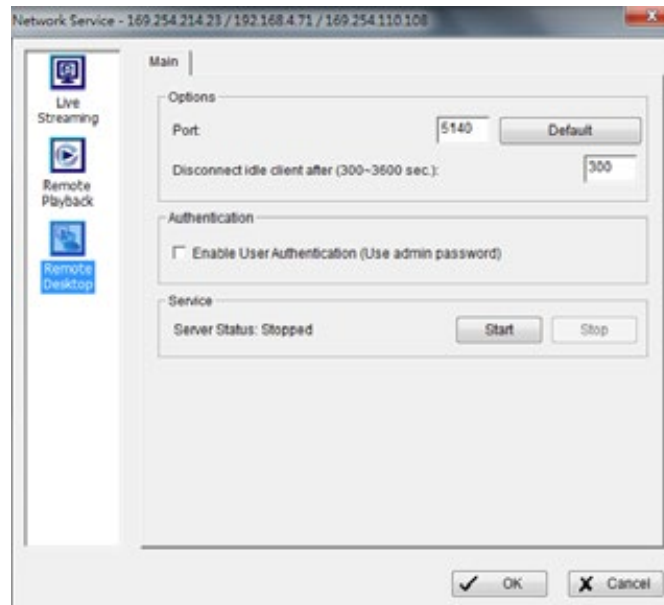
 Adjust the setting only when the server is stopped.

- **Port:** Assign a port for the clients to connect to your system via Remote playback server. Default port is 5160.
- **Maximum Users:** Number of connections that are allowed to connect to the system. Default is 8 users and maximum is 64.
Note: One user counts as one account that is logging in to the server.
- **Use Default Web Server:** Activate the Web server by checking the box; clients will be able to watch live video via Internet Explorer. The port for live streaming server is set to 80 by default.
Note: Must check this item for system access via IE*.
- **Save Log:** Save the log information at appointed folder.

Black / White List and **Performance** - Please refer to Live Streaming Server section

5.12.3 Remote Desktop

When starting the Remote Desktop, the system allows remote users to use Remote Desktop Tool to login and configure system. See Appendix B to install and use this tool.



Options:

- **Port:** Assign a port for Desktop tool to login and configure system.
- **Disconnect idle client after (300~3600 sec):** Auto disconnect the on-line user who idled more than set period.

Authentication:

Enabling this option would only allow admin account to use Desktop tool to login system.

Service:

- **Server Status:** Click on Start/Stop to turn on/off this option.

5.13 About Record Server

Go to About Record Server for detailed system and license information.

6. E-Map





With E-Map, users can easily track the actual location of an occurring event, at the moment it happens.

The arrow and lightning icons on E-Map represent cameras and I/O devices. These icons will turn red once they are triggered by alarms.

To launch the E-Map application, simply click on Start and select Open E-Map from the start menu for the E-Map window.

There are 2 modes available in the E-Map application:

 **Edit mode:** Allows users to add/edit maps and indicators of devices. In Edit mode, the function buttons on the bottom of the window will be available. Please complete configurations before running E-map function for the first time.

 **Operate mode:** All settings will be activated in this mode.

6.1 Edit Mode

All E-map modifications must be configured in Edit Mode.




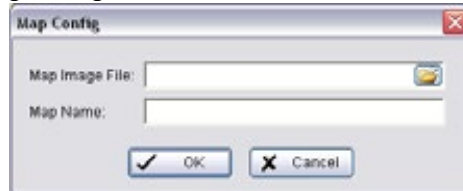
Function button

Edit mode/ Operate mode
Switch button

6.1.1 Add/Edit/Delete Map


Add E-Map:

- Step 1:** Click on the switch button to switch to Edit mode. Make sure all devices are connected and setup properly.
- Step 2:** Right click on the Map  icon in device and map list to obtain the option menu to add map, or just click “Add Map” button to obtain the “Map Config” dialog.




- Step 3:** Select the map file and insert the map name. Click OK, and then the map you added appears in the tree structure of device and map list.
- Step 4:** The map indicator appears on the left-up corner of parent map. Drag it to the position you want on appointed map.

Edit E-Map:

- Step 1:** Make sure you are in Edit mode and all devices are connected and inserted.
- Step 2:** Right click on the “Map ” icon to obtain the option menu to edit map, or just click the “Edit Map” button to obtain the “Map Config” dialog.
- Step 3:** Modify the required details, and then click OK to save configuration.

Delete E-Map:

- Step 1:** Make sure you are in Edit mode and all devices are connected and inserted.
- Step 2:** Right click on the “Map ” icon to obtain the option menu to delete map, or just click the Delete button to remove appointed map from list.

Note: The root map cannot be deleted.

6.1.2 Add/Rotate/Delete Device Indicator

Add Indicator:

Step 1: Make sure you are in Edit mode and all devices are connected and inserted.

Step 2: Click on the “ Map” icon to go to the desired map layer.


Step 3: Please make sure the map you want is displayed. Select device from the list and directly drag a device to the desired location on the map.

Note: Different devices are symbolized by different indicators.

 - Camera indicator,  - digital Output indicator

Rotate Indicator:

Step 1: Click on an existing camera indicator on your map under Edit mode. This camera indicator will be marked with a


green ring .

Step 2: Each click on the Rotate button rotates the indicator 45 degrees clockwise.

Note: Only camera indicators are allowed to be rotated.

Delete Indicator:

Step 1: Click on an existing camera indicator on your map under Edit mode. This camera indicator will be marked with a

green ring .

Step 2: Click on the Delete button and the indicator will be gone.

6.2 Operate Mode


After configuration under Edit mode, switch to Operate mode to commit settings.





Operate mode/ Edit mode
Switch button


6.2.1 Device and Map Tree list

This window will list all devices and map hierarchies; click device or map indicator to show related information on E-Map windows.

 **Map** – Select the map you want to show on E-Map Window.

 **Camera** – A preview of the selected camera will show in the preview window. The indicator, if previously created, will be highlighted on the map.

 **Digital Input** – Select it to highlight the device with green ring on map and show status on Information window. If the Digital Input is from IP camera, the preview window will display live video of the camera.

 **Digital Output** – Select it to highlight the device with green ring on map and show status on Information window. If the Digital Output is from IP camera, the preview window will display live video of the camera.


6.2.2 E-Map picture

This window will show the map layer and indicators.

Device Indicator:





Select device indicators from the Device and Map Tree list for related information and to preview video.

Map indicator:

Selecting a map indicator will bring you to that map layer. To return to an upper layer, right click on the map and select **UP** or click  on the map layer.

6.2.3 Information and Preview windows

This window will show the related information of each indicator.

-  **Map Info** – Shows map name.
-  **Camera** – Shows camera name and connection status.
-  **Digital Input** – Shows Digital Input name and status (0 or 1).
-  **Digital Output** – Shows Digital Output name and status (0 or 1).

6.3 Layout Adjustment




Shrink the window:

Click on “▶◀ Triangular indicators” to hide the “Device and Map” or “Preview” and “Information” windows on the right and left sides. Click again to go back to the default layout.

Full screen display:

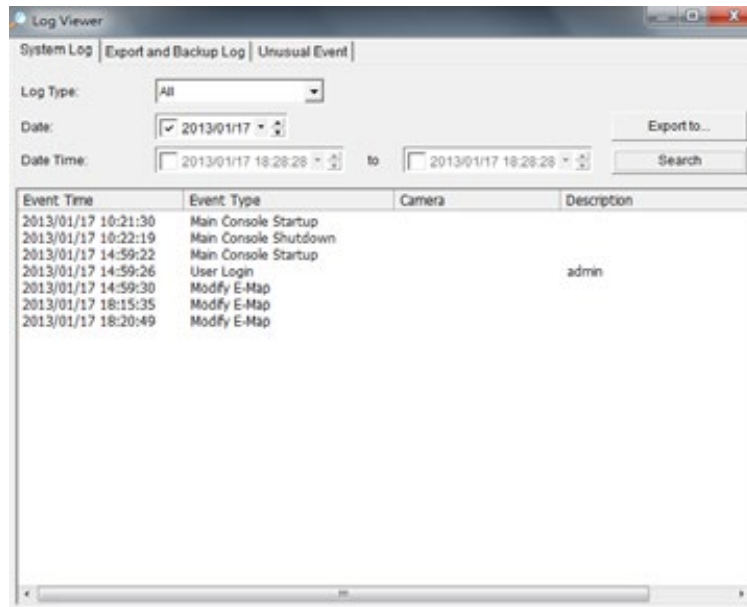
For systems with dual monitor, users can view Record Server on the primary monitor, and view a full-sized E-Map on the secondary monitor.

Step 1: Click on “▶◀ Triangular indicators” to hide the “Device and Map” or “Preview” and “Information” windows on the right and left sides.

Step 2: Click “” on the upper-right corner of the window for the full screen mode of E-Map.



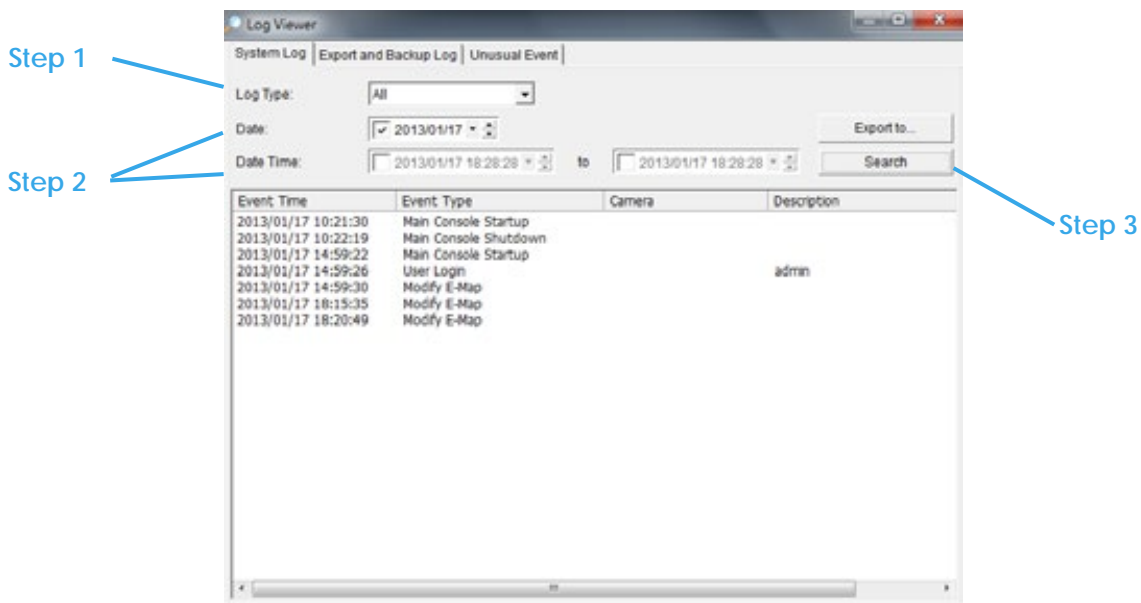
7. Log Viewer



View the history and export reports of unusual events detected by the Smart Guard System.

