

SAC 3714

Facial Reader + Fingerprint + Proximity + Password with Built in Camera



Thank you for purchasing our product. Please carefully read this Manual to ensure maximum benefit in the use of this equipment. Once used, keep it in a safe place for future queries. In case of damage of any equipment or component, do not try disarm or repair on your own, please contact your local supplier.

This Guide will allow you to get your new Siera equipment up and running. Please follow the different programming and installation steps to the letter:

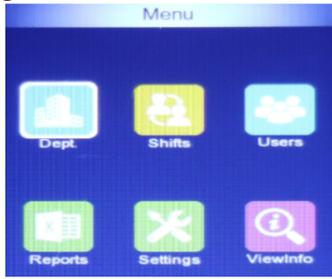
As a first step it is advisable (to limit the access to the configuration) the creation of the User "Administrator", which will be the one that will have full access to the configuration of the System.

Note: The factory settings allow up to 5 Administrator Users.

Creation of User "Admin" / Steps:

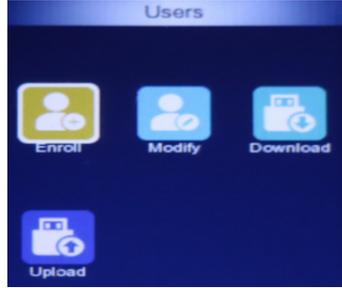
1.- Press "MENU". With the arrow down key ▼ go to "Users", (see figure 01), press "OK", a new icon menu will be presented.

Figure 01



2.- By default the "Enroll" icon is selected, (see figure 02) press "OK".

Figure 02



3.- A new icon menu will be presented, showing the different Access Modes. Depending on the Access Mode you want to assign to this User, (Face, Fingerprint, Card or Password), follow the corresponding Access Mode.

Figure 03



4.- The "User ID" field will ask you to enter a number for this User, (this number will be the one that identifies the User in the software, please take note of this number), you can enter the number you want or select the free number given by the reader. Also enter the "Name" of the User, (see figure 04), use the reader's alphabetical keyboard. At the end press "OK".

Figure 04

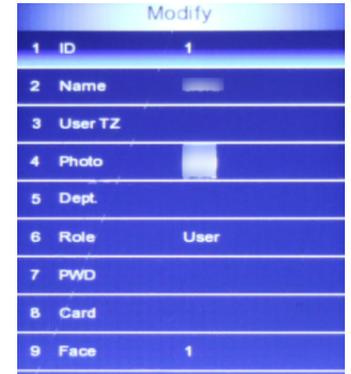


5.- A window will open to register the Face. Stand in front of the reader, look at the green panel, at the end, "Enrolled Successfully" will be displayed. Press "OK".

6.- Press the key MENU, to return to "Menu" / "User", with the up ▲, down ▼ arrow keys, select "Modify". Press "OK".

7.- The "Modify" window will open, with the down ▼ arrow key go to No. 6- Priv, (see figure 05). Press "OK". With the arrow down ▼ key change to "Admin". Press "OK" to save.

Figure 05



Press several times MENU or wait 30 seconds to exit automatically.

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Information and specifications are subject to change without notice. Product may differ from description

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Creation of Access User / Steps:

1.- Press "MENU" (if there is an "Admin" User created, the message "Verify Admin", present Face, Fingerprint, Card or Password of the User "Admin").

A menu of icons will be presented, with the down ▼ arrow key go to "User", (see figure 01), press "OK", a new icon menu will be presented.

2.- By default the "Enrolled" icon is selected, (see figure 02), press "OK".

3.- A new icon menu is presented, showing the "Access Modes". Depending on the Access Mode that you need to assign to this User, (Face, Fingerprint, Card or Password), follow the corresponding Access Mode. See "Access Modes" later in this guide. (See figure 03).

4.- The "User ID" field will ask you to enter a number for this User (this number will be the one that identifies the User in the software, please take note of this number), you can enter the number you want or select the free number given by the reader. Also enter the "Name" of the User, (see figure 04), using the reader's alphabetic keyboard. At the end press "OK".

Note: For the edition of either of the two types of Users, once the settings were exited, you just have to re-enter to load a new User and in the "User ID" field enter the number of the User you wish to modify, either to load more data or change existing ones.

Access Modes:

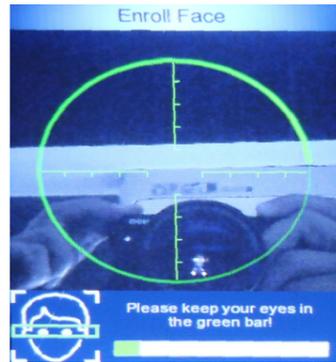
A). Face

1.- Entering the "Enrolled" icon, by default "Face" will be selected, press the "OK" key.

2.- The "ID and Name" box will be displayed, you can enter the number you want or select the free number given by the reader and write the name of the user, (see figure 05), using the reader's alphabetic keyboard. At the end press "OK".

3.- Notice will be observed: "Please keep your eyes in the green bar!", (see figure 06), stand in front of the camera until you see: "Enrolled Successfully", indicating that the Face was entered correctly.

