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# SAC 3604V2

Facial Reader + Biometric + Proximity  
+ Password with built-in camera

3

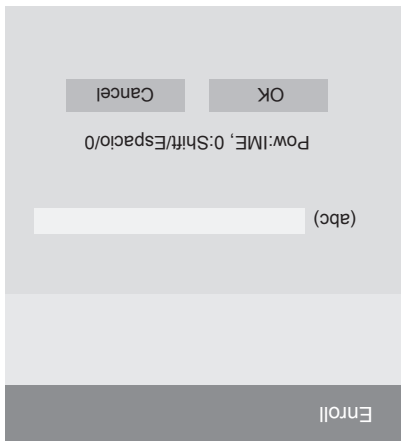
2

Figure 05



5.-With the selection buttons (up arrow or below) go to "Level" press "OK"; Then press the up or down arrows to change to "Administrator or Manager"; Press "OK" then go to "OK" on the screen and press the "OK" key again (See Figure 05).

Figure 04

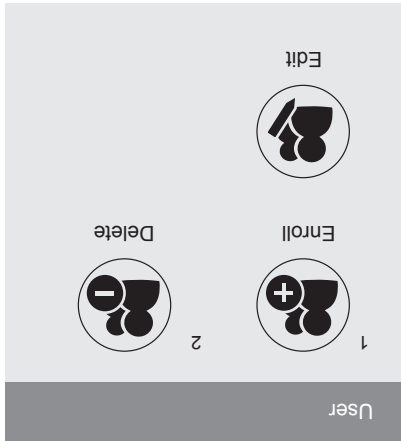


4.-With the selection buttons (up arrow or below) go to "Name" press "OK" Enter the name using the numeric keypad. (See Figure 04) and press "OK";

Figure 03



Figure 02



3.-The "User ID" field will request that you enter a number for this User (This number will be the one that identifies the User in the software, please take note of this number), you can enter the number you want or select the free number given by the reader. (See figure 03).

2.- By default the "Enroll" icon is selected, (See figure 02) press "OK".

Figure 01



1.- Press "MENU".  
An icon menu is displayed, by default the "User" icon is selected, (See Figure 01) Press "OK", a new icon menu will be presented.

**Steps:**  
User creation "Administrator" or "Manager" partial access to the System configuration. User configuration Manager, who will have "Administrator" User, who will be the one the configuration) the creation of the As a first step it is advisable (to limit access to programming and installation steps to the Siera equipment. Please follow the different This Guide will allow you to operate your new

Thank you for purchasing our product. Please read this Manual carefully to ensure maximum benefit in the use of this equipment. Once used, keep it in a safe place for future reference. In case of damage to any equipment or component, do not attempt to disassemble or repair on your own, please contact your local supplier for qualified technical personnel to solve the situation.

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6.- The screen will remain in the "Enroll" menu, indicating the User number "Administrator or Manager" registered. (See figure 06).

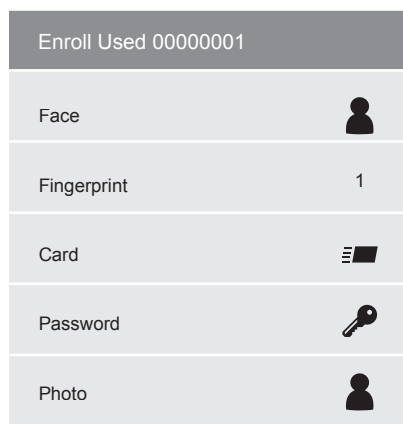


Figure 06

Depending on the access mode you want to assign to this User (Face, Fingerprint, Card, Password), follow the corresponding access mode. See "Access Modes", below in this guide

## Access User Creation

### Steps

1.- Press "MENU".  
(If there is a "Administrator or Manager" User created, the message "Verify Manager" will be presented, present Face, Fingerprint, Card or password of the User "Administrator or Manager").

Press "MENU".  
A menu of icons will be presented, by default the icon is selected "User", (See Figure 01) Press "OK", a new icon menu will be presented.

3.- By default the "Enroll" icon is selected, (See Figure 02) press "OK".

4.- The "User ID" field will request that you enter a number for this User, (This number will be the one that identifies the User in the software, please take note of this number), you can enter the number you want or select the free number given by the reader. (See Figure 03).

5.- With the selection buttons (up or down arrow) go to "Name" press "OK".