To launch Log Viewer, simply click on **General Setting** and select **Log Viewer** from the menu.

7.1 System Log



Step1: Choose the type of event you want to check or select **All** from the drop-down menu for all types of events. Select Log Type from the drop-down menu. There are in total 36 types of log types, including:

- ✓ Record Server Startup
- ✓ Record Server Shutdown
- ✓ User Login
- ✓ User Login Failed
- ✓ Start Schedule
- ✓ Stop Schedule
- ✓ Execute Recycle
- ✓ Enable Channel
- ✓ Disable Channel
- ✓ Start Smart Guard
- ✓ Stop Smart Guard
- ✓ Modify Smart Guard
- ✓ Modify Schedule
- ✓ Modify Configuration
- ✓ Start Live Streaming Server
- ✓ Stop Live Streaming Server
- ✓ Modify Live Streaming Server
- ✓ Start Remote Playback Server
- ✓ Stop Remote Playback Server
- ✓ Modify Remote Playback Server
- ✓ IP Camera Connection Lost
- ✓ IP Camera Connection Regained
- ✓ IP Camera Parameter Changed
- ✓ Auto Restart Windows
- ✓ Modify E-Map
- ✓ Start Remote Desktop
- ✓ Stop Remote Desktop
- ✓ Modify Remote Desktop
- ✓ IP Camera Connection Regained
- ✓ IP Camera Parameter Changed

Step 2: View the events that happened on a particular date or during a given time period by selecting search period.

For a particular date: check the **Date** box right and indicate the date.

For a period: check the **Date Time** and then enter the date and time.

Step 3: Click **Search**.

7.2 Export and Backup Log

View the Export and Backup Log history that had been operated by local or remote user.

Step1: Choose the type of event you want to check or select **All** from the drop-down menu for all types of events.

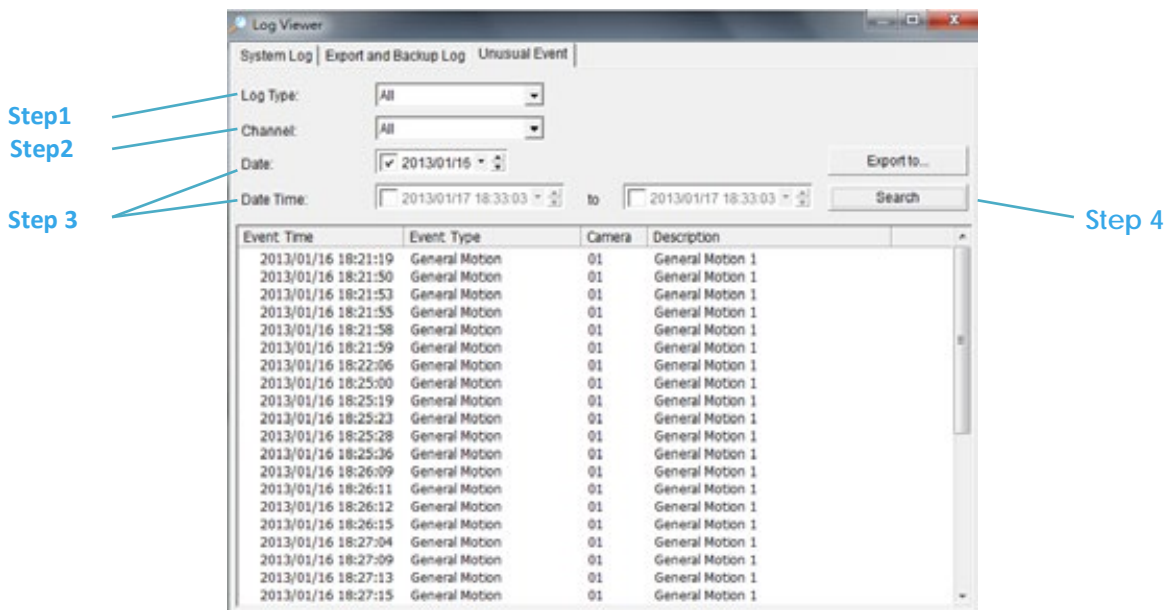
Step 2: View the events that happened on a particular date or during a given time period by selecting search period.

For a particular data: check the **Date** box right and indicate the date.

For a period: check the **Date Time** and then enter the date and time.

Step 3: Click **Search**

7.3 Unusual Event




Step1: Choose the type of events you wish to view or select **All** from the drop-down menu to view all. The types of Unusual Events include General Motion, and Digital Input Triggered.

Step 2: Choose the camera channel you wish to view or select **All** for all channels available.

Step 3: View the events that happened on a particular date or during a given time period by defining a search period.
 For a particular date: check and specify date in the **Date** box.
 For a period: check the **DateTime** and then enter the date and time.

Step 4: Click **Search**.

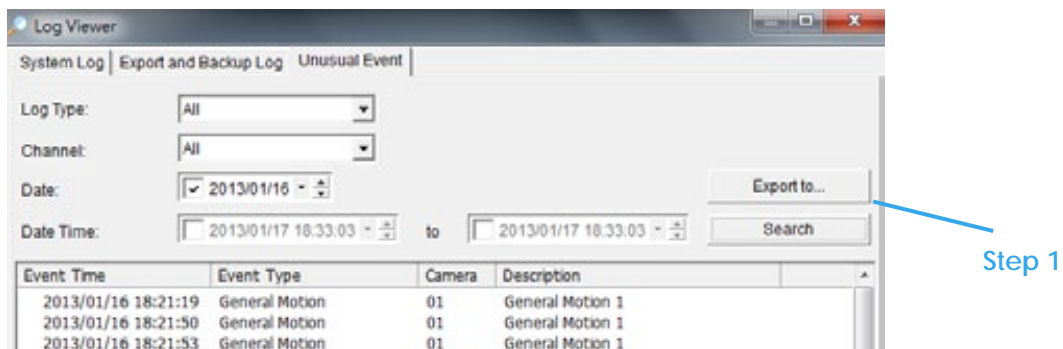
Note: When working with a video record, as default, Log Viewer will search for Unusual Events in the video record in Date & Time mode, starting from the beginning to the end of the record.

A link () will appear next to each event time where video is available.

By clicking on the link, an instant playback window will pop up to show recorded video.

7.4 Export

After each log search, export needed info to .xls or .txt files.



Step1: Press the button **Export to**.

Step2: Type the file name and choose the file format (.xls or .txt).

	A	B	C	D	E
1	EventTime	EventType	Description		
2	20070912 00:45:41	Main Console Startup			
3	20070912 00:45:44	User Login	admin		
4	20070912 01:11:18	Main Console Shutdown			
5	20070912 01:27:04	Main Console Startup			
6	20070912 01:27:05	User Login	admin		
7	20070912 01:28:27	Main Console Shutdown			
8	20070912 15:06:51	Main Console Startup			
9	20070912 15:06:52	User Login	admin		
10	20070912 15:07:04	Main Console Shutdown			
11	20070912 15:08:28	Main Console Startup			
12	20070912 15:08:48	Main Console Shutdown			
13	20070912 15:08:54	Main Console Startup			
14	20070912 15:09:01	Main Console Shutdown			
15	20070912 15:14:11	Main Console Startup			
16	20070912 15:14:12	Main Console Shutdown			
17	20070912 15:14:31	Main Console Startup			
18	20070912 15:15:24	Main Console Shutdown			
19	20070912 19:44:15	Main Console Startup			
20	20070912 19:44:58	Main Console Shutdown			
21	20070912 22:51:57	Main Console Startup			
22	20070912 22:51:59	Main Console Shutdown			
23	20070912 22:52:14	Main Console Startup			
24	20070912 22:52:18	User Login	admin		
25	20070912 22:52:24	Main Console Shutdown			
26	20070912 22:53:19	Main Console Startup			

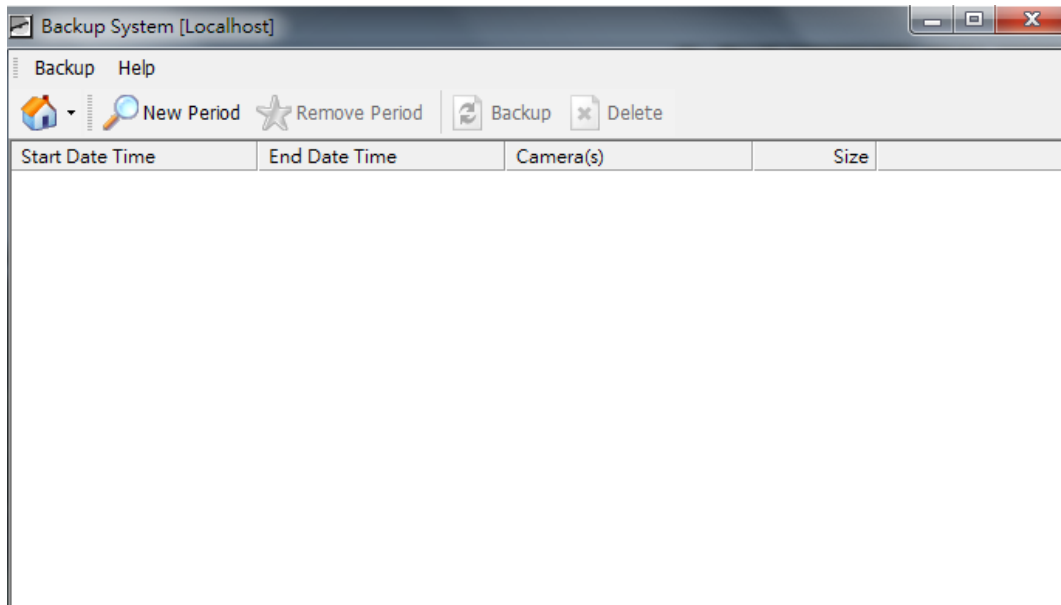
.xls

```

2007/09/12 00:45:41, Main Console Startup,
2007/09/12 00:45:44, User Login, admin
2007/09/12 01:11:18, Main Console Shutdown,
2007/09/12 01:27:04, Main Console Startup,
2007/09/12 01:27:05, User Login, admin
2007/09/12 01:28:27, Main Console Shutdown,
2007/09/12 15:06:51, Main Console Startup,
2007/09/12 15:06:52, User Login, admin
2007/09/12 15:07:04, Main Console Shutdown,
2007/09/12 15:08:28, Main Console Startup,
2007/09/12 15:08:48, Main Console Shutdown,
2007/09/12 15:08:54, Main Console Startup,
2007/09/12 15:09:01, Main Console Shutdown,
2007/09/12 15:14:11, Main Console Startup,
2007/09/12 15:14:12, Main Console Shutdown,
2007/09/12 15:14:31, Main Console Startup,
2007/09/12 15:15:24, Main Console Shutdown,
2007/09/12 19:44:15, Main Console Startup,
2007/09/12 19:44:58, Main Console Shutdown,
2007/09/12 22:51:57, Main Console Startup,
2007/09/12 22:51:59, Main Console Shutdown,
2007/09/12 22:52:14, Main Console Startup,
2007/09/12 22:52:18, User Login, admin
2007/09/12 22:52:24, Main Console Shutdown,
2007/09/12 22:53:19, Main Console Startup,
    
```