Figure 06



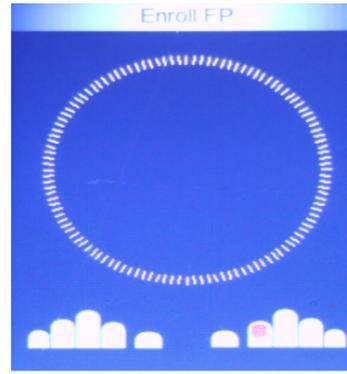
B). Fingerprint

1.- With the arrow keys up ▲, arrow down ▼, go to "Finger" and press "OK".

2.- The "ID and Name" box will be displayed, you can enter the number you want or select the free number given by the reader and write the name of the user, (see figure 05), using the reader's alphabetic keyboard. At the end press "OK".

3.- Notice will be observed: "Put the Finger!", (see figure 07), place your finger on the digital reader, 3 times, until visualize: "Enrolled Successfully", indicating that the fingerprint was entered correctly. If you press the "OK" key, you can enter a new fingerprint.

Figure 07

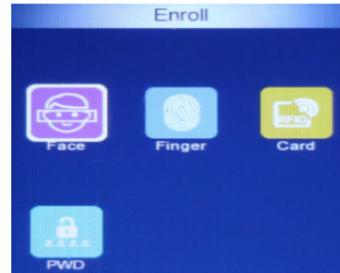


Press "ESC" to return to the previous screen. (See figure 08).

To exit, press "ESC" several times or wait 30 seconds for automatic exit.

Note: It is advisable to use at least two fingerprints per User, for example the index fingers of each hand, since if he suffers an accident in one of them he will be able to access with the other.

Figure 08



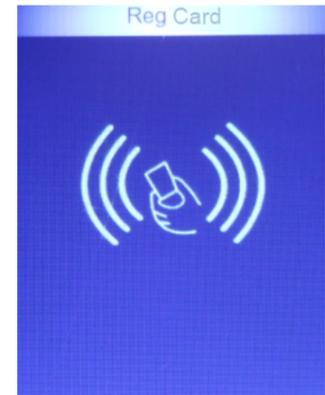
C). Card

1.- With the arrow keys up ▲, arrow down ▼, go to "Card" and press "OK".

2.- The "ID and Name" box will be displayed, you can enter the number you want or select the free number given by the reader and write the name of the user, (see figure 05), using the reader's alphabetic keyboard. At the end press "OK".

3.- Present the Card in front of the reader's keyboard, automatically the card will be registered. (see figure 10). To finish, press "OK". Press "ESC" to return to the previous screen. (see figure 08).

Figure 09



To exit, press "ESC" several times or wait 30 seconds for automatic exit.

D). Password

1.- With the arrow keys up ▲, arrow down ▼, go to "Password" and press "OK".

2.- The "ID and Name" box will be displayed, you can enter the number you want or select the free number given by the reader and write the name of the user, (see figure 05), using the reader's alphabetic keyboard. At the end press "OK".

3.- The box to enter the password will open, (up to 6 digits), press "OK" and re-enter the confirmation key. (See figure 10). To finish press "OK".

Press "ESC" to return to the previous screen. (See figure 08).

To exit, press "ESC" several times or wait 30 seconds for automatic exit.

Figura 10



Note: Only one Password can be entered per User.

Deletion of Users / Steps:

1.- Press "MENU", (If there is an "Admin" User created, the message "Verify Admin", present Face, Fingerprint, Card or Password of the User "Admin").

A menu of icons will be presented, with the arrow down ▼ key go to "User", (see figure 01), press "OK", a new icon menu will be presented.

2.- With the up arrow ▲, down arrow ▼ keys select "Modify". Presionar "OK".

3.- The "View User" window opens, with the up ▲ or down arrow keys select the User you want to delete. Presionar "OK".

4.- The "User Info" window opens, with the down ▼ arrow key go to "Delete User". Press "OK". A confirmation window will ask you to press "OK" to delete. Press "OK" to delete.

To exit, press "ESC" several times or wait 30 seconds for automatic exit.

Clock setting / Steps:

1.- Press "MENU", (If there is an "Admin" User created, the message "Verify Admin", present Face, Fingerprint, Card or Password of the User "Admin"). A menu of icons will be presented, with the down arrow key ▼ go to "Settings", press "OK", a new icon menu will be presented.

2.- With the up arrow ▲ or down arrow ▼ keys, select "Time". Press "OK".

3.- With the up arrow ▲ or down arrow keys ▼ move to the desired field, (time, date, etc.) and press "OK" to edit them. Press "OK" to save the change.

To exit, press "ESC" several times or wait 30 seconds for automatic exit.

Unlocking "Admin" access.

In the event of losing the data of the "Admin" User (Face, Fingerprint, Card or Password), you will have to access through the administration software, to reassign the "Admin" access.

Records Capabilities:

	3714	3714-3M
Users:	300	3000
Admin:	5	5
Face:	300	3000
FP:	3000	3000
Password:	3000	3000
Cards:	3000	3000

CONNECTION DIAGRAM