Enter the name using the numeric keypad, and press "OK". (See Figure 04).

6.- With the selection buttons go to "OK" on the screen and press the "OK" key again.

7.- The screen is in the menu "Enroll" and indicating the registered User number. (See Figure 06).

Depending on the access mode you want to assign to this User (Face, Fingerprint, Card, Password), follow the corresponding access mode.

See "Access Modes", below in this guide

**Note:** For the edition of any of the three types of users once you left the configuration, just re-enter a new User and in the "User ID" field, enter the number of the User you want to modify, either to load more data or change existing ones.

### Access Modes:

#### A). Face

1.-When entering Access Modes by default, "Face" is selected, press "OK". (See Figure 06).

2.- Stand in front of the reader centering the Face between the marks of the screen, to proceed to the recognition which is carried out in 5 steps, (at the end of the recognition the reader indicates "Successful Face Registration", indicating that it was added correctly).

See Figure 07), press "OK" to return to the previous screen.

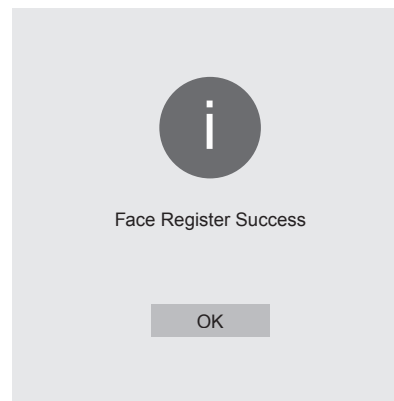


Figure 07

To exit press "ESC" several times, or wait 30 seconds for automatic exit.

#### B). Fingerprint

1.- With the selection buttons (up or down arrow) go to "Fingerprint" (you will have the load of up to 10 fingerprints per User, each time you load a fingerprint one of the available places will be marked) and press "OK". (See Figure 08).

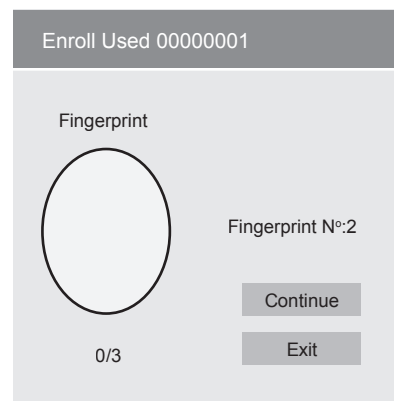


Figure 08

2.- Place the same fingerprint 3 times (at the end of loading the reader indicates: "Registered fingerprint", indicating that the fingerprint was successfully added).

(Once the fingerprint is loaded if selected (Continue) you can enter another fingerprint of the same User, up to 10 fingerprints)

Press "OK" to finish and return to the previous screen.

To exit press "ESC" several times, or wait 30 seconds for automatic exit.

**Note:** It is advisable to use at least two fingerprints per User, for example the index fingers of each hand, since if he or she suffers an accident in one of them he can access with the other.

#### C). Card

1.- With the selection buttons (up or down arrow) go to "Card" and press "OK".

2.- Present the card at the bottom of the fingerprint reader, after doing so, the number is automatically loaded in the blank field. (See Figure 09).

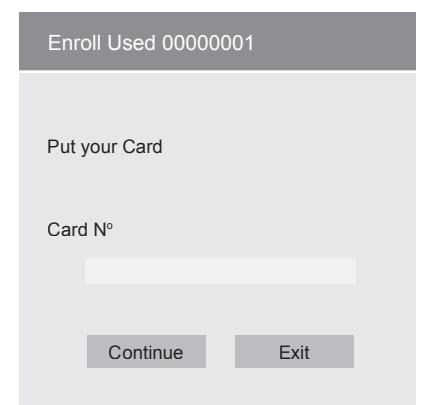


Figure 09

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Press "OK", (at the end of the load the reader indicates "Registration of Successful Card", indicating that it was added correctly the card).

Press "OK" to return to the previous screen.  
To exit press "ESC" several times, or wait 30 seconds for automatic exit.

**Note:** Only one card can be entered per user.

#### D). Password

1.- With the selection buttons (up or down arrow) go to "Password" and press "OK".

2.- Enter the password (up to 6 digits). (See Figure 10).