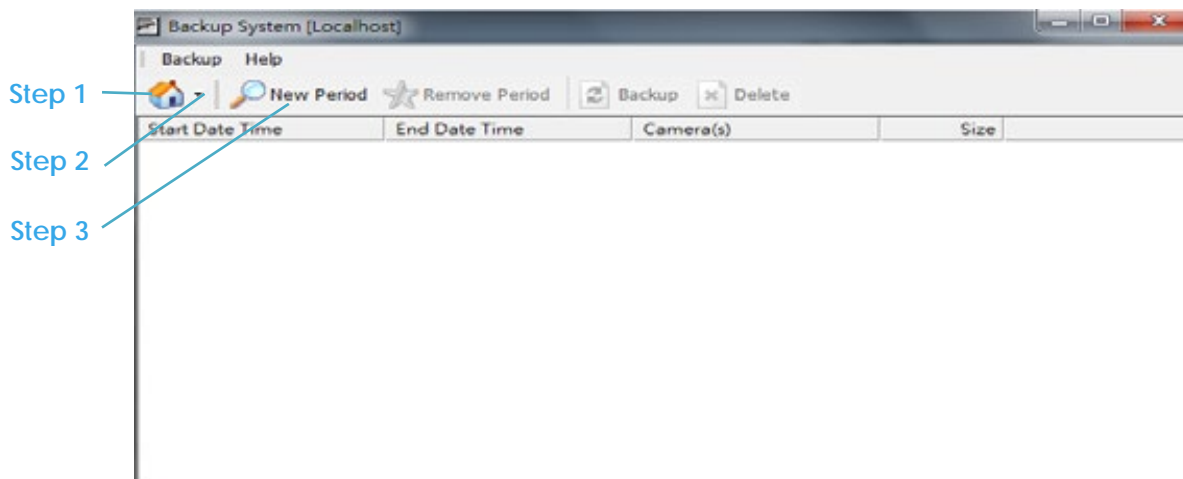
.txt


8. Backup




The backup function saves recorded video and other log information. Backup files may be reloaded on any PC with the Playback System installed. Follow the instructions below for more information on obtaining backup files.

8.1 Backup Recorded files



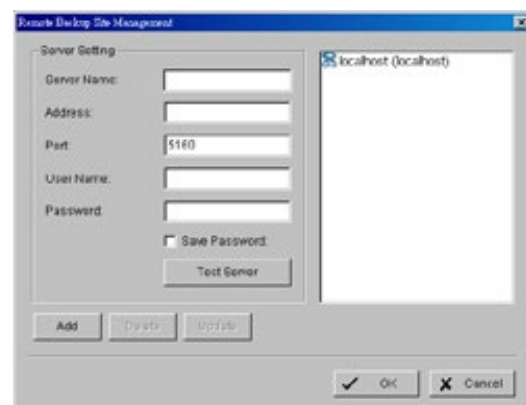
Step 1: Add (Remote) Backup Site: Press the “Remote Server  ” button to go to remote backup site management to add and setup the backup site.

- Enter the IP address or DNS, Port, Username, and Password.
- Click **Add** to add the server.
- Click **OK** to exit the Setting panel.

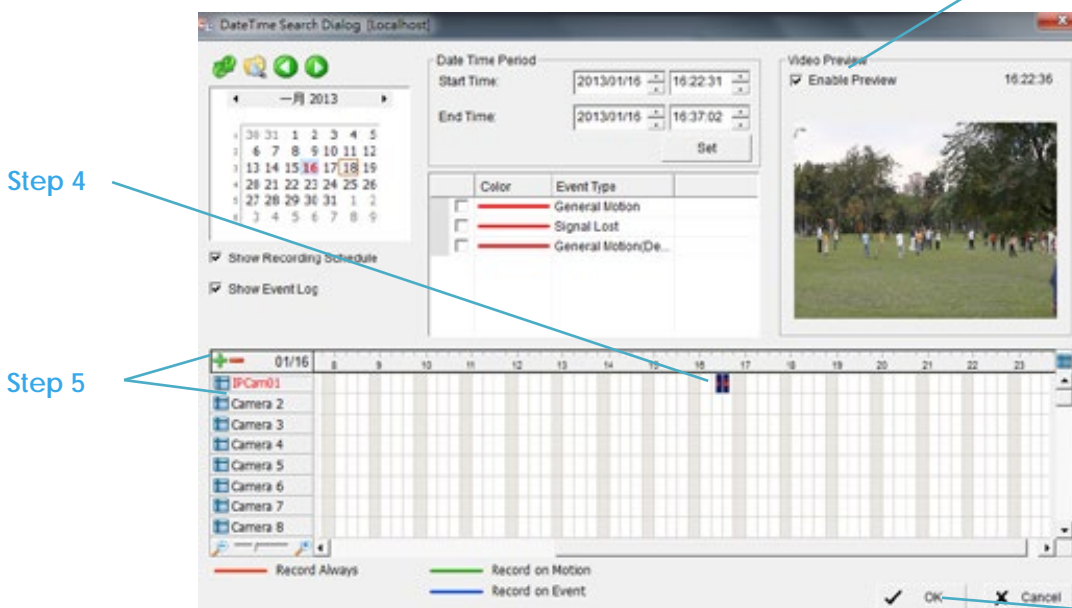
Step 2: Access (Remote) Backup Site: Click on the  icon and insert the username/password of the remote server to access the backup Site.

Step 3: Click on New Period to obtain the Select Date/Time Period panel.

Step 4: Select the data you want to backup by highlighting the time period. Besides the time-table, you may also set up start time and end time in the Date Time Period section.



Step 6



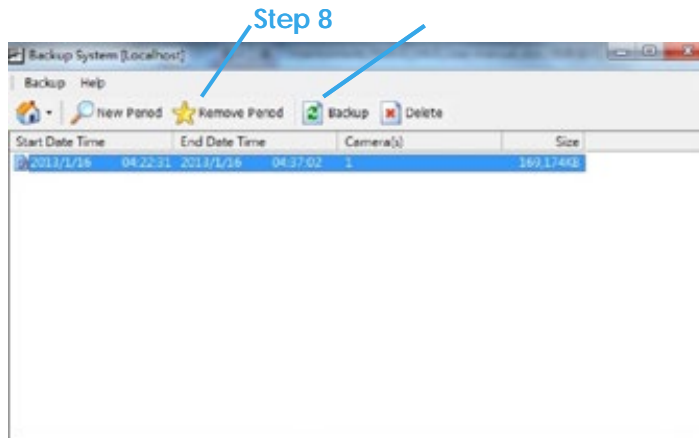
Step 7

Step 5: Click on the camera number icon to add camera(s) or click   to add/delete all the channels.

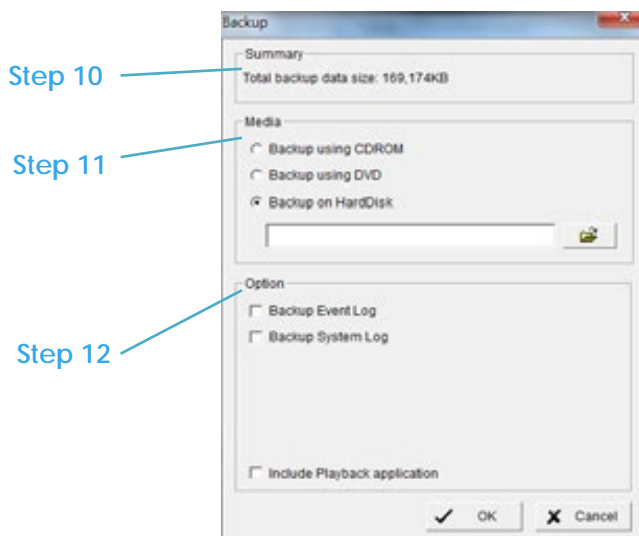
Step 6: Check the box of Enable Preview to get the preview of the video you select.

Step 7: Click OK when the settings are complete and go back to the Backup System panel.

Step 8: If there is any data period not wanted, click Remove Period to remove the data period on the backup list.



Step 9: Click the Backup icon to obtain Backup panel.



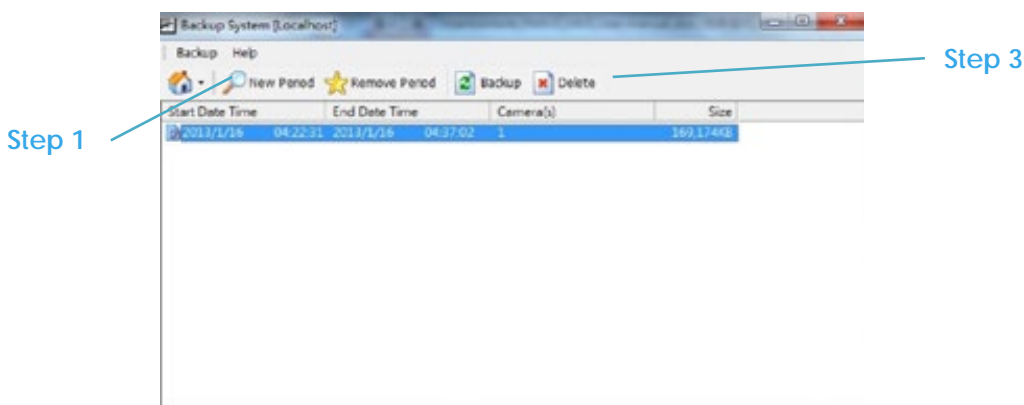
Step 10: Summary: Check the summary section to see the size of the file(s).

Step 11: Media: Choose the path you want to save the file or burn the file into a CD (direct CD burning for Windows XP only), DVD or on Hard Disk.

Step 12: Option: Select the log information you would like to backup (Event Log, System Log and Counter Log), and then click OK.

8.2 Delete Recorded files

Step 1: Click on “New Period” to obtain the Select Date Time Period panel.

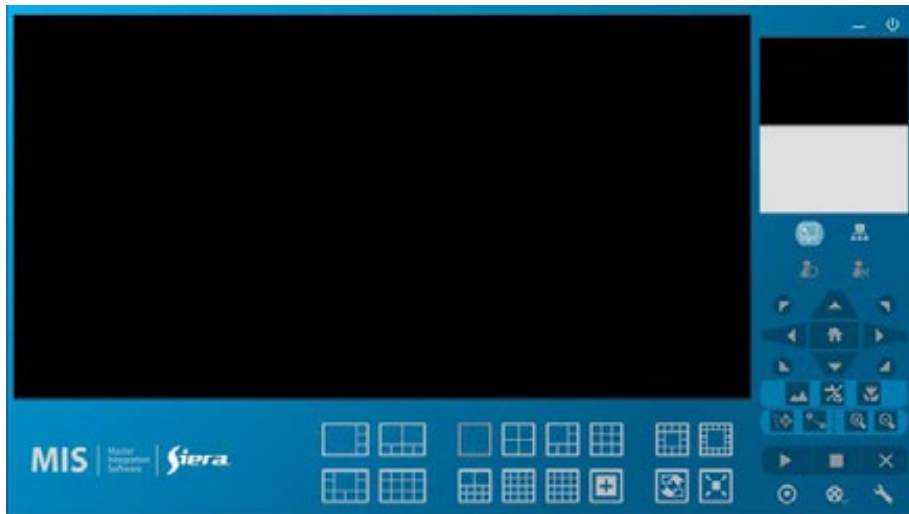


Step 2: Follow steps 3-7 above from the backup section to select data period which you want to delete.

Step 3: Click on the Delete icon and delete all the data in the backup list from the database.

Note: Deleted video cannot be recovered.

9. Remote Live Viewer



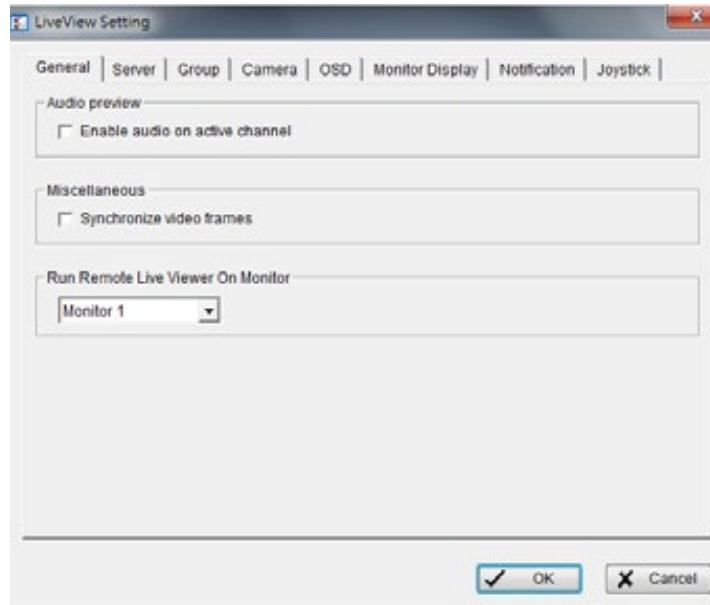
With the Remote Live Viewer console, remote users may watch up to 64 channels real-time video from remote live streaming servers.

Note: Each Remote Live Viewer console can connect 4 live streaming servers.

9.1 Setting

Click General Setting to obtain setting dialog.

9.1.1 General Setting



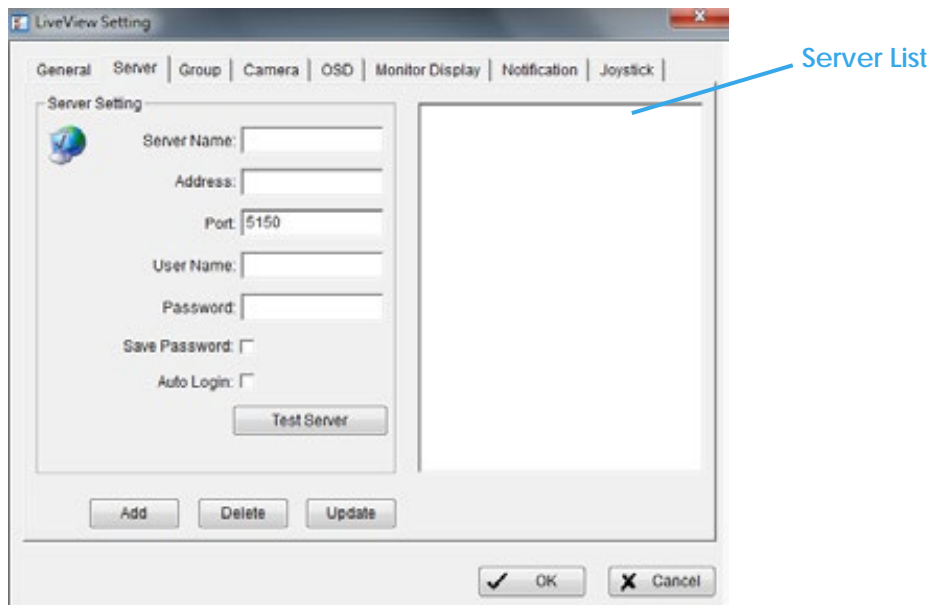
Audio preview:

- **Enable audio on active channel:** Select to enable audio streaming on active channel.

Miscellaneous:

- **Synchronize video frames:** Select to avoid image tearing problems that may occur while CPU loading is increased.

9.1.2 Server setting



Step 1: Enter the Server Name.

Step 2: Enter the Address, Port, User Name, and Password to log in the server.

Step 3: Enable "Save Password" to login without entering the password again.

Step 4: Enable "Auto Login" to login automatically when starting Remote Live Viewer.

Step 5: Click on Test Server to check if the server is available.

Step 6: Click Add to insert the setting to server list.

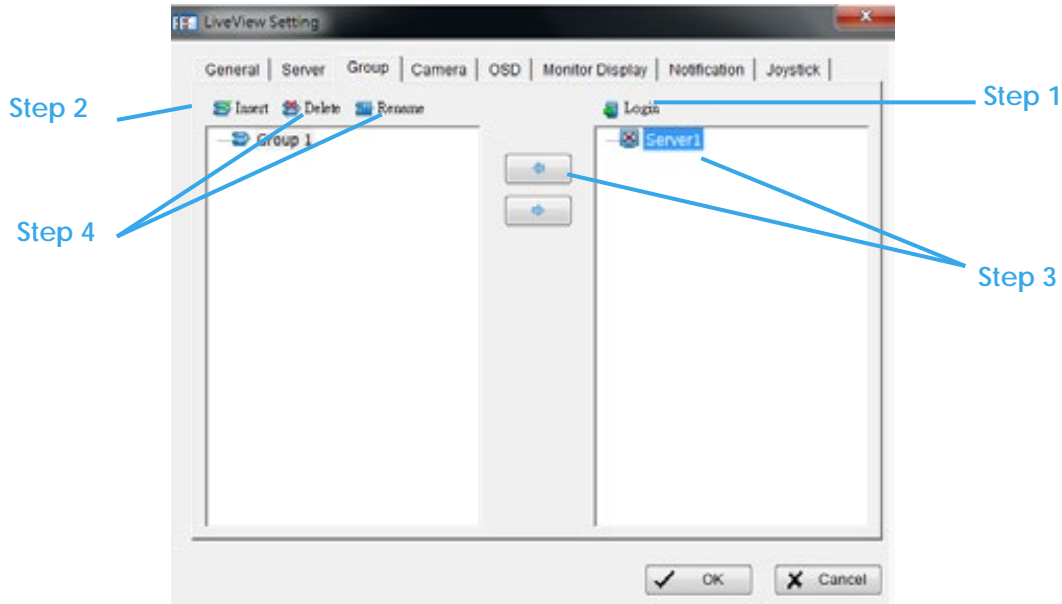
Note:

To change the setting, select a server on server list and click “Ute” after modify setting.

To remove the server, select a server on server list and then click “Delete”.

9.1.3 Group Setting

Allocate different cameras into each appointed group.



Step 1: Log in to all the servers that contain the camera(s) you would like to put into the group(s).

Step 2: Click Insert to create a new group; name the group for future reference.

Step 3: From the window at the right, highlight the camera(s) that you would like to add to a group and then click on the “<--” button. Repeat the process until satisfied with the group setting.

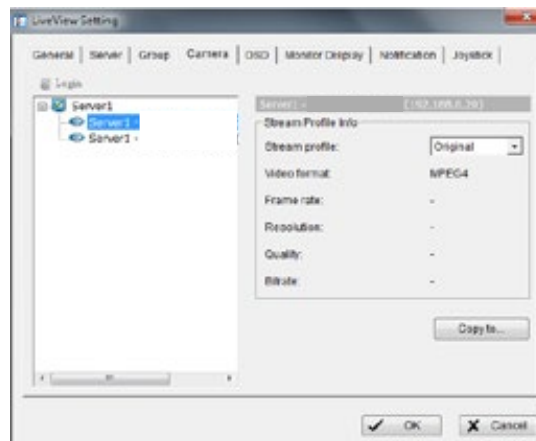
Step 4: Click on the Delete and Rename button to remove or rename a specific group.

Step 5: Repeat Steps 2 to 4 to adjust the group setting until satisfied.

Step 6: Click OK.

9.1.4 Camera Setting

Select the preferred stream type of each camera as default live view profile.



Stream profile: List differs according to different types of video inputs and licenses.

Auto: The system will adjust the stream type automatically to fit different screen divisions.

Recorded: The system will follow the stream profile set in Record Server >Schedule > Encoding Options.

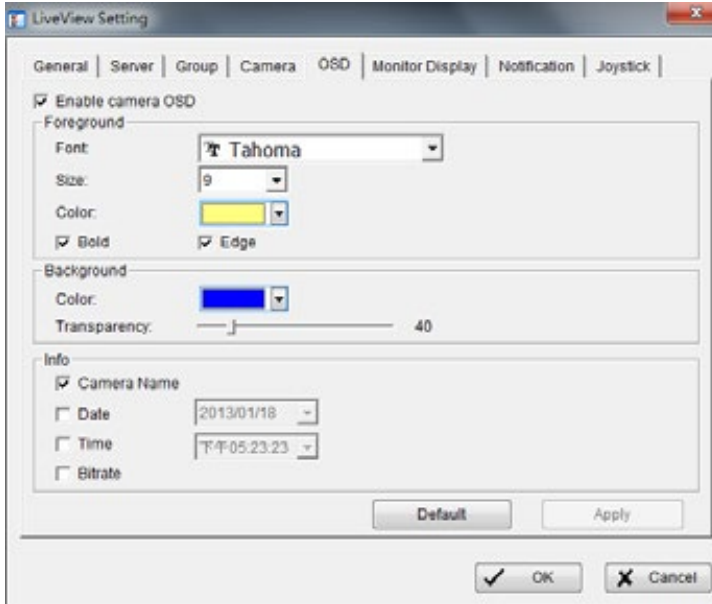
High / Normal / Low/ Minimum : The system will follow the stream profile set in Record Server - Setting - Camera - Stream Profile.