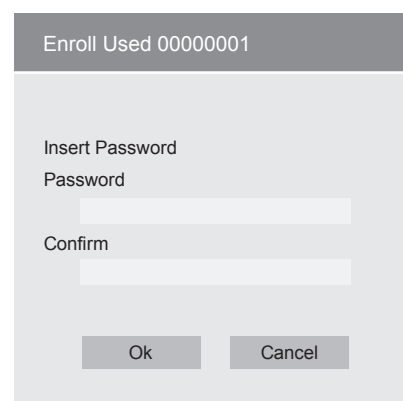


Figure 10

3.- With the selection button (down arrow) go to "Confirm".

4.- Enter the password again, and press "OK", (at the end of loading the reader indicates "Password Registered Successfully", indicating that the password was added correctly), press "OK" and return to the previous screen.  
To exit press "ESC" several times, or wait 30 seconds for automatic exit.

**Note:** Only one Password can be entered per User.

#### E). Photo

When loading a User it will be possible to take a picture of it at the moment with the built-in camera that the reader has. This photo is only by way of completing the User's registration with more data. This photo can be downloaded in the reader management software.

1.- With the selection buttons (up arrow or below) go to "Photo" and press "OK".

2.- Once the person is prepared, (See Figure 11) press the "OK" key, the screen shows the photo, press "OK", (at the end of the photographic registration the reader indicates "Photo Registered Successfully", indicating that the photo was successfully added). Press "OK" to return to the previous screen.

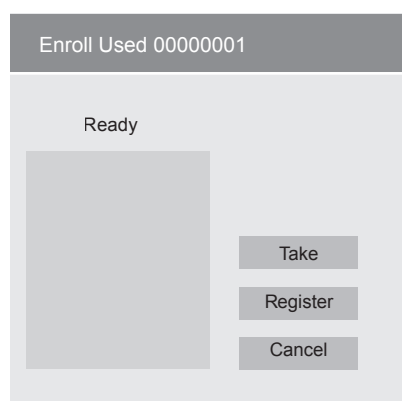


Figure 11

To exit press "ESC" several times, or wait 30 seconds for automatic exit.

## User Deletion

### Steps

1.-Press "MENU".  
(If there is a "Administrator" User or "Manager" created will present the message "Verify Manager", present Facial, Fingerprint, Card or Password of the User "Administrator or Manager").

A menu of icons will be presented, by default the icon is selected "User", press "OK", a new icon menu will be presented.

2.- Press "2" or with the selection buttons go to "Delete", press "OK".

3.- The "User ID" field will ask you to enter a number to identify the User you want to delete.

Enter the number of the User and press "OK".

4.- With the selection buttons go to "Access mode" that you want to delete of the User, to delete that access mode and press "OK".

A confirmation window will ask you to press "OK" to erase the data. Press "OK" to delete.

If you wish to delete the User completely go to "Delete all" and press "OK", a confirmation window will consult you "Are you sure you want to delete it?" will ask you to press "Yes" to erase all data, (At the end of the deletion of this mode access, the reader indicates "Successful Deletion", indicating that it was deleted correctly), press "OK".

**Note:** if other access options are enabled for this user, return to the "access mode" list to be able to delete them, otherwise return to the "User" window.

## Clock setting

### Steps:

1.- Press "MENU".  
(If there is a "Administrator or Manager" User created, the message "Verify Manager" will be presented, present Facial, Fingerprint, Card or Password of the User "Manager").

2.- Press "2" or with the selection buttons go to "Configure", press "OK".

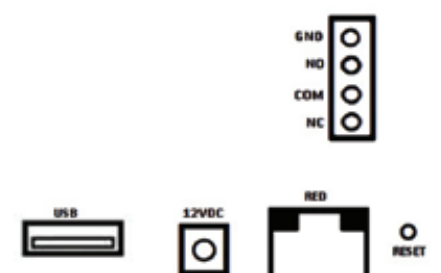
3.- Press "2" or with the selection buttons go to "Advanced", press "OK".

4.- With the selection buttons move to "Date and Time", press "OK".

5.- With the selection buttons move to the desired field, (Time, Date, Date Format, etc.) and press "OK" to edit them. Press "OK" to save the changes.

To exit press "ESC" several times, or wait 30 seconds for automatic exit.

## READER CONNECTION DIAGRAM



## Record Capacity:

User: 5000  
Administrator: 5  
Manager: 5  
Face:1000  
Fingerprint: 5000  
Card: 5000  
Password: 5000  
Timezone: 50