Original: The system will display the streaming directly from the IP camera and video server.

Copy to: Select in order to copy the preferred stream profile of a channel to all of the listed channels.

9.1.5 OSD Setting

Adjust font style of Camera OSD on this panel.

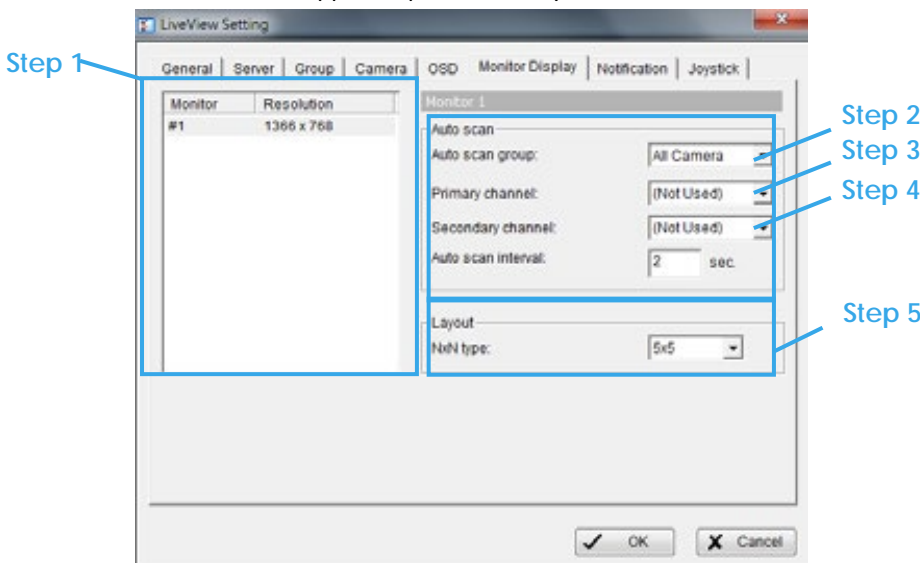


9.1.6 Monitor Display Setting

Activate auto scan to rotate the channels/ cameras on screen.

Note:

- For instance, you may select to show only 4 sub-screens on the live viewer while having 16 channels connected to the system. With auto scan function, you will be able to see all 16 channels by turns.
- Each monitor supports up to an 8x8 layout with auto scan function to show 128 channels.



Step 1: Select the Monitor connected to the system.

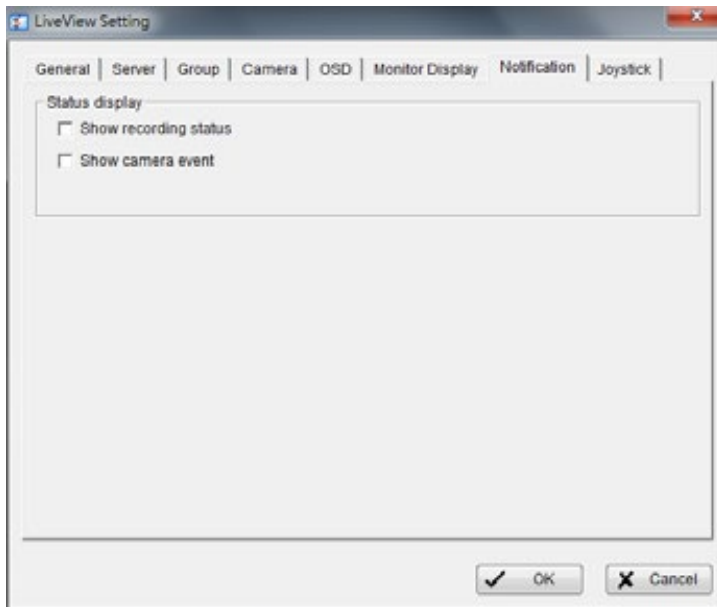
Step 2: Auto scan group: Select appointed server group to activate auto scan settings.

Step 3: Primary channel: Select appointed channel that will always be on the screen when auto scan is activated.

Step 4: Secondary channel: Select appointed channel with secondary priority behind primary channel when auto scan is activated.

Step 5: Layout: Select the screen division of “NxN type” in Remote live viewer panel.

9.1.7 Notification Setting

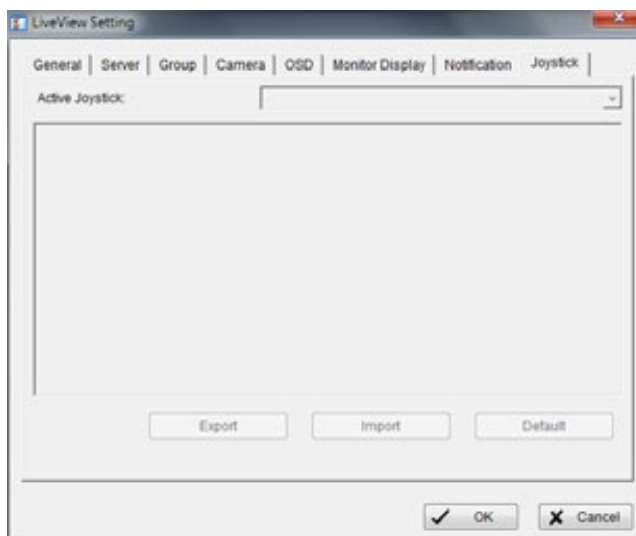


Status display:

- **Show recording status:** Select it to show the crystal ball with recording status on monitor display.
 - **Show camera event:** Select it to show the smart guard detected event appointed in Record Server on each channel.
- Note:** To execute this function, need setup on screen display as an action of Smart Guard instant response.

9.1.8 Joystick Setting

Settings are same to Record Server joystick settings. For details please refer to [Setting - Joystick](#).

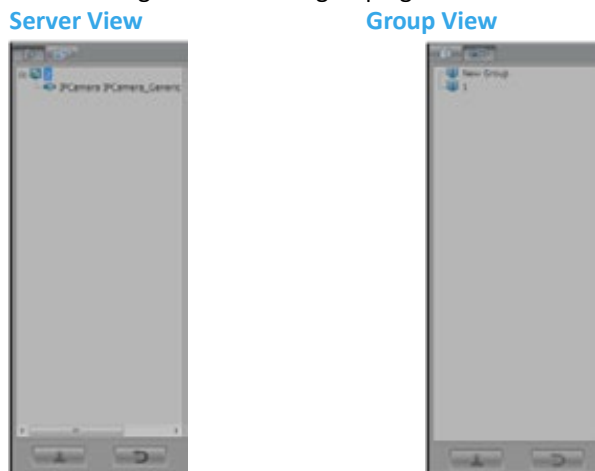


9.2 Server/Group/Camera

Display a complete list of the server(s), group(s) and camera(s) that are added to the system.

Server View: Cameras are listed according to recording server.

Group View: Cameras are listed according to customized grouping.



9.2.1 login/logout server

Option1: Select a server on the list and click on LOG IN/ LOG OUT to access/ logout the server.

Option2: On the server list, right click to obtain menu options.

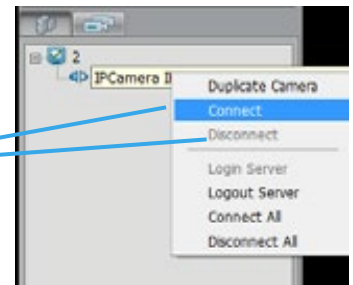


Log In/Log Out Server

9.2.2 Connect/Disconnect camera

Option1: On the server/camera list, double click on a camera to connect.

Option2: On the server/ camera list, right click on a camera to obtain the menu options to connect/disconnect.



Connect/Disconnect Camera

Option3: Select a camera from the list, then drag it to where you want it to be displayed.

Option4: Play / Stop/ Drop: Select a camera/ video and click on this button to play/stop/disconnect a particular channel.



9.2.3 Multiple Views:

Step1: On the server/camera list, select a camera and right click on it to obtain the menu options.

Step2: Select Duplicate Camera and the duplicate camera with green indicator will display below on camera list.

Step3: Double click on the duplicated camera to connect and display on screen.

9.3 PTZ Control

Control the movement of PTZ cameras. With cameras that support PTZ control, you can move, zoom, patrol, adjust the focus, and set preset points of the cameras.

9.3.1 Preset/ Go

Adjust the camera view until satisfied. Click on the Set icon to define the current view as preset point 01. Adjust the camera view again to setup preset point 02. Repeat the process until you finish setting up all preset points. Customize preset point names by defining names. Click on the Go icon and view the result of your setting.

Note: For the speed settings of PTZ camera, please configure from Record Server –Setting - PTZ Config.

9.3.2 Zoom

Click on the + and – signs to zoom in and zoom out the view.

9.3.3 Focus

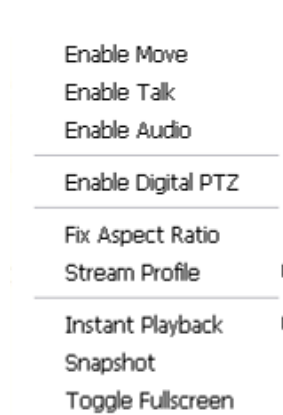
You can select to have the camera focused near or far. To focus near means objects that are closer will be clearer than the objects that are further away. On contrast, to focus far means objects that are further will be clearer than the objects that are closer. Click on the Focus icon and select auto focus if you want the system to decide the focus point for you.

9.3.4 Patrol

To control PTZ camera to patrol around pre-defined path of preset points, click on Goto Preset Point – Start Patrol / Stop Patrol.
Note: To setup patrol path, please setup on Record Server – Set Preset Point – Set Patrol.

9.4 On Screen Menu

Right click on the camera screen for the On Screen Menu, from which you can quickly adjust the setting of camera.



9.4.1 Enable Move / Area Zoom

With cameras that support PT function, click the Enable Move function to adjust the current camera’s view by clicking on the display screen. To cancel this function, right click on the screen and select Disable Move.

With cameras that support Area Zoom function, click the Enable Move/Area Zoom function to adjust the current camera’s view by dragging a rectangle on the display screen. To cancel this function, right click on the screen and select Disable Move/Area Zoom.

9.4.2 Enable Talk

With cameras that support two-way audio, select enable talk to utilize the function.

9.4.3 Enable Audio

With cameras that support audio function, click the Enable Audio function to listen to the current camera’s audio by clicking on the display screen. To cancel this function, right click on the screen and de-select Enable Audio.

9.4.4 Enable Digital PTZ

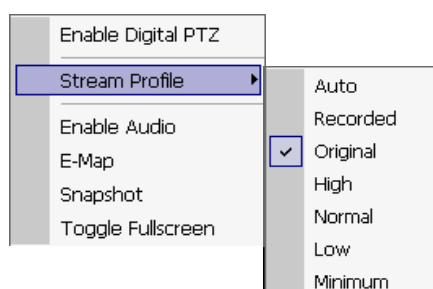
To enable the PTZ functions of the camera, select the Enable digital PTZ option. Use mouse wheel or click on the + and – signs to zoom in and zoom out on the camera, or drag a rectangle to enlarge the area. The square flashing on the video grid indicate the correspondent view of the camera.

9.4.5 Fix Aspect Ratio

For some special camera resolution, user can enable Fix Aspect Ratio to view original ratio video, or disable this option to stretch 3:4 to fit window.

9.4.6 Stream Profile

Select different level Stream Profiles to downgrade video quality for bandwidth concerns.



9.4.7 Duplicate Camera

Right click on any empty channel. You may duplicate cameras from any available servers here. By simply clicking on the timeline you can view the video. Use the navigation tools below for advanced control.

9.4.8 Snapshot

The snapshot function copies and captures a specific video image to the clipboard or to save as a bmp file. The snapshot can be customized with/without OSD and selectable range after digital zoom in.

9.4.9 Toggle Full screen

Switch to view video with full screen display. To disable the function, right click on screen and de-select option or simply press "ESC" to go back to original window.





9.5 Start Monitor

9.5.1 Multiple Monitor

Select Open Monitor to append monitor to view more live videos on multiple monitors. Each appended monitor has the same list and view control buttons as the Main monitor, with the exception of the Start, Playback, and Setting buttons.

9.5.2 E-Map

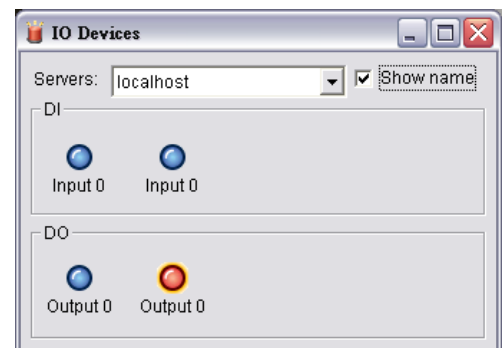
Select Open E-Map to obtain the E-Map window. The GUI map helps to locate devices easily and the information window helps to show the status of each device.

-  **Map Info** – Show map name.
-  **Camera** – Show camera name and connecting status.
-  **Digital Input** – Show Digital Input name and status (0 or 1).
-  **Digital Output** – Show Digital Output name and status (0 or 1).

9.5.3 I/O Control

Select to obtain the I/O control panel. Use the panel to view DI status and control DO devices remotely.


Note: Adjust the setting of I/O device in Record Server – General Setting – Setting - I/O Device first, the I/O control panel will display the device status based on these settings.




9.6 Playback

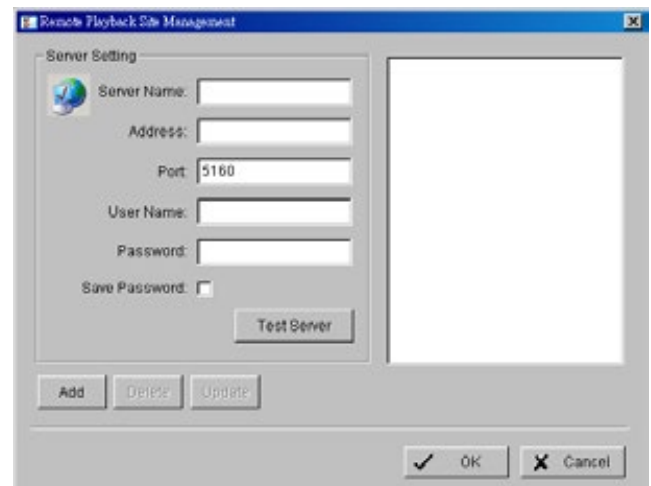
Select to obtain the Playback panel and view video remotely.

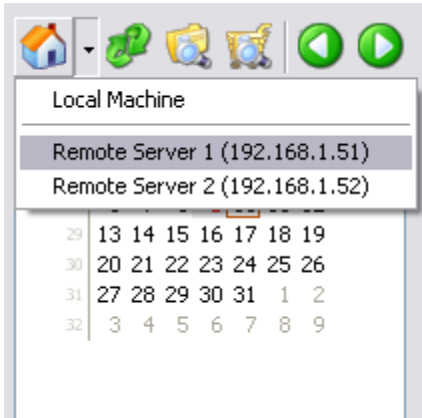
9.6.1 Add Remote Playback Site

- Press the Remote Server  icon to go to remote playback site management to add and setup a remote playback connection.
- Step 1:** Enter the IP address or DNS, Port, Username, and Password.
 - Step 2:** Click Add to add the server.
 - Step 3:** Click OK to exit the Setting panel.

9.6.2 Access Remote Playback Site

Go to Date/Time Panel and click on the  icon on the top of the display window to access the Remote Playback Site





11. Utilities

.-Activate Tool
.-DB Tool

Activate Tool

The license of the software should be registered before you start using the Intelligent Surveillance System.

Execute the Activate Tool to activate the license from dongle or serial number included with the software package, or de-activate the license then bring it to another PC to activate it again.

Please note different level licenses cannot coexist under one license server.
Upgrade licenses will replace lower level licenses into higher level ones.

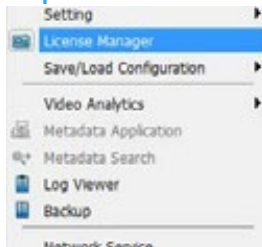
Both “Online” and “Offline” status of PC environments are available on executing the tool to “activate” or “transfer” the license. The following is a total of 4 types of license management process:

- To **activate** the license with PC connected to network, follow the Activation Online process.
- To **activate** the license with PC not connected to network, follow the Activation Offline process.
- To **de-activate/transfer** the license with PC connected to network, follow the Transfer Online process.
- To **de-activate/transfer** the license with PC not connected to network, follow the Transfer Offline process.

1.1 Activate Tool Overview

1.1.1 Execute Activate Tool

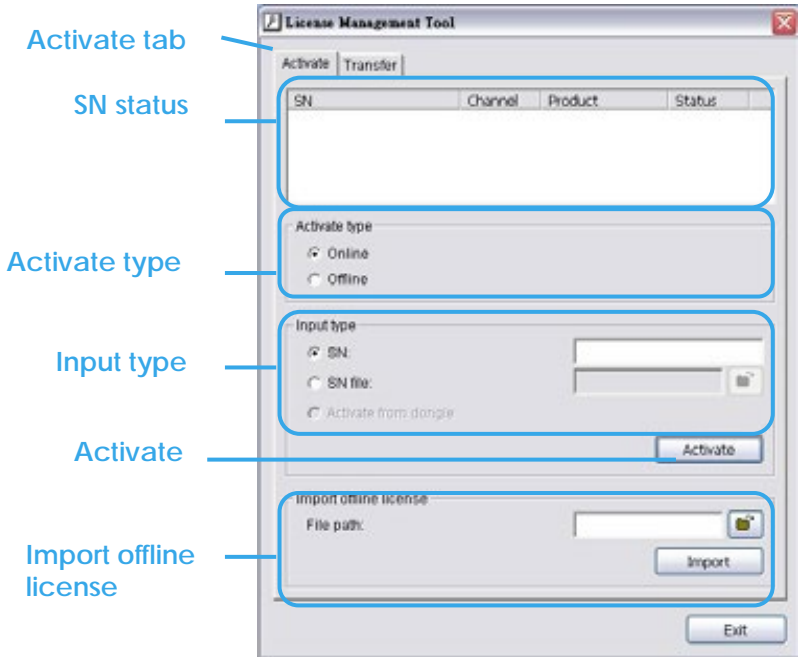
Step 1: Execute License Manager Tool in General Setting menu or installation folders.



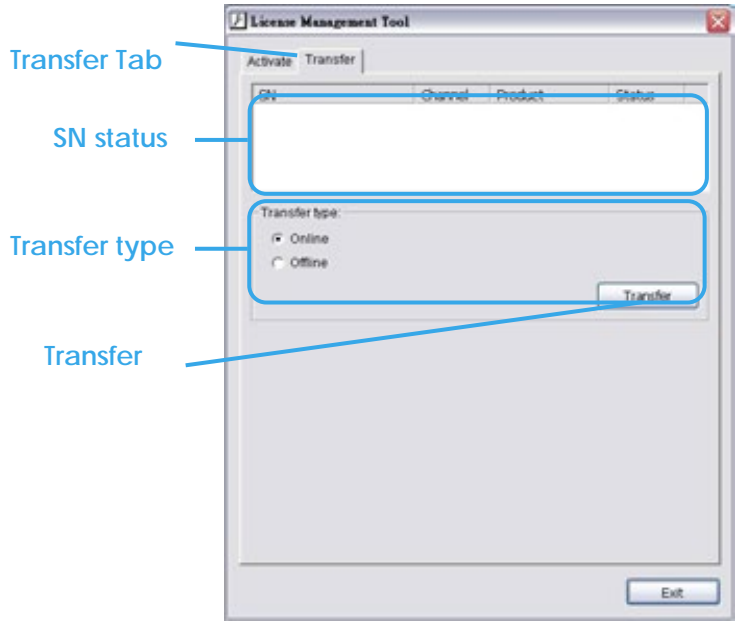
Step 2: The “Activate Tool” will appear. Please refer below for the tool overview.

1.1.2 Activate Tool Overview

Activate



Transfer

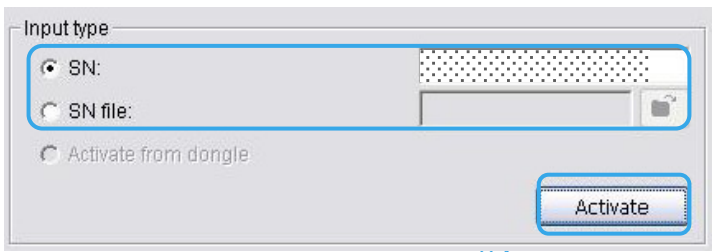


1.2 Activate/Transfer License

1.2.1 Activate License

Activation Online

- Step 1:** Open License Manager Tool.
- Step 2:** Select On line as Activate type.
- Step 3:** Input the SN (Serial number) or Import SN file, and then click on Activate button.

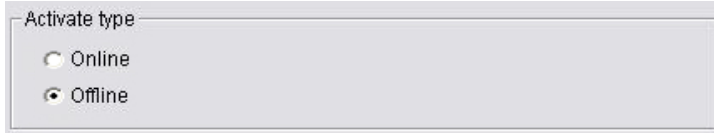


Step 4: Restart Record Server if activation is successful.

Activation Offline

Step 1: Open License Manager Tool.

Step 2: Select Offline as Activate type.

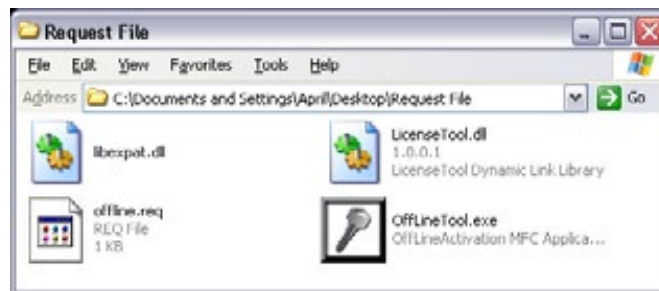


Step 3: Click on Export offline pack.

Please note this license will bind with hardware configurations and it is not recommended to register with removable network devices.

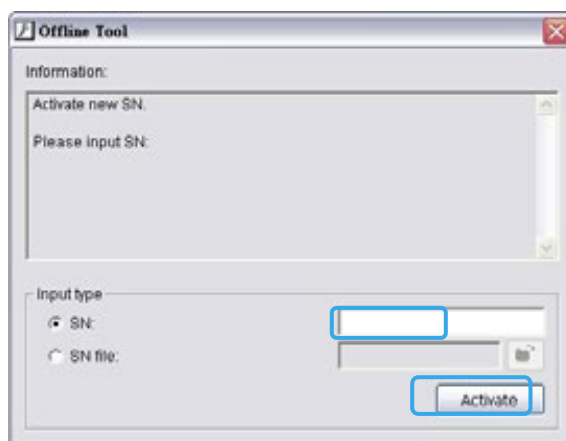


Step 4: Save Request file, and then take it to another PC that is connected to the Internet.



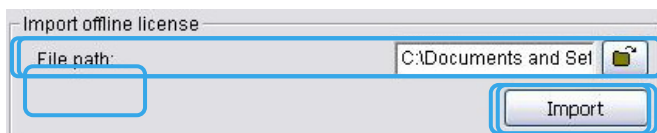
Step 5: Execute OffLineTool.exe  in the other PC. Input the SN (Serial number) or Import SN file, and then click on Activate button.

in the other PC. Input



Step 6: Save License file, and then take it to original NVR system.

Step 7: Open License Manager Tool again, select Import offline license, then click Import button to activate.



Step 8: Restart Record Server if activation is successful.

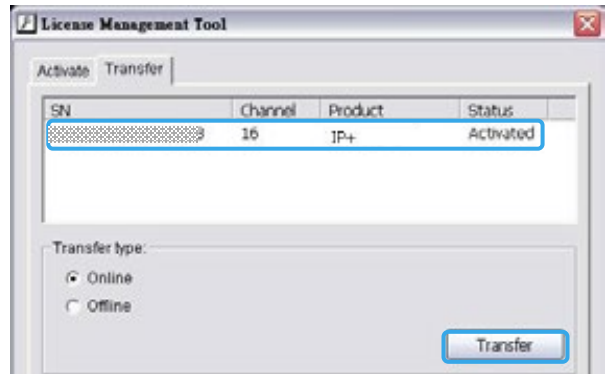
1.2.2 Transfer License

Transfer Online

Step 1: Open License Manager Tool.

Step 2: Select Transfer Tab, and then check Online as Transfer type.

Step 3: Select SN and click on Transfer button.



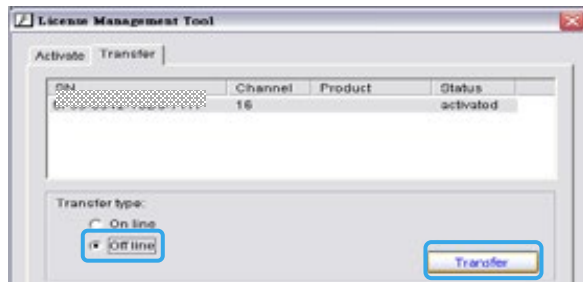
Step 4: Restart Record Server if transfer is successful.

Transfer Offline

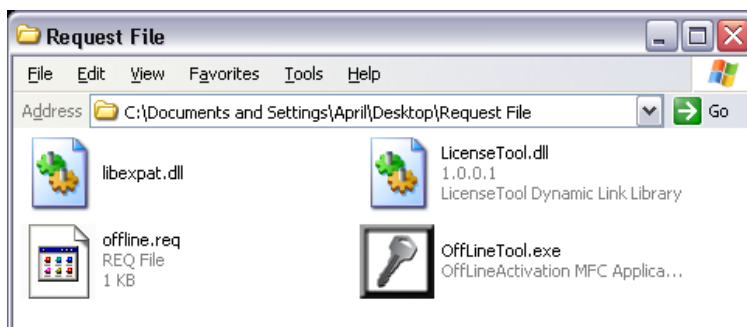
Step 1: Open License Manager Tool.

Step 2: Select Transfer Tab, and then check Offline as Transfer type.

Step 3: Select SN, and then click Transfer button to transfer SN.

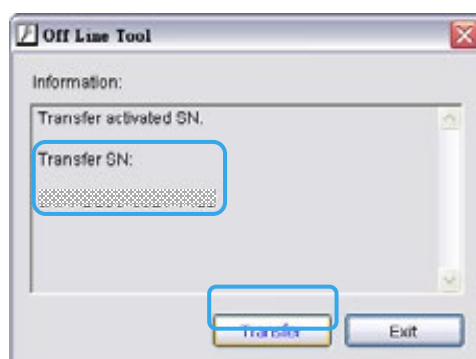


Step 4: Save Request file. Restart Record Server if transfer is successful..

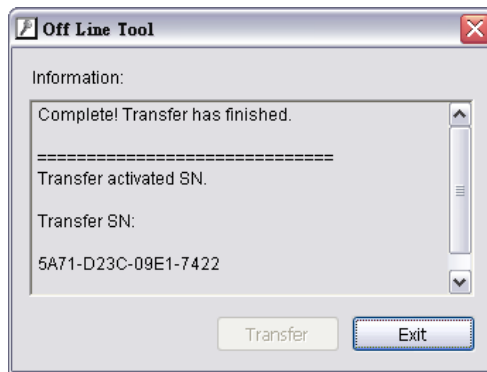


Step 5: Copy request file to another PC connected to internet.

Step 6: Execute OffLineTool.exe in another PC, check Transfer SN and click Transfer to send request file to license server.



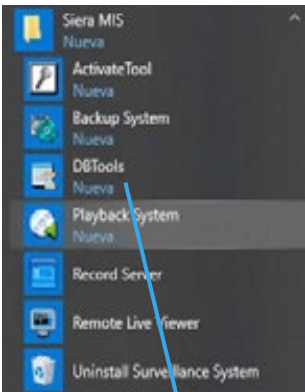
Note: User needs to copy request file to another PC and send it to license server, otherwise the SN can't be re-activate again!!



B. DB Tool

The DB Tool repairs database files and Export configurations.

Warning: improper use of this DB Tool may cause loss of recorded video.

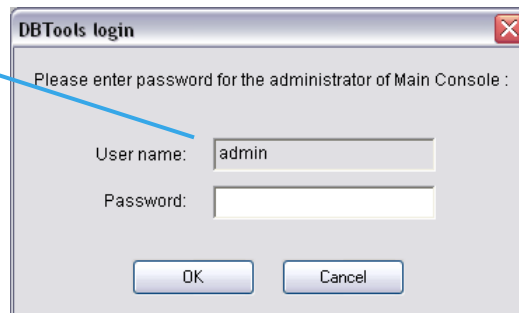


Step 1: Execute DB Tool from program files.

Step 1

Step 2: Enter the password of administrator to log in.

Step 2



1.1 Repair Database

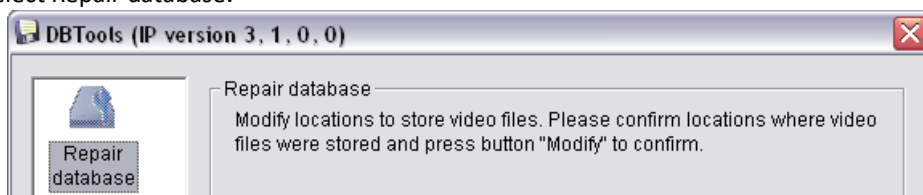
This page has three repair method, Modify Location, Verify Only, and Repair.

For modify location:

The Playback system can recognize all recording video in the folders listed on Record Server - General Setting - Setting - General page. For some reason, user needs to use Playback system to open recording video beyond storage location setting. For this propose, user could follow below steps to modify location by DB tool.


Note: The default storage location is in the installation directory, (ex: C:\Program Files\IPS_IP)


Step 1: Select Repair database.

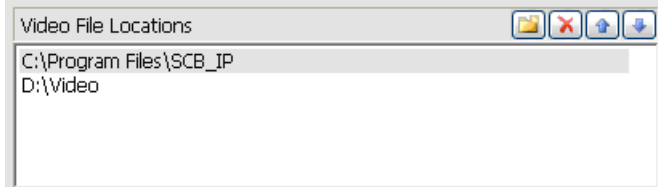


Step 2: Select the repair Method as Modify Location.

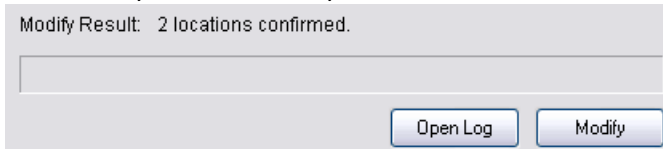


Step 3: For add database location, please click on  button and use URL to choose location.

For remove database location, please choose location form list and click on  button to remove location.



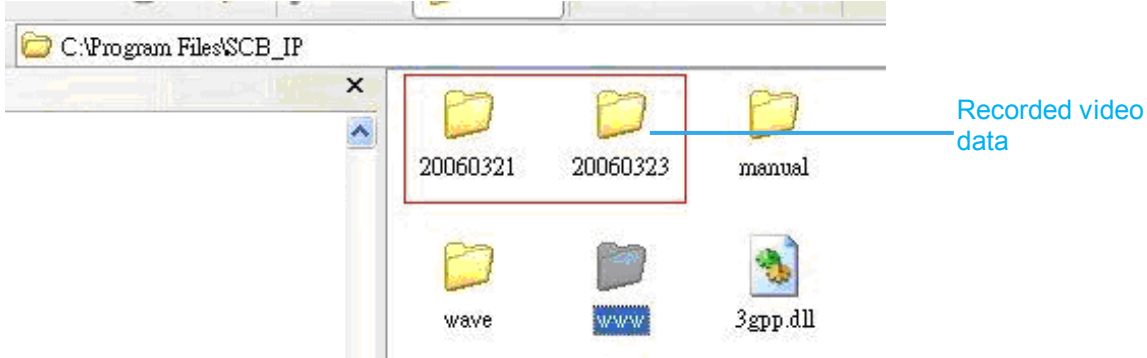
Step 4: Click on Modify button to modify location. After modification, the Modify Result will show on the panel.



Example of modify database:

In certain cases where video data needs to be transferred from one PC to another PC, user will need to perform the following:

1. Manually copy all recorded video data from the default installation path or other user-defined storage path of the old PC.



2. Manually paste all recorded video data to the default installation path or other user-defined storage path of the new PC
3. Follow previous page to add new location on new PC.
4. Old recorded video data can be viewed by playback system on the new PC.

For verify and repair proposes:

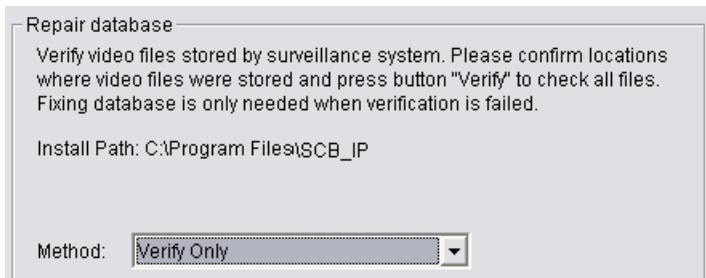
This tool is used to check and repair your database and recorded video with problems:

- (1) If there are records in database, but no video file, use this DB Tools to delete records.
- (2) If there are video files but no record in database, use this DB Tools to rearrange the database and find these records.


Step 1: Switch to Repair database windows.

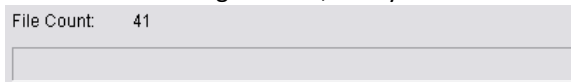


Step 2: Select the repair Method as Modify Location.

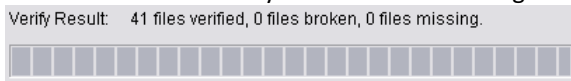


Step 3: Check the video location windows.

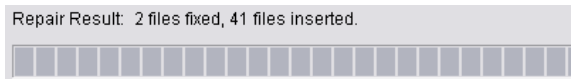
The system will list all video locations in table, but if there are any omit, please use  to insert.
 Note: After inserting location, the system will show files count below table.



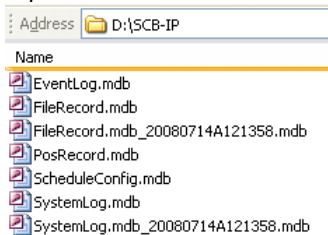
Step 4: Choose the method of “Verify Only”, and click “verify”. This method will only check the files without modify. Verify result will show how many files broken or missing.



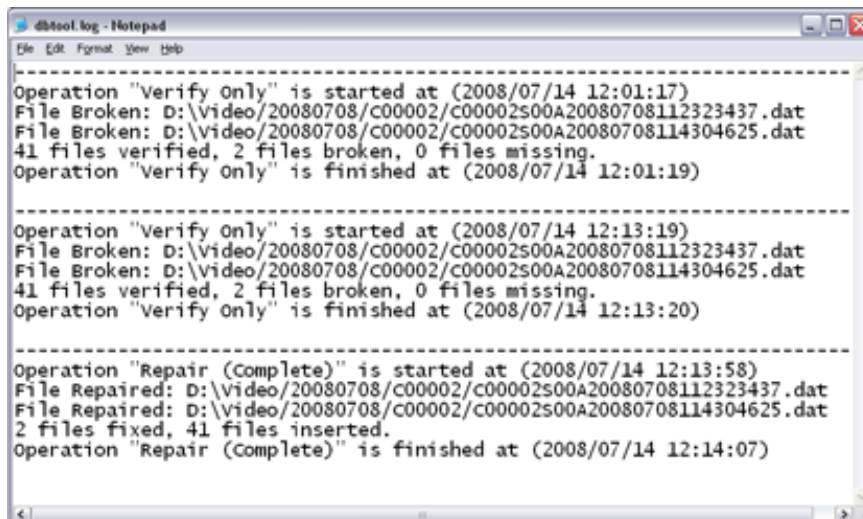
Step 5: Choose the method of “Repair (Complete)”, and click “Repair”. The Repair Result will show how many files are fixed and inserted.



Step 6: The repaired new database will replace the old one and the original database will change file names with extended repair date and time as below.



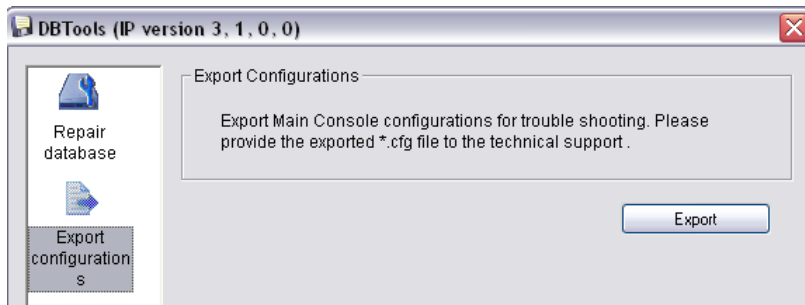
Note: Open Log is a tool to record the repaired database. It will record repair method, file operation, start time and end time.



1.2 Export Configurations

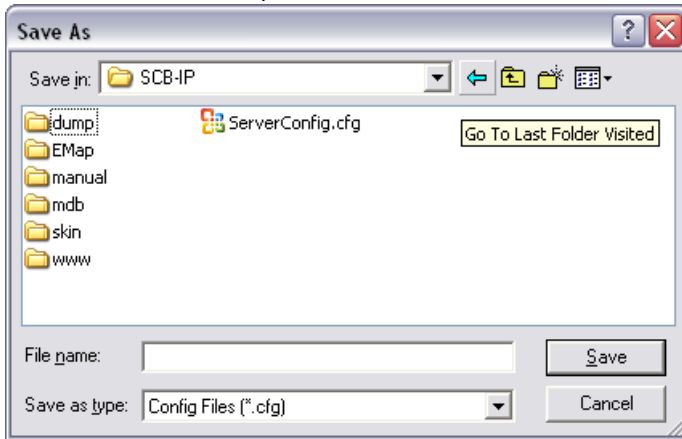
This tool is used when user wants to export all system configurations to backup, take to another PC for technical trouble shooting.

Step 1: Press “Export”.



Step 2: Select the location you want to Export and type the name of the configurations.

Step 3: Press "Save" to start to import database.

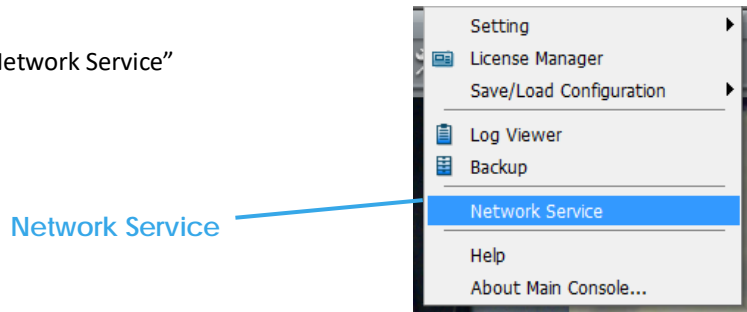


Appendix A – iPhone Browser

Live Streaming service can handle requests from iPhone’s Safari browser. This section will guide you how to use this feature with iPhone devices.

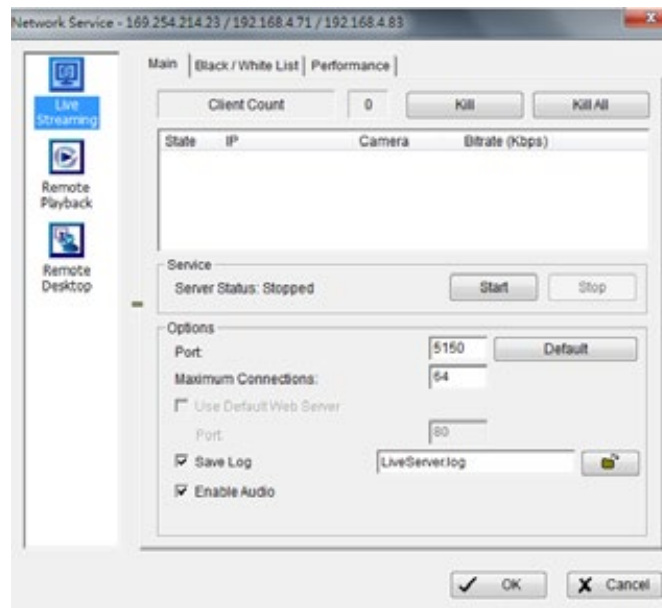
1.1 Configuration from Record Server server

Step 1: Go to “General Setting” and select “Network Service”



Step 2: Select “Live Streaming”, and then click “Start”.

Note: The “Port” selected here will be the same as the web live view and web playback.



1.2 Connect to Record Server

Step 1: Make sure the I-phone is connected to the internet. Open Safari browser and enter the IP address or DDNS “name” of the server followed by the connecting port.

Example: <http://192.168.1.16:8080/>


Note: 192.168.1.16 is the IP address of the server.

8080 is the port specified in “Use Default Web Server” in Network Service.

Step 2: Enter user name and password to login Record Server, select camera to view live video.

1.3 Live Display

To view live video, select camera from list, use touch panel to zoom in the video.

To switch video, please click  to back to list and select another camera to view the video.

1.4 PTZ Control

With cameras that support PTZ function, the PTZ panel will show as picture. User can control camera to pan, tile and zoom in/zoom out manually, or move to pre-set location by select PTZ preset point from drop down list.



Appendix B - Remote Desktop Tool

How to install Remote Desktop Tool

Step 1: Insert the Installation CD.

Step 2: Go to Remote Desktop Viewer directly and Run Setup.exe file.

How to Start Remote Desktop Tool

Step 1: Start - All Programs - Remote Desktop Viewer - Remote Desktop Viewer.

Step 2: Enter address, Port, Password of server. Enable the option to use 8 bits color level to show steadier screen.

Step 3: Click OK to Start Remote Desktop.

